State of California -- The Resources Agency
DEPARTMENT OF PARKS AND RECREATION

SUPPLY ORDER

HQ. OR FIELD UNIT _____ UNIT NO. _____ DATE _____

ROOM NO. OR ADDRESS _____ TELEPHONE NO. _____

CITY _____

SEND ORIGINAL AND DUPLICATE TO DEPARTMENTAL WAREHOUSE, SACRAMENTO; COPY WILL BE RETURNED WITH ORDER

QUANTITY NEEDED	UNIT OF MEASURE	DESCRIPTION -- INCLUDING FORM NUMBERS	PROCESS CODE*	COMMENTS

***PROCESS CODE**

√ — Filled as requested.
A — Amount increased.
B — Back ordered. (do not re-order)
C — Discontinued — no longer stocked.
D — Amount decreased.
1. Supply limited.
2. Responsible Section has put limit on Amt.
3. To be revised soon.
4. Other _____

Requested by: _____

Approved by: _____

Filled by: _____

Date shipped or delivered: _____

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