

Social Media = New Ways to **Communicate to a Diverse Audience**















Purpose: The purpose of this course is to introduce participants to social media platforms and trends that are engaging, build relationships, and provide information, visibility, and credibility to park users, partners, and stakeholders.

Performance Objectives:

- ✓ List common social media platforms that are utilized by California State Parks.
- Identify techniques used to incorporate social media into park digital media and programming.
- Receive instruction on how to manage social media for their park or site.
- Describe California State Parks' social media guidelines and policies.
- Participate in using hashtags and other things.

Social Media THE GAME

Social Media Stats and Trends www.socialmediatoday.com

Sources

- www.facebook.com
- www.expandedramblings.com
- www.mediabistro.com
- www.socialmediaexaminer.com

1.15

Billion+

total users

facebook

Digital Insights Social Media 2013

751 Million users access Facebook from mobile with 7,000 different devices

There are over 10 Million Facebook apps so far

23% of Facebook user's check their account more than 5 times a day

74% of marketers believe Facebook is important for their lead generation strategy

350 Million photos are uploaded every day

75% of possible engagement a post gets in its first 5 hours



28% of Retweets are due to inclusion of "please RT!"

Twitter's fastest growing age demographic is 55 to 64 year olds, registering an increase in active users of 79%

60% of Twitter users access it from mobile

Approx 20 million user accounts are fake

On an average, over 400 million tweets being sent per day

208 is average number of tweets per account





500 Million+ total users

Google+

Over 343 Million active users on Google+

Platform has over 67% male users

80% users login at least once a week to Google+ and 60% users login everyday

The +1 button is served more than 5 billion times per day

40% of marketers use Google+, 70% desire to learn more and 67% plan to increase Google+ activities

Animated GIFs are still the most engaging type of post

Total number of LinkedIn groups are 1.5 million

27% users access LinkedIn thought their mobile

50% of LinkedIn users have their Bachelor's or Graduate degree

81% of users at least belong to one group

42% update their profile information regularly

Over 3 Million LinkedIn Company Pages

Over 1 Billion LinkedIn endorsements



Linked in

130 Million+ total users



More than 16 Billion photos being already uploaded

An average user on Instagram has 40 photos

'MTV' is the most followed brand on Instagram with over 1.2 million followers

Every second 8000 users like some or other photo

Instagram gets 1000 comments per second

Over 5 Million videos being shared within 24hrs of launch

More than 5 Million photos uploaded every day



Hasselback Garlic Cheesy Bread from Lauren's Latest | makes 2 loaves

1 cup warm water

1 Tbsp Honey

1 envelope active dry yeast (2 1/4 tsp)

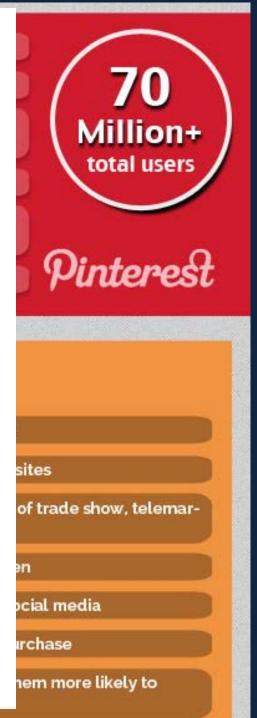
1 teaspoon salt

3 cups bread flour (can substitute all-purpose flour)

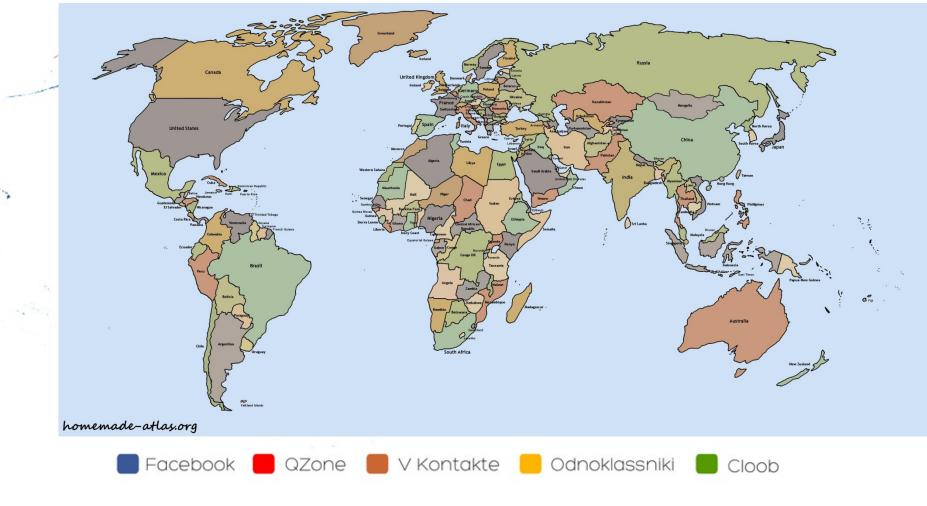
olive oil, for greasing surfaces

1/2 pounds sharp white cheddar, or any other cheese you prefer 1/2 cups garlic butter (see recipe below)

In a large bowl, stir water, honey and yeast together. Let yeast proof 5 minutes, until it starts to foam. Once you know the yeast is active, stir in salt



WORLD MAP OF SOCIAL NETWORKS December 2012



credits: Vincenzo Cosenza vincos.it

license: CC-BY-NC



Who are you connecting with?

Benefits of using Social Media at your park

- Social media can engage, build relationships with, and provide useful information to users, partners, and stakeholders.
 - Increase credibility with the public by posting relevant information and offering transparency
 - Reach younger audiences- Pew Research Center found that 75% of 18-29 year olds have created a profile on a social net site. (Feb. 2010)
 - Reach non-traditional park users (all adults) and expand visibility
 - Building affinity; creating a media presence that positively influences perceptions of the park.
 - Increasing engagement from the public as visitors, volunteers, and members.

Protected!



Native snails like this one, and nonnative snails like the brown garden snail and milk snail (spiral brown and white shell) are common here.

PLEASE DO NOT COLLECT ANYTHING!



Chrome Amber Snail

Protected!



Snakes are part of our natural habitat here at Baldwin Hills Scenic Overlook. They help maintain the rodent population.

Leave them alone. PLEASE HELP US PROTECT THEM!



Gopher Snake

www.facebook.com/scenicoverlook

www.parks.ca.gov/bhso

www.facebook.com/scenicoverlook www.parks.ca.gov/bhso

Protected!

Urban wildlife such as raccoons, foxes and skunks live here at Baldwin Hills Scenic Overlook.

Please dispose of all trash in park wastebins. PLEASE HELP US PROTECT THEM!





City Raccoons

www.facebook.com/scenicoverlook

Protected!

Lizards and other animals are part of the natural habitat here at Baldwin Hills Scenic Overlook!

Please stay on the trail. Do not make new trails.

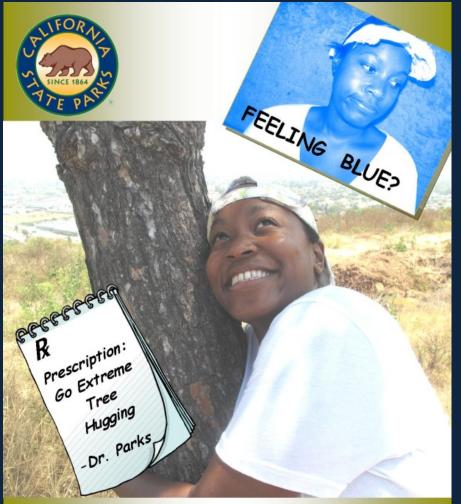
PLEASE HELP US PROTECT THEM!

www.parks.ca.gov/bhso



Side-Blotched Lizard

www.facebook.com/scenicoverlook



Visit a California State Park in Los Angeles! Baldwin Hills Scenic Overlook in Culver City www.facebook.com/scenicoverlook www.parks.ca.gov/bhso



Visit a California State Park in Los Angeles!

www.parks.ca.gov/bhso

Baldwin Hills Scenic Overlook in Culver City www.facebook.com/scenicoverlook



Visit a Coastal Sage Scrub Habitat in Los Angeles! Baldwin Hills Scenic Overlook in Culver City www.parks.ca.gov/bhso www.facebook.com/scenicoverlook

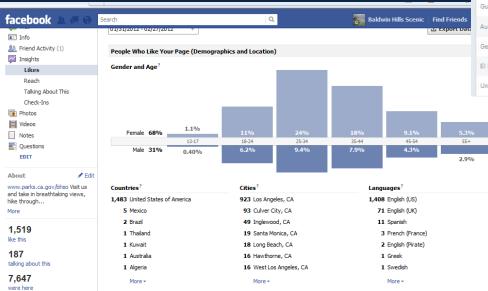
Facebook Stats from

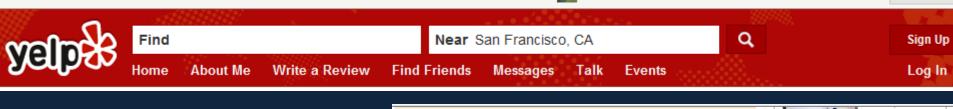


Insights Over 3,600 likes

facebook	🧟 🖉 🐶 Search f	or people, pla	ices and things	Q	1	5	Baldwin Hills	Scenic OverI
Your Fans	People Reached	People	Engaged Check	-ins				
The people w	ho like your Page							
Women								
67% Your Fans	All Facebook	0.3%	8%	23%	20%	10%	3%	2%
Men		13-17	18-24	25-34	35-44	45-64	55-64	65+
Vour Fans	54% All Facebook	0.4%	5%	10%	8%	5%	2%	2%
Country	Yo	our Fans	City		Your Fans	Language		Your Fans
United States o	f America	3,534	Los Angeles, CA		2,128	English (US)		3,418
Mexico		12	Culver City, CA		195	English (UK)		123
India		8	Inglewood, CA		89	Spanish		64
Canada		7	Long Beach, CA		42	Spanish (Spain)		16
Brazil		7	Santa Monica, CA		40	French (France)		5
Guatemala		5	Hawthorne, CA		33	Indonesian		4
Australia		4	San Diego, CA		28	Portuguese (Brazil		3
Germany		4	Compton, CA		22	Japanese		2
El Salvador		4	Torrance, CA		21	Italian		2
United Kingdom		3	Sacramento, CA		17	Turkish		2

2012





★ ★ ★ ★ ★ 1/12/2014

didn't bring water.

Was this review ...?

384 reviews in English

2014

Los Angeles, CA

From 163 reviews to 384





26 reviews Neighborhood: Culver City



Add owner comment

Santa Monica Stairs 263 reviews Neighborhood: Santa Monica



📩 📩 🚼 🔛 1/8/2014 🛛 🜞 1 check-in here

📕 Bookmark 🖾 Send to a Friend 🤏 Link to This Review

🔋 Useful 💿 Funny 🔅 Cool

productive. Always try to workout first and then do cardio.

Get a good workout here and get some schweddy balls! Not really, but how good was that SNL skit!!!? Seriously classic comedy right there!!!! Did you know Ben and Jerry's actually made schweddy balls ice cream? Just thought I'd share. Enough about balls let's back to the review

🐡 1 check-in here

Perfect workout. You need to have been running for a while to be able to run up the stairs. I

recommend you start walking them and eventually try running them. It will be one if the best

Once you finish, the trail towards the back of the hill is a perfect run for your body to relax and loosen up. On the way you'll be able to find a water fountain which will be a life saver if you

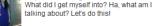
workouts you can do on a train in LA. If you plan to exercise, like do push ups and sit-ups when you get to the top for example, I recommend that you start off by doing that then run

down and go back up. If you do it the other way around, your muscles break down and

instead of achieving muscle grow you will breaking down muscle, which is counter

Great place to get your workout on! Parking here can be a pain when it is crowded and it definitely CAN get crowded. Most people park along Jefferson but you can also park inside if you go up the hill but you'd have to pay \$6 for their lot. Pssshh yaahh I'll pass.

Related Lists Yelp 365 Challenge





The year is winding down... but I'm going to keep trying!

More »

Yelp 100 Challenge



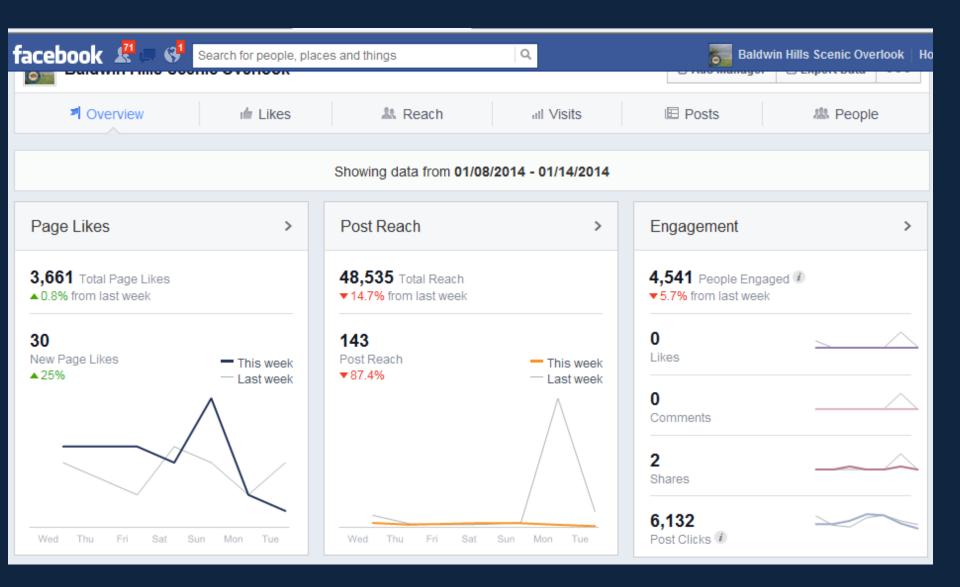
Baldwin Hills	Scenic Overlook		
Categories: Parks, H	iking (Edit)		
6300 Hetzler Rd			
Culver City, CA 9023	32		
www.parks.ca.gov/?p	age_id=22790		Add Photos
Good for Kids: Yes			
N Edit Business Info		Q First to	Review 🌆 Samantha H.
Send to Friend	Bookmark 8 8 and to	Phone Ø Write a Review	
AARP Member Discou Exclusive AARP member here.	r discounts on fitness services. Save	Hiking Trips Singles Travel With Like-Minded Companions. Tour With Uis! Backroads.com/Singles	Ads by Google Book A Singles Hike
163 reviews for B	aldwin Hills Scenic Overloo	ok	Search Reviews
Sort by: Yelp Sort-	Date Rating Elites' Fac	sebook Friends'	
163 reviews in Eng	lish		
Elite '12	2/21/2012		
Manami Y. Los Angeles, CA		r! What a great workout! I was s t of shape! I like the fact the the oting and feel it in your glutes.	
	less strenuous way by way of	op by taking the stairs or you ca the zig zag trail. Either route you top is great! This is better than a	u take, it's a nice workout.

E Listed in: All Within a 5-mile Radius

Was this review ...? Useful @ (4) Furny @ (4) Cool @ (4)

Bookmark 🔝 Send to a Friend 🔗 Link to This Review

	Lucerne de Santa de Lucerne de Santa de Lucerne de Santa
w 🌆 Samantha H.	Consile Map data 90012 General
	View Larger Map/Directions
Ads by Google	
A Singles Hike	Browse Nearby: Restaurants Nightlife Shopping Movies Ali
	Deals Nearby More *
Search Reviews	\$50 for \$76 Certificate Live Well Chiropractic and Pilates Center Los Angeles, CA
	\$75 for \$100 Certificate iRow Fitness Studio Los Angeles, CA
	People Who Viewed This Also Viewed
ng bullets by the time s are uneven. You	Culver City Park
te a longer, slightly e, it's a nice workout. e class at the gym!	Santa Monica Stairs DOCCI 195 reviews Neighborhood: Santa Monica
	Kenneth Hahn State Recreation Area
Add owner comment	Sand Dune Park



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Q

Your 5 Mo	st Recent Posts					>
			Rea	ach: Organic / Pa	id 📕 Post Clicks 📕 Likes, C	comments & Shares
Published *	Post	Туре	Targeting	Reach	Engagement	Promote
01/06/2014 9:56 am	IMPORTANT NOTICE to all of our patrons: Thursday, January 9 at 6:30pm at the Baldwin Hills Scenic		0	1.1K	55 2 4	Boost 🗸
12/31/2013 11:37 am	Have a safe and Happy New Year's Eve everyone! Hope to see an amazing community turnout for the	6	Ø	498	40 14	Boost 🗸
12/20/2013 11:17 am	Looks like @BaldwinHillsSO #BaldwinHillsScenicOverlook is the GOLD YOU OWN	6	Ø	993	33 61	Boost 🗸
12/06/2013 9:48 am	#IosangeLEGS #baldwinhillsscenicoverlook The commemoration of the 150th Anniversary of	6	Ø	1.7K	117 143	Boost ∨
12/03/2013 11:44 am	Many of you ask about the Baldwin Hills Dam Break, and many of you were here. Join us and at the site on	ē	Ø	656	52 1 8	Boost ∽
See All Posts						

You might like Baldwin Hills Scenic Overlook.



Baldwin Hills Scenic Overlook

#IosangeLEGS #baldwinhillsscenicoverlook The commemoration of the 150th Anniversary of California State Parks begins JANUARY 1st, 2014 with a FIRST DAY HIKE. We hope you join the movement, all year long with us! If you have a group of people who want to reserve a spot with us, please contact Kristen at bhso@parks.ca.gov. Or, just come on New Years Day and show you 💜 your parks!

www.americasstateparks.org



1,659 People Reached

Hide

143 Likes, Comments & Shares

FROM YOUR F 44 Likes	AGE AND POSTS	23 Shares
FROM LIKES, (51 Likes	COMMENTS & SH. 18 Comments	7
TOTAL 95 Likes	18 Comments	30 Shares

117 Post Clicks

103	3	11
Photo Mews	Link Clicks	Other Clicks 👔

NEGATIVE FEEDBACK

O Hide Post	O Hide All Posts
O Report as Spam	O Unlike Page

Community Climbs

Connecting people to their parks. Join the *Movement*. #losangeLEGS

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Connecting people to their parks. Join the Movement. #losangeLEGS



Community Climbs

Connecting people to their parks. Join the *Movement*. #losangeLEGS





Techniques for Using Social Media







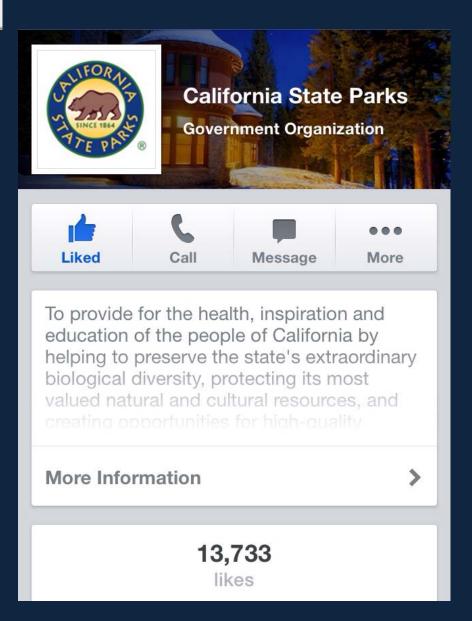


Social Media Tips

- Use one **RELEVANT** picture or a collage
- Curate ACCURATE Content
- Be PROVACOTIVE with comments
- Consider PROGRAMATIC ACCESIBILITY
- Be **ORGANIZED** by having a plan & Staff
- Share similar posts on different media not the same for **RETENTION**
- Sure, create **THEMES**



Facebook for so many things...



Facebook Tips...



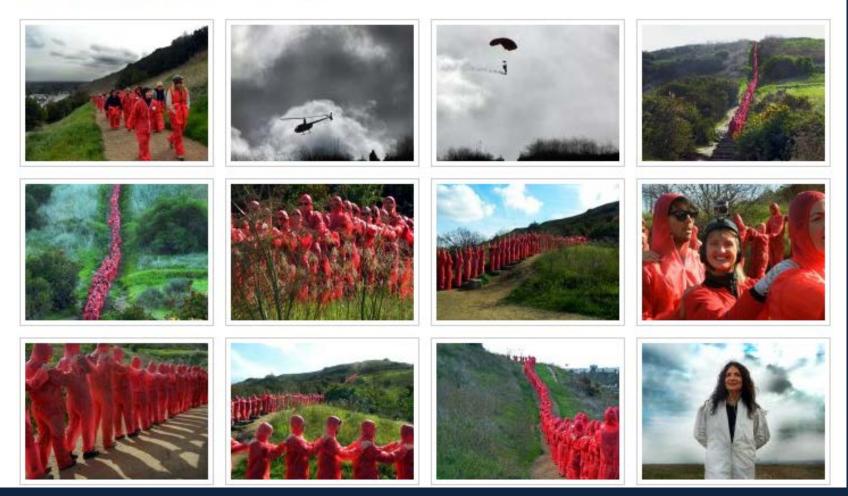
Facebook Albums for sharing Events

facebook

Search

Spine of the Earth 2012 BHSO

By Mike Murase (Albums) · Updated about a month ago



Q

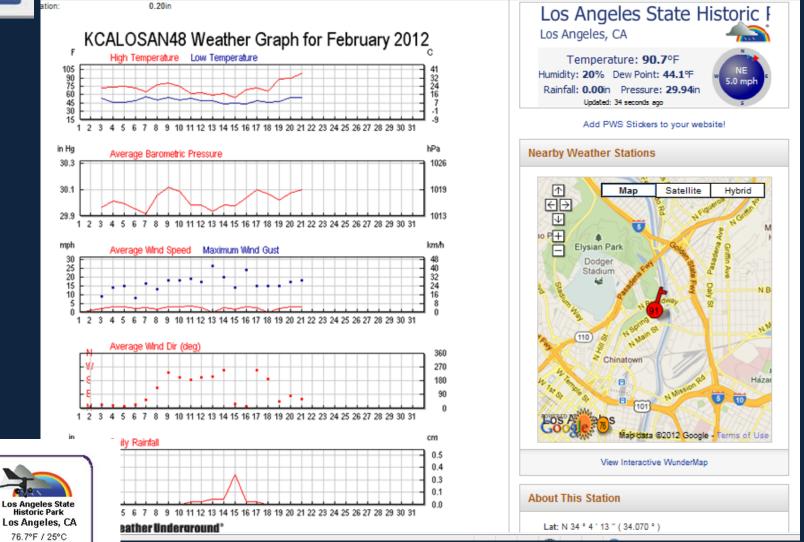
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Facebook Apps

ation:

NNW 8.0 mph / 13 km/h

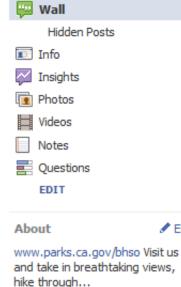




Facebook Thanks

facebook





More

1.441 like this

Baldwin Hills Scenic Overlook

Community/Government · Culver City, California · 📝 Edit Info



Q

📄 Status 項 Photo 🖣 Link 陳 Video 🚍 Question Share:

What's on your mind?



🖊 Edit

Search

Baldwin Hills Scenic Overlook

Thank you everyone for coming out for the Volunteer Day today held by Generation Water and Mujeres de la Tierra! With your help, the park is returning to its natural state. Special thanks also to California State Parks Foundation, the Park Champions Program, and the Children's Nature Institute. For more one day volunteer opportunities, please check back with us, and for upcoming Park Champions volunteer programs, please go to www.calparks.org and look at Volunteer in Parks. Thank you!



California State Parks Foundation - Your Voice for Parks calparks.org

334 People Reached · 13 People Talking About This

Like · Comment · Share · February 18 at 1:46pm

Davien 'Supa Davie' Watkins and 11 others like this.



Sara Feldman Thank you, Irma, for all you do! Educative 19 of 2:04pm - Like



Facebook Engagement



Baldwin Hills Scenic Overlook

What does this park mean to you? What questions about the park can we answer for you? Please ask and share your voice!

331 People Reached · 25 People Talking About This

Like · Comment · Share · February 16 at 1:12pm

🖒 Sui Yeung and 9 others like this.

💭 View all 27 comments



Iann Williams I want to mention the people who work, patrol and maintain BHSO, thank you. The thousands of people in the city from all zip codes who come together to enjoy this oasis. People converge on this one spot from all ethnic groups peacefully to regain a sense of community, connection, health, balance, wellness, and peace of mind in a city that's full of hustle, bustle, honking, traffic, consuption, congestion and pollution. It's natural escapism. February 17 at 10:45am · Unlike · 🖒 1

6-

Baldwin Hills Scenic Overlook Thank you all for posting your thoughts, experiences, and questions! It really shows how much you care and enjoy this special place. It shows your endurance if you use it as a challenging landscape to keep you active, and it shows you how nature can endure and even thrive in a city This park will always be here through every season, every year, because you help protect it. Thank you!

Saturday at 8:42am · Like



California State Parks Friday at 12:08 PM 🛞

Happy Friday! Any outdoor plans for the weekend? Please share with us!

Like Comment

Arre Share

9 people like this.



Frank Carson Hopefully fishing at Torrey Pines State Beach. Friday at 12:42 PM ⋅ Like ⋅ 🖒 1



Michael Knighten Ocotillo Wells Friday at 1:37 PM · Like · 🗳 1



California State Parks Share a photo your catch with us! Friday at 1:44 PM · Like



Facebook Surveys



۲

Baldwin Hills Scenic Overlook asked: Did anyone see the full moon or lunar eclipse last Saturday? We saw the full moon on the guided hik...

- Yes, I saw the eclipse!
- Yes, I saw the full moon!
- What? There was an eclipse and ... a full moon?

286 People Reached • 2 People Talking About This

📰 🗹 3 · December 13, 2011 at 2:41pm



Facebook Translation



Baldwin Hills Scenic Overlook

We stitched together this panorama for you to enjoy!



Photo Tour of Baldwin Hills Scenic Overlook

653 People Reached · 26 People Talking About This

🔟 Like · Comment · Share · December 13, 2011 at 2:34pm

🖒 Sandra Jimenez and 23 others like this.

View all 6 comments



Cheryl Schoessler O'Donnell You live in Baldwin Hills? I have a friend in the "don" neighborhood :)

13, 2011 at 7:29pm • Like



Sui Yeung me encanta, sobretodo correr ahi, lo malo es que cuando salgo de trabajar, ya esta la cuesta del sol y no tiene caso pararme ahi, mejor voy a la playa o la cienega y con este frio mejor, no hay nadie.



Facebook Special Occasions



Baldwin Hills Scenic Overlook

Happy Holidays Everyone from YOUR State Parks in Culver City and Los Angeles! The Toyon shown in this picture is also called Christmas Berry!



538 People Reached · 18 People Talking About This

- Like · Comment · Share · December 23, 2011 at 3:49pm
- 📫 Ceci Castaño and 18 others like this.
- View all 4 comments



that's some heavenly peace up there.....love that hill! December 24, 2011 at 10:14am · Unlike · 🖒 1

-	2	-1
	R.	4
1		

Margot Griswold Beautiful native holiday cheer! December 24, 2011 at 10:19am · Unlike · 🖒 1



Malibu Creek Docents Thursday at 10:17 AM @

Happy Birthday to California State Parks!



California State Parks Celebrate 150 Years



Facebook Special Occasions



Yosemite National Park Friday at 2:06 PM ()

Yosemite "State Park"? That's right! When Yosemite Valley and the Mariposa Grove were set aside as a public park in 1864, they were given to the State of California making them the first State Park in history. This year the California State Park system turns 150 along with Yosemite. This shared heritage is shown on these banners which can be found at our visitor centers as well as state parks across California. Where have you spotted these banners? -bw





Greg Soon Happy birthday! Friday at 2:07 PM ⋅ Like ⋅ 💾 1



Heather Person Abe! He's there :) Friday at 2:08 PM · Like



Patty Day

If it's a State Park, why was it closed when obama closed all the federal parks? Friday at 2:10 PM · Like



Facebook Answers Questions

Cui Voung



To mato de este hermoso lugar es que cierran al atardecer y ya no dejan subir a hacer ejercicio, si casi todas las personas salimos en la tarde de trabajar, cuando menos deberian darnos un poco de espacio para nuestro entretenimiento, si tanto les preocupa la seguridad, pongan lamparas y una caseta o una camara a los 360 grados.

Like · Comment · November 26, 2011 at 11:28am



Baldwin Hills Scenic Overlook Hi Jacome. Many state parks close at sunset for several reasons. Security is one reason, and safety of the visitor. We are a wilderness park with nature in mind, so no lighting. Neighboring communities and streets often have restricted hours to park as well. We hope you enjoy the park, the days will start to get longer again soon!

November 30, 2011 at 9:33am · Like



Sui Yeung :)

November 30, 2011 at 3:59pm · Like

Write a comment...



Facebook Shares Visitor Experiences



I made it to the top today. This was the first time. I been going for about two months, but today was the day I went all the way.



Unlike · Comment · November 19, 2011 at 5:48pm

You, Derek Bronson and 3 others like this.



Facebook Special Days





on Facebook?



California State Parks Tuesday at 8:25 AM ()

#TrailTuesday: How many of you use a "wearable fitness device" out on the trails, while training, or just as part of everyday life? Do you use the Fitbit, Nike Fuel Band, Jawbone, or something else? Do you use it to motivate yourself and/or others?

9 Likes 24 Comments



California State Parks January 16 at 7:53 AM ()

It's **#ThrowbackThursday**! Please help us caption this classic shot from the archives!

We'll start with: "Nobody puts Baby in the Redwoods"

#TBT #TT



5 Likes 3 Comments



Tell Others your on more...

California State Parks



California State Parks

Wednesday at 8:36 AM 🚱

Hi everyone! We are rolling out our new and improved Pinterest and Instagram accounts and need your feedback! What topics and features would you like to see us profile there? Thanks!

Pinterest: www.pinterest.com/castateparks/

Instagram: http://instagram.com/ castateparks

5 Likes 11 Comments

Like

Comment



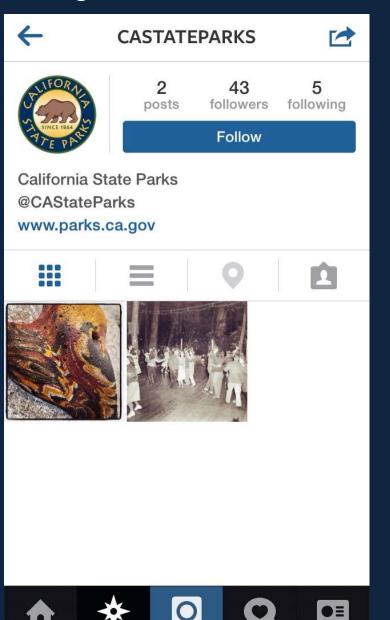


Insta





Instagram





- ebrpd, damnpirate, campinca, flanchez, hibrie, bgreene74
- castateparks First post on our new Instagram account! Since it's #ThrowbackThursday, please help us contion this close from the

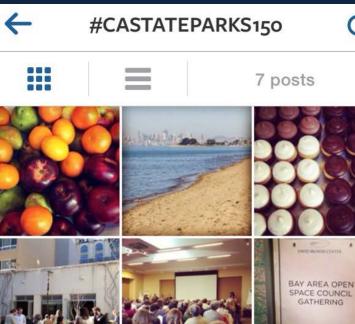




Instagram Use

• ebrpd • 17h • Robert W. Crown Memorial State Be...





C

θE



30 likes

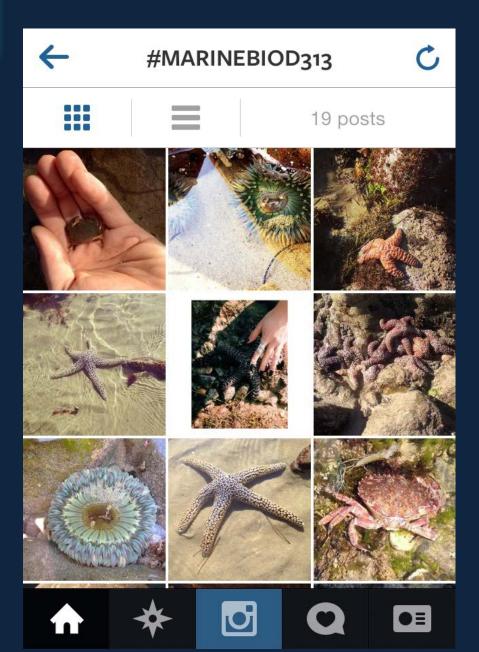
 ebrpd In honor of @CAstateparks 150th anniversary, here's a picture taken from #crownbeach in #alameda #CAstateparks150 #ebrpd80 #ebrpd

Like
Comment
Comment





Instagram to Follow up





78 likes



Instagram from Visitors Experiences





Instagram Tips

- Use one picture or a collage
- Hashtag a max of 3 tags
- Tags are one word
- Choose Provocative Pics
- Minimal Comments



Pinterest





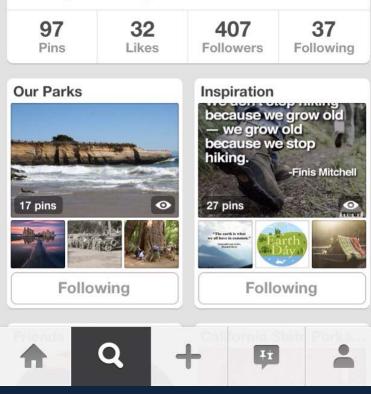
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CA State Parks California

Following

Official California State Parks Repins, likes & follows are not endorsement. Contact info@parks.ca.gov

www.parks.ca.gov





Pinterest Tips

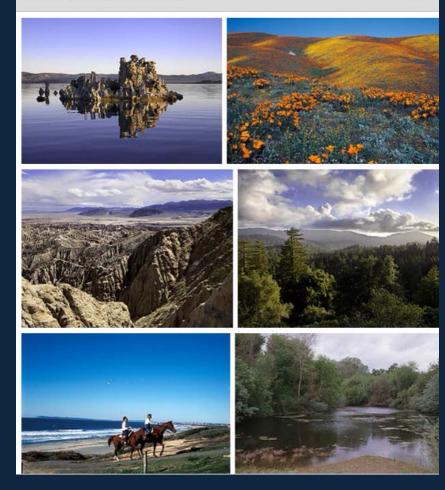
- Use one picture or a collage
- Create Relevant & Provocative Pinboards
 - Crafts, Recipes, Books
- Minimal Comments
- Repin Relevant Pins
- Curate Content



California State Parks 1,873 photos 209 members



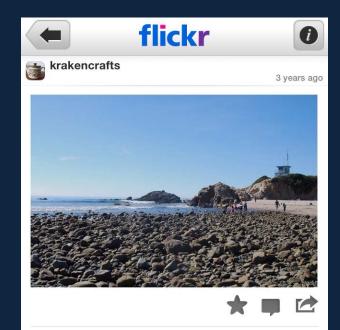
Group Discussions





Flickr Pics

Tip: Adding a flicker pool to your website let's visitors share and comment on photos, creating user generated content.



Leo Carrillo

It was unseasonably warm this weekend so Nate and I went to Leo Carillo State Park, just north of Malibu for the day. We watched some surfers and I collected tons of shells.



CA State Parks @castateparks



Congrats to Twiggy for capturing the #Mavericks crown! Now's the time to

visit Half Moon Bay!

Retweeted CA Energy Commission

Help promote water conservation by becoming a @SaveOurWater partner. Here's how:

Retweeted Headed Anywhere

Hiking #bigsur up on the blog now. http://t.co/zvqdlmelFf #california #roadtrip #carcamping #tripidea

Happy Friday! Any outdoor plans 12p for the weekend? Please share with us!

The State Park Commission Meeting is live and being broadcast online via http://t.co/urJ0KqX8te

Attending the #Mavericks Invitational today? There's still a few campsites left for walk up at Half Moon Bay SB http://t.co/wNIUAIsZFi

6p

4p

1p

9a

8a

Twitter



CA State Parks @castateparks 12:08 PM

TWITTER

Happy Friday! Any outdoor plans for the weekend? Please share with us!

Tip:

- Tweet as needed
- Retweet for support and interest
- Curate Content



Yelp Reviews

Brian W. Los Angeles, CA



Sister: LETS GO HIKING. YAY!!! Me: YAY!!! OKAY!!!

time lapse

Me: *hyperventilates*gasps for air* DA FAWK DID I DO TO MAKE YOU HATE ME, SIBLING!? Sister: Lalalalala...

Carved by Zeus himself did these stairs come into existence with the sole purpose to weed out obese, junk food indulging couch potatoes from elite Olympians with incredibly fiiiiine "arses". You will require a solid pair of glutes if you want to make it to the top. I've seen senior citizens, large folks, and little children ascend to the top - so maybe I'm just weak sauce. Climbing these stairs, I feel my inadequate butt pop and slightly deflate. How I wish I did squats before this. *ices bum*

When you reach the top, there is a certain type of awe. A more beautiful view of LA you will never find. Equip yourself with a camera beforehand and your photo will become an awesome bragging right when you post it onto facebook. Believe me, when your butt pops too, you're going to want a trophy to commemorate your efforts. Suck it bitches! I made it!

Was this review ...? Useful • (4) Funny • (17) Cool • (3)

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Tip: Monitor & Respond



Social Media Overload...











Getting Started- How to manage social media @

- Read the Social Media Handbook
- Who? Get written permission from supervisor.
- Establish a generic email with IT
- Register your social media with communications
- Follow the guidelines, policies, know your limits.
- Schedule content managers to post and respond.



Social Media Handbook

http://isearch/pages/321/files/Social_Media_Handbook.pdf

media@parks.ca.gov

- Definition What is Social Media?
- Benefits Could it help the department?
- Risks Could it hurt the department?



- Establishing and Maintaining Social Media Communication
- User Requirements for use and content by the State CIO's Social Media Standard
- User Requirements for use and content by California State Parks Contacts and Essential Information
- Prior written approval from supervisor/superintendent and needs to be filed with Communications Dept. An employee is preferable to be a "user", but could be volunteer, intern, retired annuitants. Cannot be concessionaires, coops, or other contractors.
- Must follow the policies and guidelines, and monitor your site. Only begin it if it can be sustained.
- Plan, and prepare to submit an avatar along with your registration with Communications Dept.



A. LEGAL AUTHORITY

IT Policy Letter 10-02 assigns agency responsibility for the monitoring and management of social media sites to comply with State Administrative Manual (SAM) Section 5310 and Social Media Standards set by the State Information Management Manual (SIMM) Section 66B.

D. GENERAL POLICY

It is the Department's Social Media Policy to:

- 1. Communicate to current and prospective park visitors a unified and consistent messaging that maintains the Department's brand image on social media and social networking pages online.
- 2. Incorporate into park social media communications, the identified messages and conduct outlined in the *California State Parks Social Media Handbook.*
- 3. Protect the Department's messaging and brand image against unauthorized use, whether intentional or unintentional, by individuals or organizations, to the extent practicable.
- 4. Contractors, including Cooperating Associations and Concessionaires, are not permitted to utilize social media sites as official representatives of California State Parks or any unit within California State Parks.

Contacts and Essential Information

If you are interested in engaging in social media on behalf of the department or your unit, please contact your supervisor and understand the following policies.

Social Media Policies: California State Parks Social Media Policy - Departmental Notice **2010-03**

California State Parks Social Media Handbook http://isearch/pages/321/files/Social Media Handbook.pdf



State Parks Internet Policy, DAM Manual, Information Technology - 1603 http://isearch.parks.ca.gov/pages/29/files/DAM1600%20INFORMATION%20TECHNOLOGY.doc

State CIO's Policy - Information Technology Policy Letter (ITPL) 10-02 http://www.cio.ca.gov/Government/IT_Policy/ITPL.html.

Social Media Standard, Statewide Information Management Manual (SIMM) 66B <u>http://www.cio.ca.gov/Government/IT_Policy/SIMM.html</u>.

Public Relations DAM 0100

http://isearch.parks.ca.gov/pages/29/files/DAM%200100%20-%20Public%20Relations.pdf

Department Brand Image – DAM 2007-02 http://isearch.parks.ca.gov/pages/29/files/DN%202007-02%20Dept%20Brand%20Image.doc

For questions about registration, approval processes or developing social media content, please contact the Communications Office at (916) 654-7538 or Media@parks.ca.gov

