

## USE OF CRIMINAL JUSTICE INFORMATION

As an employee of the Department of Park and Recreation, you may have access to confidential criminal record and/or Department of Motor Vehicle record information which is controlled by statute. Misuse of such information may adversely affect the individual's civil rights and violates the law. Penal Code Section 502 prescribes the penalties relating to computer crimes. Penal Code Sections 11105 and 13300 identify who has access to criminal history information and under what circumstances it may be released. Penal Code Sections 11140-11144 and 13301-13305 prescribe penalties for misuse of criminal history information. Government Code Section 6200 prescribes the felony penalties for misuse of public record and CLETS information. Vehicle Code Section 1808.45 prescribes the penalties relating to misuse of Department of Motor Vehicle record information.

PENAL CODE SECTIONS 11142 and 13303 state:

Any person authorized by law to receive a record or information obtained from a record who knowingly furnishes the record or information to a person who is not authorized by law to receive the record or information is guilty of a misdemeanor.

GOVERNMENT CODE SECTION 6200 states:

Theft, destruction, falsification, or removal by officer custodian (designated employee)

Every officer having the custody of any record, map, or book, or of any paper or proceeding of any court, filed or deposited in any public office, or placed in his hands for any purpose, who is guilty of stealing, willfully destroying, mutilating, defacing, altering or falsifying, removing or secreting the whole or any part of such record, map, book, paper, or proceeding, or who permits any other person to do so, is punishable by imprisonment in the state prison for two, three, or four years.

GOVERNMENT CODE SECTION 6201 states:

Theft, destruction, falsification, or removal by person other than officer custodian (employee with access to records)

Every person not an officer referred to in Section 6200, who is guilty of any of the acts specified in that section, is punishable by imprisonment in the state prison, or in a county jail not exceeding one year, or by a fine not exceeding one thousand dollars (\$1,000), or by both such fine and imprisonment.

Violations of these laws may result in criminal and civil prosecution. Any employee who is responsible for such misuse is also subject to disciplinary action.

### CERTIFICATION

***I have read the above and understand the policy of the Department of Parks and Recreation regarding misuse of criminal offender record information (CORI) and Department of Motor Vehicle record information.***

SIGNATURE

DATE



NAME (print or type)

TITLE

### APPROVAL

***The above employee is hereby authorized access to criminal offender record information (CORI) and Department of Motor Vehicle record information.***

Date fingerprints cleared: \_\_\_\_\_

DISTRICT SUPERINTENDENT/SECTION MANAGER

DATE

