State of California - The Resources Agency
DEPARTMENT OF PARKS AND RECREATION

VOLUNTEER CONFIDENTIAL INFORMATION

This form is to be completed by all campground hosts, or by volunteers whose duties require background checks (e.g., handling sums of money, holding positions of special trust or security, having control over minors, working with interpretive collections, or having access to law enforcement records/communications, etc.). Completed forms must be processed as confidential personnel documents.

NAME *(First, MI, Last)*		HOME PHONE NO.	ALTERNATE PHONE NO.
HOME ADDRESS		CITY/STATE/ZIP CODE	
SOCIAL SECURITY NO.	DRIVER LICENSE OR ID CARD INFORMATION No.: State:		BIRTHDATE

I hereby authorize representatives of the California Department of Parks and Recreation to perform a background check. I certify that all information on this form is true and complete. I understand that omission or falsification of requested information may result in rejection or termination from volunteer services.

VOLUNTEER SIGNATURE DATE

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PRIVACY NOTICE

Information provided by volunteers is afforded confidentiality under the Information Practices Act, Civil Code Section 1798.17, which also provides each individual with the right to review personal information maintained by this agency unless exempted by law.

AGENCY: California Department of Parks and Recreation

TITLE OF OFFICIAL RESPONSIBLE FOR MAINTENANCE OF INFORMATION: District Superintendent/Division Chief/ Section Manager/Supervisor, as appropriate.

AUTHORITY FOR MAINTENANCE OF INFORMATION: California State Government Volunteers Act, California Government Code Section 3110, et seq.

ALL REQUESTED INFORMATION IS MANDATORY EXCEPT AS NOTED BELOW.

CONSEQUENCES OF NOT PROVIDING ALL OR ANY PART OF THE REQUESTED INFORMATION: Placement as a State Parks Volunteer will not be possible.

PRINCIPAL PURPOSE(S) WITHIN THE AGENCY FOR WHICH THE INFORMATION WILL BE USED: To allow for background checks when required for specific volunteer positions.

KNOWN OR FORESEEABLE DISCLOSURES OF THE INFORMATION [CIVIL CODE SECTION 1798.24(e) OR (f)]: Department Audits Office

SOCIAL SECURITY NUMBER

Providing the Social Security Number is voluntary in accordance with the Privacy Act of 1974 (PL93-579). However, if the Social Security Number is not included, the Department of Parks and Recreation will be unable to place the volunteer.