

## Navigation Instructions

### 1.1 Secretary of the Interior's Standards for the Treatment of Historic Properties

This brief tutorial will show you how to navigate through the learning modules. Each module consists of a series of slides which include several scenes or images with an audio recording. You will be able to move from slide to slide at your own pace. To begin, click the **NEXT** button at the bottom of the screen on the right. The next slide will begin playing automatically.

### 1.2 Player Controls

At the bottom of the slide screen are controls for adjusting the volume of the audio, the **PLAYER BAR** which you can use to **PAUSE**, **PLAY**, or **REWIND** the current slide, and buttons for moving forward and backwards through the slides.

The volume control icon looks like a speaker or horn. Clicking on it brings up a slider bar to adjust the sound level. Between the speaker button on the left and the button labeled **PREV** on the right, is a **PLAYER BAR**. A vertical marker moves across the **PLAYER BAR** from left to right as the slide plays. You can move the slider bar back and forth to return or advance within the slide. When the marker reaches the right side, the slide is finished.

Click on the **NEXT** button to advance to the next slide. Click on the **PREV** button to return to the previously played slide.

### 1.3 Tabs and Search Features

At the top of the panel on the left side of the screen are two tabs. When the **OUTLINE** tab is selected, the screen shows a list of the slides with their titles. This serves as an index to the topics discussed in the module. Selecting the **TRANSCRIPT** tab allows you to view a transcript of the audio recording.

In the **OUTLINE** mode, you can click on any title to move to that slide. The **SEARCH** box at the bottom of this panel allows you to search for a specific topic using a keyword or phrase. As you can see, the search word used here was "treatment." The panel displays a list of the slides in which the word treatment appears.

The **FILTER** button which appears at the top right in the **SEARCH RESULTS** panel allows you to check whether to search in **TRANSCRIPT** or in the **SLIDE TEXT** or both. You can click on any of the titles in the **SEARCH RESULTS** and you will be taken to that slide in the module. Click the button at the bottom of the **SEARCH RESULTS** panel labeled **CLEAR AND RETURN TO OUTLINE** to return to the **OUTLINE**.

At the top right above the slide screen is the **RESOURCES** tab. Clicking **RESOURCES** will take you to the OHP's website where you will find links to the National Park Service (NPS) publications referenced in this course, as well as OHP staff contact information.

#### **1.4 Interactive Questions**

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