

CHRIS Information Center Service Fee Schedule

Information Centers shall charge fees for access to CHRIS information and other services in accordance with the following schedule unless otherwise specified in a memorandum of agreement or separately approved by the SHRC. This Rate Schedule shall be posted at each Information Center. Fee payments shall be received and the funds managed by individual Information Centers or their host institutions. Payments are due within sixty (60) calendar days of receipt of billing.

- (A) Records Search conducted by Information Center staff.
 - (1) Staff Time: \$150.00 minimum plus \$75.00 per one-half hour, or portion thereof, after first hour.
 - (2) Photocopy: \$0.15 per page.
 - (3) Fax: \$1.00 per page.
- (B) Fees for services not related to record searches performed by Information Center staff.
 - (1) Staff Time: \$40.00 minimum plus \$20.00 per one-half hour, or portion thereof, after first hour.
 - (2) Photocopy: \$0.15 per page plus staff time.
 - (3) Fax: \$1.00 per page plus staff time.
 - (4) Information Center Resource Database or Report Database printout: \$0.15 per page plus staff time.
- (C) In-House Records Search conducted by qualified individuals as specified in Section VII of this Manual.
 - (1) Access Fee: \$100.00 minimum per person plus \$50.00 per person per one-half hour, or portion thereof, after first hour (see NOTE below).
 - (2) Photocopy: \$0.15 per page plus staff time if staff performs photocopying.
 - (3) Information Center Resource Database and Report Database printouts: \$0.15 per page plus staff time.
 - (4) Cancellation Fee for failure to give twenty-four (24) hours advance notice of cancellation of scheduled In-House Records Search appointment: \$50.00 per appointment.
- (D) Priority Response: Total cost of Information Center services rendered plus 50% of total cost; Information Center should be contacted to determine response time.
- (E) Emergency Response: Total cost of Information Center services rendered plus 100% of total cost; fee applies to a request made by a government agency or representative in response to a specific, identified emergency incident; Information Center should be contacted to determine response time.
- (F) Listing in Historical Resources Consultants List: \$150.00 per person per year.

NOTE The Access Fee for an In-House Records Search may be waived for research that is unrelated to compliance with requirements of such laws as, but not limited to, the National Environmental Policy Act, National Historic Preservation Act, Native American Graves and Repatriation Act, California Environmental Quality Act, and California Forest Practice Act, and of local ordinances affecting construction permits, and other land development actions, and mitigation of adverse impacts to historical resources.

