

# FORMS

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## Standard RAPPORT Evaluation

| INTERPRETER   | PROGRAM TITLE   | SITE       | DATE PROGRAM PRESENTED |          |      |           |  |
|---------------|---|------------|------------------------|----------|------|-----------|--|
| PROGRAM THEME |   | ATTENDANCE | EVALUATOR NAME         |          |      |           |  |
| ITEM          | RELEVANT  | START TIME | FINISH TIME            |          |      |           |  |
|               |   | POOR       | NEEDS IMPROVEMENT      | STANDARD | GOOD | EXCELLENT |  |
|               | Use of comparisons to relate new ideas to familiar concepts.        | 1          | 2                      | 3        | 4    | 5         | <b>COMMENTS</b><br><i>(Enter comments for each element.)</i> |
|               | Appropriate to age and ability level of group.                      | 1          | 2                      | 3        | 4    | 5         |  |
|               | Appropriate program length.   | 1          | 2                      | 3        | 4    | 5         |  |
|               | Relates DPR message/mission and park objectives to visitors' lives. | 1          | 2                      | 3        | 4    | 5         |  |
|               | Well-prepared, well-researched (costume if applicable).             | 1          | 2                      | 3        | 4    | 5         |  |
|               | Correct facts.  | 1          | 2                      | 3        | 4    | 5         |  |
|               | Balanced presentation of theories.                                  | 1          | 2                      | 3        | 4    | 5         |  |
|               | Program is thought-provoking and engaging.                          | 1          | 2                      | 3        | 4    | 5         |  |
|               | Leads the group in active participation.                            | 1          | 2                      | 3        | 4    | 5         |  |
|               | Encourages visitor feedback.  | 1          | 2                      | 3        | 4    | 5         |  |
|               | Appropriate appearance, mannerisms, gestures and body language.     | 1          | 2                      | 3        | 4    | 5         |  |
|               | Positive attitude, enthusiasm, and appropriate humor.               | 1          | 2                      | 3        | 4    | 5         |  |
|               | PROVOCATIVE/ENJOYABLE   | 1          | 2                      | 3        | 4    | 5         |  |

| ITEM                        | COMMENTS<br>(Enter comments for each element.)  |                   |          |      |           |   |  |
|-----------------------------|---|-------------------|----------|------|-----------|---|--|
|                             | POOR  | NEEDS IMPROVEMENT | STANDARD | GOOD | EXCELLENT |   |  |
| PROGRAMMATICALLY ACCESSIBLE | Thorough orientation — restrooms, exits, length of program, rest stops, availability of services for people with disabilities or limited English. | 1                 | 2        | 3    | 4         | 5 |  |
|                             | Uses a variety of senses to communicate concepts.   | 1                 | 2        | 3    | 4         | 5 |  |
|                             | Faces audience, speaks with mouth visible for possible lip reading.   | 1                 | 2        | 3    | 4         | 5 |  |
|                             | Considers and responds to visitors' needs.  | 1                 | 2        | 3    | 4         | 5 |  |
|                             | Good volume, pronunciation and enunciation.   | 1                 | 2        | 3    | 4         | 5 |  |
| ORGANIZED                   | Comfortable and appropriate pace.   | 1                 | 2        | 3    | 4         | 5 |  |
|                             | Introduction, body, conclusion.   | 1                 | 2        | 3    | 4         | 5 |  |
|                             | Effective transitions.  | 1                 | 2        | 3    | 4         | 5 |  |
| RETAINED                    | Good sequence and progression of ideas.   | 1                 | 2        | 3    | 4         | 5 |  |
|                             | Uses questions to check for understanding.  | 1                 | 2        | 3    | 4         | 5 |  |
|                             | Conclusion includes a review or summary to make sure visitors understood major points.  | 1                 | 2        | 3    | 4         | 5 |  |
| THEMATIC                    | Has a discernable theme statement.  | 1                 | 2        | 3    | 4         | 5 |  |
|                             | Theme addresses the significance of the park and helps bring the park to life.  | 1                 | 2        | 3    | 4         | 5 |  |
|                             | Key points develop the theme.   | 1                 | 2        | 3    | 4         | 5 |  |

**RECOMMENDATIONS**

COMMENTS DISCUSSED WITH (check all that apply)

Interpreter(s)     Unit Supervisor     District Superintendent

EVALUATOR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ PHONE NO. (      )     CALNET

### Visitor RAPPORT Survey

Thank you for providing feedback on this interpretive program. We value your honest assessment, and offer this evaluation so that California State Parks may provide the highest level of public service. Please turn in this form to the park office or return it to a park employee.

| PARK   | DATE          |              |       |              |                |                |
|--|---------------|--------------|-------|--------------|----------------|----------------|
| PRESENTER  | PROGRAM TITLE |              |       |              |                |                |
| ITEM   | DEFINITELY NO | PROBABLY NOT | MAYBE | PROBABLY YES | DEFINITELY YES | APPLICABLE NOT |
| <b>RELEVANT:</b><br>Did the program give you a better appreciation of this park?   | 1             | 2            | 3     | 4            | 5              | N/A            |
| Was the length of the program suitable?  | 1             | 2            | 3     | 4            | 5              | N/A            |
| <b>ACCURATE:</b><br>Was the presenter knowledgeable?   | 1             | 2            | 3     | 4            | 5              | N/A            |
| <b>PROVOCATIVE/ENJOYABLE:</b><br>Was the program interesting?  | 1             | 2            | 3     | 4            | 5              | N/A            |
| Did you feel involved in the program?  | 1             | 2            | 3     | 4            | 5              | N/A            |
| Did you enjoy the program?   | 1             | 2            | 3     | 4            | 5              | N/A            |
| <b>PROGRAMMATICALLY ACCESSIBLE:</b><br>If you have visual, hearing, or mobility impairment or any disability, were you accommodated appropriately? | 1             | 2            | 3     | 4            | 5              | N/A            |
| <b>ORGANIZED:</b><br>Was the material presented in a logical order?  | 1             | 2            | 3     | 4            | 5              | N/A            |
| <b>RETAINED/THEME:</b><br>In your own words, what was the main point of the program?   |               |              |       |              |                |                |
| How could this program be improved?  |               |              |       |              |                |                |
| How did you find out about this program or activity?   |               |              |       |              |                |                |

### Visitor RAPPORT Survey

Thank you for providing feedback on this interpretive program. We value your honest assessment, and offer this evaluation so that California State Parks may provide the highest level of public service. Please turn in this form to the park office or return it to a park employee.

| PARK   | DATE          |              |       |              |                |                |
|--|---------------|--------------|-------|--------------|----------------|----------------|
| PRESENTER  | PROGRAM TITLE |              |       |              |                |                |
| ITEM   | DEFINITELY NO | PROBABLY NOT | MAYBE | PROBABLY YES | DEFINITELY YES | APPLICABLE NOT |
| <b>RELEVANT:</b><br>Did the program give you a better appreciation of this park?   | 1             | 2            | 3     | 4            | 5              | N/A            |
| Was the length of the program suitable?  | 1             | 2            | 3     | 4            | 5              | N/A            |
| <b>ACCURATE:</b><br>Was the presenter knowledgeable?   | 1             | 2            | 3     | 4            | 5              | N/A            |
| <b>PROVOCATIVE/ENJOYABLE:</b><br>Was the program interesting?  | 1             | 2            | 3     | 4            | 5              | N/A            |
| Did you feel involved in the program?  | 1             | 2            | 3     | 4            | 5              | N/A            |
| Did you enjoy the program?   | 1             | 2            | 3     | 4            | 5              | N/A            |
| <b>PROGRAMMATICALLY ACCESSIBLE:</b><br>If you have visual, hearing, or mobility impairment or any disability, were you accommodated appropriately? | 1             | 2            | 3     | 4            | 5              | N/A            |
| <b>ORGANIZED:</b><br>Was the material presented in a logical order?  | 1             | 2            | 3     | 4            | 5              | N/A            |
| <b>RETAINED/THEME:</b><br>In your own words, what was the main point of the program?   |               |              |       |              |                |                |
| How could this program be improved?  |               |              |       |              |                |                |
| How did you find out about this program or activity?   |               |              |       |              |                |                |



## SELF-EVALUATION OF INTERPRETIVE PROGRAM

| INTERPRETER  | DATE PROGRAM PRESENTED | SITE |                        |
|--|------------------------|------|------------------------|
| THEME STATEMENT  |                        |      |                        |
| ITEM   | YES                    | NO   | IDEAS TO TRY NEXT TIME |
| <p><b>RELEVANT:</b></p> <p>Did I use the pre-program time for assessing my group's interests, capabilities and prior knowledge of the park?<br/>Was my introduction meaningful to the group?<br/>Was the presentation appropriate to the age and ability of the group?<br/>Did I hold the interest of the group members?<br/>Was the program length appropriate?<br/>Did I use comparisons to relate new ideas to familiar concepts?<br/>Did I relate the DPR mission and park significance to the visitors' lives?</p>                        |                        |      |                        |
| <p><b>ACCURATE:</b></p> <p>Did I show a good knowledge of the subject matter?<br/>Was I fully prepared to answer a variety of questions?<br/>Do I have any doubts about any statements I made?<br/>Did I give a balanced presentation of conflicting theories?</p>   |                        |      |                        |
| <p><b>PROVOCATIVE/ENJOYABLE:</b></p> <p>Did I get my group involved?<br/>Did I provoke them to care about the park?</p> <p><b>Speech:</b></p> <p>Was my volume appropriate?<br/>Did I vary tones for emphasis?<br/>Were my words clearly pronounced?<br/>Was my speaking rate varied for emphasis and feeling?</p> <p><b>Gestures:</b></p> <p>Did I use body motions such as pointing for direction and gesturing for emphasis?<br/>Did I avoid distracting postures such as folded arms, hands in pockets, rocking, leaning or slouching?</p> |                        |      |                        |

| ITEM   | YES | NO | IDEAS TO TRY NEXT TIME |
|--|-----|----|------------------------|
| <p>Was I using facial gestures as positive responses to my group, such as nodding and smiling?<br/>Was I facing my group when listening?</p> <p><b>Poise:</b></p> <p>Was I available for conversation before and after the presentation?<br/>Was I supportive when my group responded to my presentation?<br/>Did I handle strange questions gracefully?<br/>Did I answer the most frequently asked questions as if it were the first time the questions were asked?<br/>Did I keep my group under control?<br/>Was I positive toward my group at all times, expressing warmth, interest and enthusiasm?<br/>Did I use humor appropriately?<br/>Was I attentive to visitor comments, questions and replies by acknowledging the speaker?</p> |     |    |                        |
| <p><b>PROGRAMMATICALLY ACCESSIBLE</b></p> <p>Did I provide a thorough orientation with ground rules and safety tips clearly and graciously explained?<br/>Did I offer services that are available for people with disabilities or limited English?<br/>Did I explain the length of the program, rest stops, and exit options?<br/>Were key concepts illustrated through the use of objects, media and/or site features?<br/>Was my mouth clearly visible to assist possible lip reading?<br/>Did I speak slowly enough to be understood by everyone in the group, including people with hidden disabilities?<br/>Did I wait for chatter and distracting noises (such as from an electric wheelchair) to subside before beginning?</p>        |     |    |                        |
| <p><b>ORGANIZED</b></p> <p>Did my presentation have an introduction, body and conclusion?<br/>Did I introduce myself and California State Parks?<br/>Did I organize what I said so that the visitor could understand the major points I was making?<br/>Did I manage the time well?<br/>Did I use good transitions?<br/>Was the progression of ideas smooth and logical?</p>   |     |    |                        |



| ITEM  | YES | NO | IDEAS TO TRY NEXT TIME |
|---|-----|----|------------------------|
| <p><b>RETAINED</b></p> <p>Were my questioning strategies successful in encouraging participation and leading visitors to learn?<br/>           Did the visitors' questions reflect an understanding of the subject?<br/>           Did I use questions to check for understanding?<br/>           Did I summarize?<br/>           Did I review my theme for visitors?<br/>           Did I leave them wanting more?</p> |     |    |                        |
| <p><b>THEMATIC</b></p> <p>Did I use a clearly stated theme?<br/>           Did I select appropriate facts to accomplish the objectives and illustrate the theme of my program?<br/>           Did my theme address the significance of the park and help bring the park to life?</p>  |     |    |                        |
| <p>How can I improve my presentation?</p>   |     |    |                        |
| <p>How can my supervisor or other staff assist me with improving my presentation?</p>   |     |    |                        |



# LICENSE/PERMISSION FOR USE OF MATERIALS (Film Productions)

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| BY<br>▷   | DATE             | BY<br>▷                        | DATE  |
| PRINTED NAME OF PERSON SIGNING                            |                  | PRINTED NAME OF PERSON SIGNING |       |
| TITLE   | DISTRICT/SECTION | TITLE                          |       |
| PHONE NO.   | EMAIL            | PHONE NO.                      | EMAIL |



# LICENSE/PERMISSION FOR USE OF MATERIALS *(General)*

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| State of California<br>Department of Parks and Recreation |                  | LICENSEE                       |       |
| BY<br>▷   | DATE             | BY<br>▷                        | DATE  |
| PRINTED NAME OF PERSON SIGNING                            |                  | PRINTED NAME OF PERSON SIGNING |       |
| TITLE   | DISTRICT/SECTION | TITLE                          |       |
| PHONE NO.   | EMAIL            | PHONE NO.                      | EMAIL |



State of California - The Resources Agency  
DEPARTMENT OF PARKS AND RECREATION

## PERSONAL RELEASE FOR RECORDED INTERVIEW

|   |                  |         |                                |
|---|------------------|---------|--------------------------------|
| EMPLOYEE'S NAME _____ hereafter called the "Employee."  |                  |         |                                |
| PRODUCER'S NAME _____ hereafter called the "Producer."  |                  |         |                                |
| <p>This agreement between the Employee, an individual and an employee of the California Department of Parks and Recreation, and the Producer is made and entered into this _____ day of _____, _____.</p> <p>WHEREAS, Producer desires, and Employee agrees to allow Producer, to interview, photograph and otherwise visually and audiovisually record Employee in and in connection with the program entitled " _____", a program being produced for _____ and/or its related telecasting service (the "Program"), commencing on _____ and ending on _____.</p> <p>Now therefore, in consideration of the promises and mutual covenants and agreements contained herein, Employee and Producer agree as follows:</p> <p style="padding-left: 40px;">Employee hereby grants to Producer, its licensees, successors and assigns, solely for use in connection with the Program:</p> <ol style="list-style-type: none"> <li>a) The right to interview, photograph, film record the voice of, reproduce and/or simulate the voice and picture of, or otherwise visually or audiovisually record Employee;</li> <li>b) All rights, interest and ownership in and to the results and proceeds of the interview, the films, photographs and recordings produced hereunder and all derivative rights thereto, based on technology used now or by technology developed and used in the future, in perpetuity (collectively, the "Material") which shall be considered a "work made for hire," including, without limitation, the right, but not the obligation, to use all or any part of the Material in any and all media whatsoever, whether now known or hereafter devised, in perpetuity, throughout the universe;</li> <li>c) The right to edit the Material and/or combine it with any other material.</li> </ol> <p>For the purpose of this Agreement, Employee is not an employee of Producer. Employee will endeavor to provide truthful and accurate information in connection with any interview. HOWEVER, IN NO EVENT, SHALL EMPLOYEE OR THE CALIFORNIA DEPARTMENT OF PARKS AND RECREATION BE LIABLE FOR ANY DAMAGES ARISING FROM OR RELATED TO THIS AGREEMENT. EMPLOYEE AND THE CALIFORNIA DEPARTMENT OF PARKS AND RECREATION EXPRESSLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT.</p> <p>Producer assumes all responsibility for investigating, verifying and clearing any third party rights in and to the Material. Further, Producer agrees to indemnify, protect, hold harmless, and defend Employee and the California Department of Parks and Recreation from and against any liability that might arise from any and all use of the Material by Producer, its licensees, successors or assigns. Employee understands that in proceeding with said recording, Producer will do so in full reliance on the foregoing permissions and grant of rights.</p> |                  |         |                                |
| <b>AGREED AND ACCEPTED</b>  |                  |         |                                |
| BY<br>▷   |                  | DATE    | PRODUCER                       |
| PRINTED NAME OF PERSON SIGNING  |                  | BY<br>▷ | DATE                           |
| TITLE   | DISTRICT/SECTION |         | PRINTED NAME OF PERSON SIGNING |
| PHONE NO.   | EMAIL            |         | TITLE                          |
| SUPERVISOR APPROVAL<br>▷  |                  | DATE    | PHONE NO.      EMAIL           |





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I am at least 18 years of age and have the right, ability and authority to enter this binding license agreement.

**AGREED AND ACCEPTED**

|                                |       |   |                  |
|--------------------------------|-------|---|------------------|
| BY<br>▷                        | DATE  | BY<br>▷   | DATE             |
| PRINTED NAME OF PERSON SIGNING |       | PRINTED NAME OF PERSON SIGNING                            |                  |
| ADDRESS                        |       | TITLE   | DISTRICT/SECTION |
| CITY/STATE/ZIP CODE            |       | State of California<br>Department of Parks and Recreation |                  |
| PHONE NO.                      | EMAIL | PHONE NO.   | EMAIL            |



## COPYRIGHT ASSIGNMENT

|                            |
|----------------------------|
| COPYRIGHT REGISTRATION NO. |
|----------------------------|

For valuable consideration, the receipt and sufficiency of which is hereby acknowledged,  
 \_\_\_\_\_ ("Assignor") hereby assigns, transfers and conveys to the State  
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 throughout the world in and to \_\_\_\_\_  
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 the Work, the right to copy or reproduce the Work, the right to distribute the Work, the right to display  
 the Work publicly, the right to create derivative works, the right to renew or extend the copyright in the  
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Assignor hereby warrants that it is the owner of all right, title and interest in the Work by virtue of its  
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Assignor further agrees, at the request of Assignee or its successor in interest, to do all lawful acts  
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 Assignee or its successor in enforcing the rights in the Work, all at the expense of Assignee or its  
 successor in interest.

**AGREED AND ACCEPTED**

|                                |       |   |                  |
|--------------------------------|-------|---|------------------|
| BY<br>▷                        | DATE  | BY<br>▷   | DATE             |
| PRINTED NAME OF PERSON SIGNING |       | PRINTED NAME OF PERSON SIGNING                            |                  |
| ADDRESS                        |       | TITLE   | DISTRICT/SECTION |
| CITY/STATE/ZIP CODE            |       | State of California<br>Department of Parks and Recreation |                  |
| PHONE NO.                      | EMAIL | PHONE NO.   | EMAIL            |



|                           |
|---------------------------|
| DATE VISUAL MEDIA CREATED |
|---------------------------|

## VISUAL MEDIA CONSENT

NAME OF PERSON CAPTURED IN VISUAL MEDIA *(print)*

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|           |              |
|-----------|--------------|
| SIGNATURE | PHONE NUMBER |
| ▶         | (      )     |

|         |                     |
|---------|---------------------|
| ADDRESS | CITY/STATE/ZIP CODE |
|---------|---------------------|

**IF THE ABOVE PERSON IS UNDER 18 YEARS OF AGE, A PARENT OR LEGAL GUARDIAN MUST COMPLETE THE FOLLOWING:**

*I am the parent or legal guardian of the person named above and I hereby sign this consent form on behalf such person in accordance with the statements above.*

|                                    |              |              |
|------------------------------------|--------------|--------------|
| PARENT OR LEGAL GUARDIAN SIGNATURE | PRINTED NAME | PHONE NUMBER |
| ▶                                  |              | (      )     |

|         |                     |
|---------|---------------------|
| ADDRESS | CITY/STATE/ZIP CODE |
|---------|---------------------|

**FOR DEPARTMENT USE ONLY**

IMAGE NUMBERS

\_\_\_\_\_

## PURPOSE

This form is designed to protect the Intellectual Property Rights of the California Department of Parks and Recreation. It is also designed to protect the Department and avoid the violation of any privacy rights regarding display or use of visual media (i.e. still photography, video footage, etc.) featuring members of the public. Multiple copies of this form must be carried in the field whenever the creation of visual media may capture members of the public when said visual media displays members of the public in a recognizable way.

## COMPLETION INSTRUCTIONS

### General Instructions

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- ALL people captured in a particular shot must fill out a separate copy of the form.
- ONE person CANNOT sign for a particular group; however, multiple children can be included on one form if they share the same parent and/or legal guardian.
- A parent's or legal guardian's signature on a minor's form CAN count as consent for use of the parent's/legal guardian's image as well, SO LONG AS the parent or legal guardian's name also appears in the NAME OF SUBJECT DEPICTED box.
- BE SURE that the form is properly completed before moving on to another shot.

### Item Instructions

**NAME OF SUBJECT(S) DEPICTED IN VISUAL MEDIA:** Have the person appearing in the visual media print his/her full name. Minors can be grouped on a single form with their parent or legal guardian.

**SIGNATURE / PHONE NUMBER / ADDRESS / E-MAIL:** Have the person appearing in the visual media enter his/her signature, telephone number and current address, and e-mail.

**NOTE:** *If the person appearing in the image is under the age of 18, his/her parent or legal guardian MUST enter ALL requested information and sign the form for the form to be valid. If the form is not valid, the image is unusable.*

**PARK UNIT AND/OR LOCATION WHERE VISUAL MEDIA CAPTURED & UNIT NO.:**

Print the Unit Number and Official Park Unit Name where the visual media is created. If the visual media is created in a location other than a State Park (such as on property operated but not owned by the Department), record that location instead.

**DATE VISUAL MEDIA CREATED:** Enter the date the visual media is created (i.e., date photograph taken, date video footage filmed, etc.).

**PHOTOGRAPHER'S NAME AND TITLE:** Record the name and title of the person who created the visual media (official Department job title, Volunteer status, etc.).

**IMAGE NUMBERS:** Record all the image file names or catalog numbers of the images in which the subject(s) named on the form appear.

Estado de California - Oficina de Recursos Naturales  
DEPARTAMENTO DE PARQUES Y RECREACIÓN

**CONSENTIMIENTO DE MEDIOS VISUALES**

**DERECHOS DE PRIVACIDAD Y USO DE LA INFORMACIÓN**

Autorizo al Departamento de Parques y Recreación (DPR, por sus siglas en inglés) del estado de California a realizar fotografías, videocintas, películas u otro material similar de mi persona, de mis hijos o de los menores bajo mi tutela. Por la presente, otorgo al DPR el derecho irrestricto de obtener los derechos de propiedad intelectual sobre cualquiera de los materiales mencionados anteriormente que contengan imágenes de mi persona, así como los derechos irrestrictos de utilizarlas y reutilizarlas, junto con la descripción correspondiente, en todo o en parte, de cualquier modo, con cualquier fin y en cualquier medio conocido en la actualidad o que se invente en el futuro, a perpetuidad, y en todos los idiomas del mundo. Esos derechos incluyen, entre otros, el derecho a publicar, copiar, distribuir, modificar, licenciar y divulgar públicamente dichos materiales e imágenes con fines editoriales, comerciales, de marketing o publicitarios. También otorgo al DPR y a sus concesionarios el derecho irrestricto de utilizar y divulgar mi nombre en relación con el uso de los materiales indicados anteriormente.

Entiendo y acepto que no recibiré pago alguno por los usos descriptos anteriormente.

También exonero y eximo al DPR del estado de California, a sus funcionarios, empleados y agentes de toda responsabilidad por los reclamos derivados de o relacionados con el uso de los materiales, la descripción correspondiente y las imágenes detalladas anteriormente, incluida cualquier demanda por calumnia, difamación, violación de la privacidad o publicidad. He leído la presente exoneración antes de firmarla y comprendo en su totalidad el contenido, significado y efecto de la presente. Entiendo que una vez que firme este formulario no podré revocar mi consentimiento y que el presente es vinculante para mí y para mis sucesores, representantes legales y cesionarios.

NOMBRE DE LA PERSONA O PERSONAS QUE APARECEN EN EL MEDIO VISUAL *(en letra de molde)*

**Al firmar el presente, certifico que soy la persona o el padre o tutor legal de la persona o personas menores de 18 años mencionadas arriba y firmo el presente consentimiento en mi nombre y en nombre de dicha persona o personas de conformidad con las declaraciones anteriores.**

|   |                             |                                 |
|---|-----------------------------|---------------------------------|
| FIRMA DE LA PERSONA Y/O PADRE/TUTOR LEGAL | ACLARACIÓN DEL NOMBRE       | NÚMERO DE TELÉFONO              |
| ►   |                             | ( )                             |
| DIRECCIÓN                                 | CIUDAD/ESTADO/CÓDIGO POSTAL | DIRECCIÓN DE CORREO ELECTRÓNICO |

**FOR DEPARTMENT USE ONLY (Para uso exclusivo del Departamento)**

|   |  |
|---|--|
| <b>PARK UNIT AND/OR LOCATION WHERE VISUAL MEDIA CAPTURED (print)</b><br>UNIDAD DE PARQUE O LUGAR DONDE SE REALIZÓ EL MEDIO AUDIOVISUAL <i>(en letra de molde)</i> | <b>UNIT NO.</b><br>NRO. DE UNIDAD                                      |
| <b>PHOTOGRAPHER'S NAME AND TITLE (print)</b><br>NOMBRE Y CARGO DEL FOTÓGRAFO <i>(en letra de molde)</i>   | <b>DATE VISUAL MEDIA CREATED</b><br>FECHA DE CREACIÓN DEL MEDIO VISUAL |

**IMAGE NUMBERS**  
NÚMEROS DE LAS IMÁGENES

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\_\_\_\_\_

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## OBJETIVO

El presente formulario se diseñó con el fin de proteger los Derechos de Propiedad Intelectual del Departamento de Parques y Recreación del estado de California. También se diseñó para proteger al Departamento y evitar que se viole el derecho de privacidad debido a la exhibición o utilización de medios visuales (es decir, fotografías, películas de video, etc.) donde aparezcan miembros del público. Se deberán llevar varias copias de este formulario al trabajar en exteriores cuando durante la realización del medio visual se pudiera capturar a miembros del público, siempre que el medio visual muestre a los miembros del público de modo que puedan ser reconocidos.

## INSTRUCCIONES PARA COMPLETAR EL FORMULARIO

### Instrucciones generales

Las personas capturadas en varios medios visuales por los empleados del Departamento de Parques y Recreación de California deberán completar el presente formulario. El formulario deberá completarse mientras los empleados están tomando las imágenes.

- TODAS las personas capturadas en cada una de las tomas deberán completar una copia distinta del formulario.
- UNA misma persona NO PODRÁ firmar en nombre de un grupo en particular; no obstante se podrá incluir en un mismo formulario a varios menores si tienen el mismo padre o tutor
- La firma de un padre o tutor en el formulario de un menor PODRÁ considerarse un consentimiento para que se utilice también la imagen del padre o tutor, SIEMPRE QUE el nombre del padre o tutor también aparezca en el casillero NOMBRE DE LA PERSONA QUE APARECE EN EL MEDIO VISUAL.
- ASEGÚRESE de que el formulario se complete correctamente antes de seguir con otra toma.

### Instrucciones por rubro

**NOMBRE DE LA PERSONA O PERSONAS QUE APARECEN EN EL MEDIO VISUAL:** Solicítele a la persona que aparece en el medio visual que escriba su nombre completo en letra de molde. Los menores pueden agruparse en el mismo formulario que el padre o tutor legal.

**FIRMA / NÚMERO DE TELÉFONO / DIRECCIÓN / CORREO ELECTRÓNICO:** Solicítele a la persona que aparece en el medio visual que firme el formulario y coloque su número de teléfono, dirección actual y dirección de correo electrónico.

**NOTA:** *Si la persona que aparece en la imagen es menor de 18 años, el padre o tutor DEBERÁ completar TODA la información solicitada y firmar el formulario para que tenga validez. Si el formulario no fuera válido, no se podrá utilizar la imagen.*

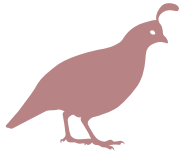
**UNIDAD DE PARQUE O LUGAR DONDE SE REALIZÓ EL MEDIO VISUAL Y NRO. DE UNIDAD:** Anote el Número de Unidad y el Nombre Oficial de la Unidad de Parque donde se creó el medio visual. Si el medio visual se crea en un sitio que no es un Parque del Estado (por ejemplo, un sitio bajo la gestión del Departamento que no es de su propiedad), se deberá anotar ese lugar.

**FECHA DE CREACIÓN DEL MEDIO VISUAL:** Escriba la fecha en la cual se creó el medio visual (es decir, la fecha en la que se tomó la fotografía, la fecha en que se filmó el video, etc.)

**NOMBRE Y CARGO DEL FOTÓGRAFO:** Anote el nombre y el cargo del creador del medio visual (nombre oficial del cargo en el Departamento, condición de voluntario, etc.)

**NÚMEROS DE LAS IMÁGENES:** Anote todos los nombres de archivo de las imágenes o números de catálogo de las imágenes en las cuales aparece la persona o personas nombradas en el formulario.





## INTERPRETER'S CREED

As an interpreter for California State Parks, I shall endeavor to:

- Know, understand and apply the best practices of interpretation.
- Conduct evaluation of myself and my programs.
- Continually strive to meet agency goals and objectives.
- Stay current in the literature, techniques and skills of interpretation.
- Conduct meaningful thematic interpretation.
- Keep in touch with visitors' needs, goals and desires.
- Make all of my presentations, programs, and displays relevant and enjoyable to visitors.
- Create and conduct interpretation to protect and represent the inherent meanings in the resource.
- Be a role model for environmental responsibility.
- Strive to make interpretation universally accessible to all visitors.
- Be approachable, kind, and respectful to visitors and colleagues.
- Be a resource, mentor, and professional colleague for others.
- Create and strive to meet personal yearly goals.
- Continually rediscover and explore my park's resources.

