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# CALIFORNIA RECREATIONAL TRAILS SYSTEM

COLLABORATIVE LESSONS FROM THE PACIFIC CREST NATIONAL SCENIC TRAIL, CALIFORNIA COASTAL TRAIL AND JUAN BAUTISTA DE ANZA NATIONAL HISTORIC TRAIL



This report offers trail management agencies and advocates examples of healthy trail management organizations, methods to facilitate collaboration with California State Parks, and strategies to promote excellent hiking, riding and bicycling experiences throughout the state.

California State Parks

Statewide Trails Section

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# CALIFORNIA RECREATIONAL TRAILS SYSTEM

*Collaborative Lessons from the  
Pacific Crest National Scenic Trail, California Coastal Trail  
and Juan Bautista de Anza National Historic Trail*

## INTRODUCTION

**Study description and goals:** This report offers trail management agencies and advocates examples of healthy trail management organizations, methods to facilitate collaboration with California State Parks and other organizations, and strategies to promote excellent hiking, riding and bicycling experiences throughout the state. We share lessons gleaned through case studies of three major trails, the Pacific Crest National Scenic Trail, California Coastal Trail and Juan Bautista de Anza National Historic Trail. Innovative organizational models that support three popular East Coast trail systems will also be explored. This report informs the Statewide Comprehensive Outdoor Recreation Plan (SCORP) ([www.parks.ca.gov/SCORP](http://www.parks.ca.gov/SCORP)), administered by the California State Parks Office of Grants and Local Services (OGALS) ([www.parks.ca.gov/grants](http://www.parks.ca.gov/grants)). The Department can use this report's information to help ensure that federal Land and Water Conservation Fund (LWCF) grant selection criteria address statewide trails-related needs.

**Background:** The *California Recreational Trails Plan* ([www.parks.ca.gov/trailsplan](http://www.parks.ca.gov/trailsplan)) encourages local and regional trail management agencies to add or connect to a statewide trails network. (PRC Section 5070 - 5077.8). The Plan designates twenty-seven routes that comprise the California Recreational Trails System (CRTS): three main north-south routes are the Pacific Crest National Scenic Trail, the Juan Bautista de Anza National Historic Trail and the California Coastal Trail. There are twelve east-west routes extending, often along rivers, from the mountains clear to the coast, and land routes circling the San Francisco Bay, the San Fernando Valley and Lake Tahoe. Other routes traverse the California desert, Santa Monica Mountains, the Santa Cruz Range and the Peninsular Range. The trails offer a spectrum of recreational experiences; including wilderness backpacking and equestrian pack trips, biking, jogging, or rollerblading through urban neighborhoods, or heritage corridors that connect historic landmarks, recreation areas and timeless scenic landscapes. Eighty-five percent of Californians live within ten miles of the 27 routes of the CRTS ([www.parks.ca.gov/trailcorridors](http://www.parks.ca.gov/trailcorridors)). These trail corridors serve many major cities and towns in California, providing recreation access to millions of people and connecting them to parks, forests, beaches and other public lands. Utilizing trails is a popular form of recreation for health and wellbeing, as trails provide socialization, relaxation, learning, transportation and fitness opportunities.

**Recommendations:** Trail management agencies and advocates may apply this report's methods, models and case studies to strengthen the California Recreational Trails System through LWCF assistance grants, working with willing sellers, and other means. They may:

- use the appended trail maps as examples of planning tools for identifying the biggest gaps in these three statewide trails and then prioritizing trail corridor acquisitions and improvements,
- expand and improve the existing Pacific Crest National Scenic Trail, California Coastal Trail and Juan Bautista de Anza National Historic Trail corridors through purchasing easements, constructing trail tread and developing trail improvements, signage and interpretation,
- improve collaboration with California State Parks trails development staff as well as other organizations,
- use the "Robust List of Trail System Factors" for planning and for measuring trail management progress,
- facilitate information sharing and efficient data management by adopting new technology tools described in the "Database Management" section,
- adopt or adapt the models for relationship structures for the three East Coast trails,
- use the MOUs in the appendixes as models.

**Authors:** Cheryl Essex and Alexandra Stehl prepared this report, with mapping provided by Alan Kilgore.

**About the Statewide Trails Section:** The Statewide Trails Section of California State Parks is charged with managing the California Recreational Trails Plan, and provides education and technical assistance to trail managers, recreation providers, open space managers and non-government trails and greenways advocates on non-motorized trail planning, design, construction, funding and management throughout California.

**Funding:** Preparation of this study was financed in part through a planning grant from the National Park Service, United States Department of the Interior, under the provisions of the Land and Water Conservation Fund Act of 1965 (Public Law 88-578, as amended). The report is an element of the Statewide Comprehensive Outdoor Recreation Planning (SCORP) Program, formulated under the provisions of Chapter 5099.2 of the California Public Resources Code. The SCORP and its elements are available at: [www.parks.ca.gov/SCORP](http://www.parks.ca.gov/SCORP).



## CASE STUDIES OF TRAIL CORRIDOR CHARACTERISTICS

### PACIFIC CREST NATIONAL SCENIC TRAIL

**Route:** The iconic Pacific Crest National Scenic Trail (PCT) traverses the crest of the Sierra Nevada and other mountains through three states, 25 national forest units and 48 wilderness areas on its 2,650 journey from Mexico to Canada. In California, the trail is 1,723 miles. The PCT is predominantly dirt trails, with greater elevation changes than any of America's national scenic trails. The trail crosses national monuments, national parks, national forests, BLM land, state and county parks, and tribal lands. Thousands of hikers and equestrians enjoy this remote wilderness trail each year.

**Geographic description:** In California, public and private lands and jurisdictions include those in: California State Parks: Anza-Borrego Desert State Park, Mt. San Jacinto State Park, Silverwood Lake State Recreation Area, McArthur-Burney Falls Memorial State Park, Castle Crags State Park.

Federal agencies: USDA Forest Service (Cleveland, San Bernardino, Angeles, Sequoia, Sierra, Inyo, Stanislaus, Humboldt-Toiyabe, Eldorado, Tahoe, Lassen, Plumas, Shasta Trinity and Klamath National Forest), Bureau of Land Management (Palm Springs, El Centro, Ridgecrest, Barstow, Bakersfield and Alturas field offices, and the Santa Rosa and San Jacinto Mountains National Monument), and National Park Service (Sequoia and Kings Canyon National Park, Yosemite National Park, Devils Postpile National Monument, Lassen Volcanic National Park)

Counties: San Diego, Kern, Riverside, San Bernardino, Los Angeles, Tulare, Inyo, Fresno, Madera, Tuolumne, Mono, Alpine, El Dorado, Placer, Nevada, Sierra, Plumas, Tehama, Shasta, Trinity and Siskiyou.

**Legal structure:** The PCT was congressionally designated as a National Scenic Trail in 1968. A Memorandum of Understanding between the USDA Forest Service, USDI National Park Service and Bureau of Land Management, California State Parks and the Pacific Crest Trail Association has been in place for several decades, with the most current Memorandum being executed in 2009; the MOU designates the roles and responsibilities of each partner organization ([http://cdn.pcta.org/wp-content/uploads/2012/10/2009\\_pct\\_mou.pdf](http://cdn.pcta.org/wp-content/uploads/2012/10/2009_pct_mou.pdf)). Easements through state-owned and private lands are common. For instance, the Forest Service holds an easement not to exceed 8 feet wide through Castle Crags State Park to "locate, construct, use, maintain, improve, relocate and repair trail for hikers and equestrians." The State "agrees not to use the above described property in any manner which will in fact interfere with the use of such property for hiking and equestrian trail purposes".

**Management structure:** Most of the trail is on public land, where it is managed by federal and state agencies. The Pacific Crest Trail Association ([www.pcta.org](http://www.pcta.org)), a nonprofit organization established in 1977, advocates for trail protection, organizes volunteers to assist with trail activities and raises funds for trail management and development activities. PCTA enjoys 9,000 dues-paying members and robust volunteer involvement (136,000 volunteer hours in 2010). Trails on private land are managed primarily by the PCTA and easement holder.

**Current status:** The trail can be traversed by hikers and equestrians the entire length of the state. It is closed to motorized and mechanized use. PCT has federal funding and staff. PCT has less than 1 million Californians living within ten miles. Significant trail miles were upgraded in 2010-11 using \$600,000 in one-time federal grants. Trail users camp on state and federal land, as well as private land where allowed.

**Existing State Park facilities:** see Table A.

**Long-term vision:** The long-term vision for the PCT is succinctly illustrated by PCTA's mission statement: "The mission of the Pacific Crest Trail Association is to protect, preserve and promote the Pacific Crest National Scenic Trail as an internationally significant resource for the enjoyment of hikers and equestrians, and for the value that wild and scenic lands provide to all people."

**Opportunities that define success, including those that could be addressed through the LWCF:**

- Secure permanent access through 1,000+ private parcels is a top priority (could be addressed through the LWCF).
- Expand the permanently protected corridor (some easements only a few feet wide) to protect scenic vistas (could be addressed through the LWCF).
- Improve trail tread in identified trouble spots (could be addressed through the LWCF).
- Increase use, awareness and educational programming.
- Maintain use of campgrounds at McArthur-Burney Falls Memorial SP, Castle Crags SP, Silverwood Lake SRA and Mt. San Jacinto SP for PCT users and trail crews.

**Challenges to success:**

- Urban encroachment on the trail and its corridor. "There are 307 miles of private land right-of-way easements between Mexico and Canada, many as narrow as eight feet, and some even less." (<http://www.pcta.org/our-work/trail-protection/>)
- Funding, including for human resources. Need a land acquisition specialist.
- Many critical gaps of support facilities, including water, for users.
- Lack of permanent trail crew camps and vehicles.
- Reduced hours and services at state parks will likely negatively affect thru-hikers and trail crews. Trail access will not be impeded (in accordance with the recorded easement), but camping, water, restrooms, parking and trash may be more limited. State Park campgrounds at Mt. San Jacinto SP and Silverwood have often housed trail crews and thru-hikers. Housing trail crews in a location that has showers available with access to town services is critical for crew members who work hard on the trail for 10 days at a time for a small stipend and an education award.
- Lack of communication from agencies when projects are planned that impact the trail—often PCTA isn't involved at all or too late.

**Current strategies for success:**

- A continuous process of trail alignment optimization is employed.
- Trail accomplishments are documented and posted on the PCTA website: <http://www.pcta.org/about-us/financials-reports-and-plans/>.

- The PCT MOU clarifies each organization's role and requires annual meetings with stakeholders.
- The PCT MOU assigns responsibilities for volunteer tort claims and injury compensation. In recognition that California State Parks does not provide this for organized groups, such as PCTA, and that the federal government is authorized to provide sponsored volunteer coverage for the Pacific Crest National Scenic Trail, the following provision is made for PCTA volunteers: "If the PCTA volunteer work occurs on state lands (which are typically under easement), the volunteer will be working under the federal volunteer program where the easement is assigned. PCTA will also coordinate all activities with California State Parks to ensure park resource and safety concerns are address."
- There is an adequate GIS database last updated in 2008—would update if funding was available.
- PCTA has a Trail Operations program to train, manage and equip volunteers.
- They look to the Appalachian Trail and other national trails for collaborative tools.
- They have a 3-year Strategic Plan.
- The active volunteer base is focused on trail maintenance and restoration efforts.

## JUAN BAUTISTA DE ANZA NATIONAL HISTORIC TRAIL

**Route:** The Juan Bautista de Anza National Historic Trail (Anza Trail) is a 1,200 mile route that traces the historical route of the Spanish colonization expedition led by Lt. Col. Juan Bautista de Anza, from Nogales, Arizona to San Francisco, California. The route uses existing roads and trails and a non-motorized route is identified where feasible. The Anza Trail consists of three primary components: 1) the historic corridor traveled by the Anza Expedition, 2) the Auto Tour Route that is signed along paved highways and roads, and 3) the Recreation Trail. These components can be seen on the trail website: [www.anzahistorictrail.org](http://www.anzahistorictrail.org).

**Geographic description & maps:** Public and private lands and jurisdictions include those in:

California State Parks: Anza-Borrego Desert State Park, San Juan Bautista State Historic Park, Henry W. Coe State Park, Martial Cottle State Recreation Area, Eastshore State Park/State Seashore, El Capitán State Beach, Emma Wood State Beach, Gaviota State Park, Hatton Canyon, Lake Perris State Recreation Area, Oceano Dunes State Vehicular Recreation Area, Ocotillo Wells State Vehicular Recreation Area, Pismo State Beach, Refugio State Beach, San Buenaventura State Beach.

Federal agencies: U.S. Fish & Wildlife Service, Bureau of Land Management (Hollister and El Centro Field Office), National Park Service (Golden Gate National Recreation Area, John Muir National Historic Site, Santa Monica Mountains National Recreation Area), National Guard, the Department of Defense

Other State agencies: California Department of Transportation

Counties: Imperial, San Diego, Riverside, San Bernardino, Los Angeles, Ventura, Santa Barbara, San Luis Obispo, Monterey, San Benito, Santa Clara, San Mateo, Alameda, Contra Costa, San Francisco

Cities: Albany, Berkeley, Fremont, Hayward, Newark, Oakland, San Leandro, San Lorenzo, Antioch, Bethany, Brentwood, Concord, Crockett, El Cerrito, Knightsen, Martinez, Oakley, Richmond, Rodeo, San Pablo, Calexico, El Centro, Agoura Hills, Alhambra, Burbank, Calabasas, Industry, Covina, Glendale, Hidden Hills, La Puente, La Verne, Los Angeles, Montebello, Pasadena, Pomona, Rosemead, San

Dimas, San Gabriel, San Marino, South El Monte, South Pasadena, Walnut, West Covina, Jolon, King City, Monterey, Salinas, Soledad, Anza, Hemet, Moreno Valley, San Jacinto, Riverside, Hollister, San Juan Bautista, Chino, Chino Hills, Montclair, Ontario, Borrego Springs, San Francisco, Arroyo Grande, Atascadero, Grover Beach, Paso Robles, Pismo Beach, San Luis Obispo, Atherton, Menlo Park, Portola Valley, Redwood City, Sharon Heights, West Menlo Park, Woodside, Carpinteria, Goleta, Guadalupe, Lompoc, Santa Barbara, Cupertino, Gilroy, Los Altos, Los Altos Hills, Los Gatos, Milpitas, Morgan Hill, Mountain View, Palo Alto, San Jose, Santa Clara, Saratoga, Sunnyvale, Camarillo, Newbury Park, Oxnard, Thousand Oaks, Ventura

Other major land management agencies: East Bay Regional Parks District

**Legal structure:** The trail was designated as a National Historic Trail through an amendment to the National Trails System Act in 1990. Congress intended the Act to create a framework for a national trails system that would rely heavily on non-federal partners (non-profit friends groups, local jurisdictions, etc.) to implement the trails system, with minimal federal funding to coordinate the effort for each trail. The federal government was primarily envisioned to have an oversight and coordination role for the national trails, except where the trails pass through federal properties where it was the land manager. National Historic Trails (NHTs) were intended as a way to commemorate significant historic events and connect their associated sites and routes. The Anza Trail is somewhat unique among the NHTs, in that it also has a recreation trail component. Trail user types are regulated by the jurisdiction and land managers of various segments.

**Management structure:** The National Park Service is designated federal administrator for coordinating implementation of the Anza Trail. Most partner organizations involved with trail building are public agencies limited to regional or local geographic areas. In southern Arizona, one nonprofit partner, the Anza Trail Coalition of Arizona, leads trail acquisition, development and maintenance. NPS has cooperative (funding) agreements and memoranda with many jurisdictions along the entire 1,200 mile trail, including the Bureau of Land Management, and coordinates with state, regional and local park agencies and city planning offices to recognize the trail.

**Current status:** Approximately 220 miles of the certified recreation trail are open to the public, and 800 miles of auto route are signed. Constructed and signed trail segments may be petitioned for certification and official recognition. NPS opened the first permanent Anza Trail exhibit at the Martinez Adobe of the John Muir National Historic Site in 2010. In recent years, the Anza Trail has been staffed by two to three full time NPS staff, including the Superintendent, Interpretive Specialist, and Outdoor Recreation Planner.

**Existing State Park facilities:** See Table B.

**Long-term vision:** NPS is working to create a strong partner organization, develop stronger ties with other responsible agencies and non-profit partners, generate broader public visibility, and cultivate a large and diverse volunteer workforce and engaged constituency. The Anza Trail staff recently adopted a strategic plan, titled *Vayan Subiendo!– Actions for Engagement and Outreach for the Juan Bautista de Anza National Historic Trail* (Sheffield, E.A. 2010). The action plan strives to encourage and engage a more inclusive network and advocates and enthusiasts for the Anza Trail. Its diverse action steps enable diverse public, private, and philanthropic interests to support the Anza Trail and bring its



benefits to people of all ages and backgrounds. Strengthening the Anza Trail Foundation, a trail-wide non-profit dedicated to implementing the trail, into a self-sustaining, skilled, and knowledgeable partner organization is a priority.

**Opportunities that define success, including those that could be addressed through the LWCF:**

- Build a diverse and engaged constituency, through enhanced public visibility and active development of volunteer programs. Engage the 20 million Californians who live within 10 miles of the trail corridor. Most urbanized regions have ethnically diverse populations where a timeless emigration theme may resonate. Traversing densely populated regions present opportunities to expose the trail to more people, connect the trail's programs to schools and civic organizations, and develop partnerships with nearby businesses.
- Increase the length of the recreational trail that is completed, signed, interpreted, and certified. Most NPS funding for capital improvements has been distributed through the NPS Challenge Cost Share Program (CCSP) grants, which require at least a one to one match from partner organizations and often fund interpretive projects along the trail. Expanding sources of funding will support this goal (could be addressed through the LWCF).
- Increase the number and strength of partnerships with other agencies and non-profit organizations to better leverage resources for building the trail and connecting with diverse audiences in urban and rural communities. The Anza Trail runs through 20 counties and 100 cities in Arizona and California. The breadth of stakeholder agencies offers flexibility because agencies are able to focus on what they do best (volunteer management, fund raising, technical assistance, etc.).

**Challenges to success:**

- Federal funding for capital improvements is extremely limited.
- The NPS' capacity to manage trail events, support volunteer efforts, advocate for planning, implement construction and maintenance projects, is limited.
- NPS is rarely involved with issues specific to local trail segments. The length of the trail corridor makes it difficult for NPS staff to regularly connect with trail partners and jurisdictions that do most of the trail implementation, management, and maintenance within their jurisdiction.
- Information management, including the location of the trail and associated historic resources and facilities, requires a long-term staff commitment. Funding for this is not apparent.
- Federal and State budget reductions may reduce staff involvement in trail planning and management.

**Current strategies for success:**

- NPS began implementation of an outreach plan in 2011 (discussed above) to identify strategic actions for engaging the public and expanding the network of partners and volunteers with distribution of the monthly Anza Trail e-News. A quarterly newsletter (*Noticias de Anza*) provides in depth information and promotes upcoming events in Arizona and California.
- A NPS planner worked with a field school classes from CSU Chico Recreation program to develop a Trail Inventory Toolkit that is intended to allow volunteers to assist NPS with trail planning and certification efforts.

- The first Anza Trail Youth Ambassador program has been launched in two high schools in Santa Cruz County, Arizona. This program will be expanded along the Anza Trail where there is a willing partner with a shared vision.
- NPS launched a new website, [www.anzahistorictrail.org](http://www.anzahistorictrail.org), which is designed to increase the exposure of the Anza Trail and make it easier for the public to find it.
- NPS recently completed a project with GreenInfo Network, a non-profit GIS provider, to enhance the Information Management System for the Anza Trail. The project has created the Anza Trail MapCollaborator, an online trail mapping tool that can be used by volunteers and partner organizations to assist in planning the Anza Trail. MapCollaborator data is available to the public on the trail website.
- Developing the Anza Trail Foundation into a self-sustaining, skilled, and knowledgeable partner organization with sufficient size and resources is an on-going process.
- A Landowner Information Guide has been developed and is available on line.

## CALIFORNIA COASTAL TRAIL

**Route.** In 1972, California Proposition 20 provided the legal framework for creation of the 1975 California Coastal Plan which states that "a hiking, bicycle, and equestrian trail system shall be established along or near the coast" and that "ideally the trails system should be continuous and located near the shoreline." When complete, the California Coastal Trail (CCT) will be the realization of California voter's wishes.

**Geographic description:** Public and private lands and jurisdictions include those in:

California State Parks: Tolowa Dunes State Park, Del Norte Coast Redwoods State Park, Prairie Creek Redwoods State Park, Humboldt Lagoons State Park, Harry A. Merlo State Recreation Area, Patrick's Point State Park, Trinidad State Beach, Little River State Beach, Sinkyone Wilderness State Park, Westport-Union Landing State Beach, MacKerricher State Park, Jug Handle State Natural Reserve, Russian Gulch State Park, Caspar Headlands State Beach and State Natural Reserve, Point Cabrillo Light Station State Historic Park, Mendocino Headlands State Park, Van Damme State Park, Navarro River Redwoods State Park, Greenwood State Beach, Manchester State Park, Schooner Gulch State Beach, Salt Point State Park, Fort Ross State Historic Park, Sonoma Coast State Beach, Tomales Bay State Park, Mount Tamalpais State Park, Thornton State Beach, Pacifica State Beach, Montara State Beach, Point Montara Light Station, Half Moon Bay State Beach, San Gregorio State Beach, Pomponio State Beach, Bean Hollow State Beach, Pigeon Point Light Station, Año Nuevo State Park, Big Basin Redwoods State Park, Wilder Ranch State Park, Natural Bridges State Beach, Lighthouse Field State Beach, Seacliff State Beach, Twin Lakes State Beach, New Brighton State Beach, Sunset State Beach, Zmudowski State Beach, Moss Landing State Beach, Salinas River State Beach, Fort Ord Dunes State Park, Marina State Beach, Monterey State Beach, Asilomar State Beach, Monterey State Historic Park, Carmel River State Beach, Point Lobos State Natural Reserve, Garrapata State Park, Andrew Molera State Park, Julia Pfeiffer Burns State Park, Limekiln State Park, Hearst Castle State Historic Monument, Hearst San Simeon State Park, Harmony Headlands State Park, Cayucos State Beach, Morro Strand State Beach, Estero Bluffs State Park, Morro Bay State Park, Los Osos Oaks State Natural Reserve, Montana de Oro State Park, Pismo Beach State Park, Oceano Dunes State Vehicular Recreation Area, Point Sal State Beach, Gaviota State Park, Refugio State Beach, El Capitán State Beach, Carpinteria

State Beach, Emma Wood State Beach, San Buenaventura State Beach, McGrath State Beach, Mandalay State Beach, Point Mugu State Park, Leo Carrillo State Park, Robert H. Meyer Memorial State Beach, Point Dume State Beach, Malibu Lagoon State Beach, Topanga State Park, Will Rogers State Beach, Santa Monica State Beach, Dockweiler State Beach, Bolsa Chica State Beach, Huntington State Beach, Corona del Mar State Beach, Crystal Cove State Park, Doheny State Beach, San Clemente State Beach, San Onofre State Beach, Carlsbad State Beach, South Carlsbad State Beach, Leucadia State Beach, Moonlight State Beach, San Elijo State Beach, Cardiff State Beach, Torrey Pines State Beach, Torrey Pines State Natural Reserve, Silver Strand State Beach, Border Field State Park.

Federal agencies: USDA Forest Service (Los Padres National Forest), Bureau of Land Management (California Coastal National Monument, Kings Range National Conservation Area, Ukiah, Hollister and Palm Springs Field Offices), National Park Service (Redwood National Park, Point Reyes National Seashore, Golden Gate National Recreation Area, Santa Monica Mountains National Recreation Area, Cabrillo National Monument), United States Fish and Wildlife Service

Other State agencies: California Department of Transportation

Counties: San Diego, Orange, Los Angeles, Ventura, Santa Barbara, San Luis Obispo, Monterey, Santa Cruz, San Mateo, San Francisco, Marin, Sonoma, Mendocino, Humboldt, Del Norte

Cities: Most coastal cities

**Legal structure:** Creation of a continuous coastal trail was originally proposed as part of the coastal protection legislation passed by California voters and the state legislature in the 1970s. The Coastal Act of 1976 requires local jurisdictions to identify an alignment of the California Coastal Trail in their Local Coastal Programs. The CCT was designated California's Millennium Legacy Trail in 1999, and the White House designated it as a National Millennium Trail in 2000. The CCT is a State-mandated trail system pursuant to the passage of SB 908 in 2001, with the State Coastal Conservancy designated as the lead state agency. AB 1396 added Section 65080.1 to the Government Code, which mandates that provision for the CCT be provided in each regional transportation plan. Public Resources Code 31408 states that, to the extent feasible, and consistent with their individual mandates, each agency, board, department, or commission of the state with property interests or regulatory authority in coastal areas shall cooperate with the State Coastal Conservancy with respect to planning and making lands available for completion of the trail, including constructing trail links, placing signs, and managing the trail.

**Management structure:** State agencies involved with planning and construction of the California Coastal Trail include the California State Coastal Conservancy (funding), the California Coastal Commission (plans and regulates public access and development), California State Parks (controls the 30% of the trail on park property) and the State Department of Transportation (controls the trail along state roads and bridges). In addition, local government agencies, open space districts and nonprofits are key partners in planning and implementing the trail. Each segment added to the CCT typically receives its own local permit approval or approvals, with many segments also receiving permit approval from the Commission. The Conservancy often provides substantial funding support to design, permit and construct these segments. Coastwalk California, a statewide nonprofit organization, actively advocates for completion of the CCT and assists with signing the trail. With funding from the Conservancy, Coastwalk is also developing a California Coastal Trail Association (CCTA). The CCTA is a program of Coastwalk and will include coastal county governments, coastal city governments, other state and local agencies, related NGOs and other stakeholder members. The purpose of the CCTA is:

- To expand awareness and use of the CCT
- To promote economic development related to the CCT
- To help CCT owners/managers (often local governments) with support programs and services so they can be successful in funding, completing, managing and promoting their trail segment.

**Current status:** Approximately 575 miles of trail are now improved, designated and open to the public of the 1,150 miles of trail envisioned. However, given that much of the existing trail segments have been used by hikers, bicyclists, and/or horseback riders for decades despite the lack of formal designation or being the optimal long term route, guidebooks are available that describe a continuous route utilizing beaches, roads and highway bridges where an improved off-street trail is not in place.

**Existing State Park facilities:** See Table C.

**Long-term vision:** The California Coastal Trail (CCT) is defined in the 2003 publication *Completing the California Coastal Trail* as: "A continuous public right-of-way along the California coastline; a trail designed to foster appreciation and stewardship of the scenic and natural resources of the coast through hiking and other complementary modes of non-motorized transportation."

**Opportunities that define success, including those that could be addressed through the LWCF:**

- Integrate trail planning with roadway planning. When trails are integrated into regional transportation plans, additional state and federal funds become available.
- Ensure that trail route planning is included in all Local Coastal Plans.
- Continue expending available federal, state, regional and local funds for trail improvements on public land, including California State Park properties (could be addressed through the LWCF).
- Construct the trail on the extensive public lands along the coast as a first priority (could be addressed through the LWCF).
- Develop an organizational and funding plan for a California Coastal Trail Association using Coastwalk's NPS Technical Assistance Grant. The CCTA will provide a forum to facilitate collaboration and information sharing between a diverse group of stakeholders thereby supporting CCT planning, completion, maintenance and promotion.
- Invest as appropriate the Commission's \$10 million in past in-lieu fees from permits issued since the 1980s to develop low-cost overnight accommodations (e.g. hostels) along the coast.
- Connect with the 12 million Californians who live within 10 miles of the trail corridor. Traversing such dense population centers presents opportunities to promote the trail to more people, connect the trail's programs to schools and civic organizations, and develop partnerships with nearby businesses.

**Challenges to success:**

- Property not in public ownership- notably northern Santa Barbara Co at military lands, plus Hollister and Bixby Ranches.
- Farmers and ranchers are sometimes resistant to public access adjacent to their property.
- Study and protection of archeological resources can be costly.

- Lack of funding for agency operation and maintenance of existing and new CCT segments.
- California State Parks has experienced significant budget reductions that reduce staff involvement in trail planning and management, complicating planning and management of this long distance trail route.
- Coastwalk/CCTA needs to find funding for a significant update to the website: [www.CaliforniaCoastalTrail.info](http://www.CaliforniaCoastalTrail.info). At present the site is out of date both geographically and technically.

**Current strategies for success:**

- The 2003 Report, "Completing the California Coastal Trail", provides a strategic blueprint for trail development.
- Conservancy staff and others are evaluating how to promote and fund the CCT in the future. Seeking non-bond funds for the management of current and future trail segments will be critical.
- Trail partners are identifying existing trail segments that are appropriate to designate as official or state-recognized segments, and signing these segments with the state's trail emblem. With funding support from the Conservancy, Coastwalk has signed over 300 miles of trail in the past four years.
- Construct vertical/spur and trailhead improvements such as parking, restrooms and signage that enhance existing access in relatively high use areas.
- Construct new segments that link existing trails/ parks to adjacent protected lands.
- Ensure that all coastal planning documents include a comprehensive plan to complete the CCT in their jurisdictions, including Caltrans and regional transportation agencies.
- Develop web-based programs including smart phone "apps" and use social media sites such as Facebook and Twitter to raise public awareness and use of and support for the CCT.
- Promote stakeholder buy in/ownership/stewardship.
- Recruit CCTA membership and develop the CCTA organization.
- Recruit business sponsors for the CCTA.
- Coastwalk/The CCTA will host the first CCT Conference in late 2014.

**OTHER RELATIONSHIP STRUCTURE MODELS**

**APPALACHIAN TRAIL (AT)**

The 2,175-mile AT was conceived by trail clubs in Maine and the Washington DC area in 1921, with construction of the footpath completed by private citizens in 1937. According to the website [www.appalachiantrail.org](http://www.appalachiantrail.org), "The Appalachian Trail Conservancy (ATC), established in 1925, is a national not-for-profit corporation that is both a confederation of the 31 local organizations with assignments to maintain the Appalachian Trail and a membership organization with support from all 50 states and more than 15 other countries. Under agreements that date back to the 1930s, buttressed by federal legislation in 1968 and 1978, ATC leads a cooperative-management system for the Trail that equals the National Park Service and USDA Forest Service at national, regional, and district levels, a variety of agencies in 14 states, a few other federal agencies, and even some county and town agencies." Furthermore, "An all-volunteer staff in Washington, D.C., managed the organization for its first four decades. With central offices in Harpers Ferry, WV, a quarter-mile from the Trail since 1972, the ATC

today has a governing body of 15 volunteers, close to 40,000 individual members, an annual budget of \$7.3 million, a full-time staff of about 45 in six locations (along with more than a dozen part-time and seasonal employees), and total assets of about \$12 million, including almost 40 properties along the Trail.”

A 1984 delegation agreement, updated in 2004, reiterates that primary responsibility of the trail rests with the clubs, including trail maintenance, volunteer management, local planning, trail corridor boundary management and relationships with local communities. ATC is the coordinating organization, so they manage trail-wide planning, standards, mapping, priorities and policies. The National Park Service provides fee collection, law enforcement, environmental compliance and land acquisition funding, nine staff members, and some trail and boundary maintenance funding passed through to the clubs.

The evolution of AT trail management was, and continues to be, driven by the 31 independent local clubs. This history has determined the organizational structure, so it may have limited ability to serve as a model for trails without this grassroots foundation. The organization has, however, developed many helpful tools that might be adapted by trail organizations in California, such as:

A robust website that’s helpful for all stakeholders and trail users - [www.appalachiantrail.org](http://www.appalachiantrail.org)

The Delegation Agreement (see Appendix 1A)

A Policy Development Process flowchart (see Appendix 1B)

The Appalachian Trail Community program (see Appendix 1C)

An extensive library of adopted policies ([http://www.appalachiantrail.org/what-we-do/trail-management-support/volunteer\\_toolkit/trail-management-policies](http://www.appalachiantrail.org/what-we-do/trail-management-support/volunteer_toolkit/trail-management-policies)).

## GREAT ALLEGHENY PASSAGE (GAP)

This 150 mile multi-use rail trail, a segment of the Potomac Heritage National Scenic Trail, was first envisioned in the early 1970s as the Western Maryland railroad was facing abandonment. The Allegheny Trail Alliance (ATA) was formed in 1995 and consists of separate local organizations that have independently or collaboratively constructed and managed this trail system. The Board of Directors consists of representatives from these state and non-profit organizations. The ATA operates with a few volunteers (including the dynamic president and founding member) and one part time staff member under the non-profit umbrella of one of its members.

The trail name and logo were adopted in 2001, when 100 miles were opened to public use. Creating a recognizable brand is critical for promoting this trail, so an extensive Graphic Identity and Sign Guidance Manual was created (<http://www.atatrail.org/docs/GAPGuidelines.pdf>). The website [www.atatrail.org](http://www.atatrail.org) is oriented to trail visitors, and contains little trail maintenance, management or organizational information (these are the responsibility of the local organizations). In 2007, The Progress Fund, a non-profit lender to travel and tourism businesses, accepted management of the GAP Trail Town Program that was developed by ATA as an economic development tool for the mostly rural post-industrial towns along the route. The program, modeled after the Main Street Program, seeds and harvests the economic potential of the tourism market associated with this trail corridor by providing marketing expertise and economic research, business loans for capital improvements, as well as a web portal with business recruiting tools and local information. The website [www.trailtowns.org](http://www.trailtowns.org) is a very useful model for business promotion for economic development. It describes potential trail business opportunities, market and financing information, planning tools, and an inventory of suitable sites in towns along the trail. This highly successful program’s goal is to

prepare the towns for visitors and it is credited with assisting 54 trail-serving businesses to open or expand along the corridor since the program launched in 2007.

Funding for the Trail Town Program, including one (sometimes 1½) staff comes from a state grant and several regional foundations. The funds raised may be used for construction of trail-to-town connections (e.g. signage projects to bring users into town), but not acquisition or maintenance along the trail itself. Funding for local construction and maintenance is generally raised by the local organizations, except where pooled efforts are needed to complete critical and expensive segments, such as rehabbing several major structures and various trail segments, including the final, difficult link in Pittsburgh. A new program, the Sustainable Business Network (<http://www.trailtowns.org/sbn>), developed in concert with the Student Conservation Association and others, is promoting sustainable business practices.

The ATA's main organizational goal will be reached soon when the final segment is open to the public in late 2012, so strategic planning is anticipated as ATA transitions into marketing the trail and guiding trail enhancements.

Organizational tools of interest include:

Trail Town Manual (see Appendix 2 and <http://gaptrail.org/pv/docs/1TTManual.pdf>)

Graphic Identity and Sign Guidance Manual (<http://www.atatrail.org/docs/GAPGuidelines.pdf>).

## FLORIDA NATIONAL SCENIC TRAIL

The Florida Trail is a long-distance hiking trail which traverses 1,400 miles of back roads and wilderness. Florida's Highway Visitor Centers report that "places to hike and bike" are the most requested information. The Florida Trail Association ([www.floridatrail.org](http://www.floridatrail.org)), founded in 1964, partners with the USDA Forest Service to build, maintain, protect, and promote the Florida Trail. The Association manages volunteer trail crews utilizing its 5,100 members, including individuals, families and commercial/agencies. The Association's 18 local chapters provide educational and recreational opportunities for hiking and camping, host events, adopt trail segments for maintenance purposes, member recruitment and retention, and other tasks delegated by the Association's Board of Directors. The Board of Directors is elected at large by the members.

Funding comes from the USDA Forest Service, Visit Florida and 24 land management partners. Organizational tools of interest include:

- A (rather difficult-to-find) document library for trail crews, users and partners at: <http://www.floridatrail.org/field-resources/>
- Association Bylaws (see Appendix 3), which outlines the responsibilities of the chapters
- The Gateway Communities program (<http://www.floridatrail.org/options/Gateway-Communities>) strengthens the relationship between the trail and local businesses by providing detailed trail maps with lodging and other visitor-serving businesses.

## COLLABORATIVE OPPORTUNITIES WITH CALIFORNIA STATE PARKS

California State Parks relies on the support of a variety of partners to achieve its mission, goals and objectives. For decades, the Department has utilized the assistance of individuals and organizations to help increase program offerings and to facilitate park improvements. These partnerships serve to promote the values represented by California State Parks. The Department recognizes many partners, including, but not limited to, individuals and groups of volunteers, cooperating associations,

concessionaires, businesses, corporations and foundations, nonprofit organizations, and other government agencies.

#### EXISTING PARTNERSHIP MODELS:

Partnerships are formed through a variety of methods such as Joint Powers of Authority (JPAs), Memorandum of Understanding (MOUs), Operating Agreements, Easements, Grants, Contracts, and Volunteers. See Appendix 4 for State Parks' process for trail project proposals. Here are a few examples of how trail partners collaborate with State Parks:

- An MOU between the Pacific Crest Trail Association, U.S. Forest Service, National Parks Service, Bureau of Land Management, and California State Parks ensures the improvement, management, and operation of the Pacific Crest Trail statewide. (See Appendix 5A )
- Trail Easements and Operating Agreements between U.S. Forest Service (USFS) and California State Parks provide for the USFS management of the PCT through Anza Borrego State Park and Mt. San Jacinto State Park. (See Appendix 5B )
- Delegation of Authority for the PCT, between California State Parks (CSP) and the U.S. Forest Service, indemnifies CSP from liabilities arising from work being done on State lands. Volunteers working on the PCT will be considered National Forest Volunteers. (See Appendix 5C)
- An MOU to coordinate and plan the annual California Trails and Greenways Conference has been established between The California Trails Conference Foundation and California State Parks. This partnership provides trail professionals and advocates training on a variety of trail subjects, such as sustainable trail design, maintenance, and funding options, user conflict resolution, and management of trail systems. (See Appendix 6)
- The Boy Scouts of America established Bike Rescue Stations in Annadel State Park. These stations provide bike supplies to mountain bikers in distress. There are tools and spare tubes tucked away in the station box waiting for a biker who may come across bad luck.
- The City of Glendale received a grant through California State Parks for establishment of the Mountain Do Accessible Trail in the San Rafael Hills (see Office of Grants and Local Services at: [www.parks.ca.gov/grants](http://www.parks.ca.gov/grants)).
- An Memorandum of Agreement (MOA) between California State Parks (CSP), California Conservation Corps (CCC), and the State Coastal Conservancy (SCC) for the collaborative development of the CCT. This MOA establishes a system wide service agreement between the CCC and CSP for the construction, rehabilitation, and maintenance of the CCT. The funding provided by the State Coastal Conservancy (through the MOA) improved coastal trails within State Parks such as the Elephant Seal Boardwalk in Hearst San Simeon State Park, Water's Ridge Trail in Julia Pfeiffer Burns State Park, and Garrapata Trail in Garrapata State Park. (See draft in Appendix 7)

#### ROLES AND RESPONSIBILITIES:

The District Superintendent is the focal point in the Department's dealings with our partners. With the assistance of Headquarters offices, such as the Facilities Management Division, Service Centers and the Office of Grants and Local Services, the District Superintendent is typically responsible for the



partnership interactions in his/her park units and should be the initial contact for any project or partnership proposal. A list of District office contacts can be found at: [www.parks.ca.gov/districts](http://www.parks.ca.gov/districts).

District Trail Coordinators work under the supervision of the assigned District/Sector staff. This position serves as either a coordinator/lead person for outside agency crews performing trail maintenance or leads Park Maintenance Workers in preparing maintenance budgets and project proposals relating to the District Trail Maintenance Program. District Trail Coordinators can be reached at the District office at: [www.parks.ca.gov/districts](http://www.parks.ca.gov/districts).

The Road and Trails Manager is located in the Facilities Management Division and provides technical and budgetary assistance to Divisions, Regions, and District offices on trail design, construction, and maintenance. The Road and Trails Planning Program provides education and technical assistance to trail managers and non-government trails and greenways advocates on non-motorized trail planning, funding, and management. ([www.parks.ca.gov/trails](http://www.parks.ca.gov/trails))

Other helpful offices located at Sacramento Headquarters include:

- Community Involvement
- Interpretation and Education
- Marketing and Business Development
- Training Section

## COLLABORATIVE TOOL RECOMMENDATIONS

There are many collaborative tools available to facilitate trail partnerships. Below are two useful tools specifically for trail management, in addition to the tools highlighted in the case studies.

Developing tools that can measure the progress of a long-distance multi-jurisdictional trail and its supporting organizations over time can help identify areas which need more focus. The following list of robust trail system factors may be customized, then utilized to spur strategic planning and measure trail management progress over time.

### **ROBUST TRAIL SYSTEM FACTORS**

(rank 1-5 to measure success of a trail over time, but not useful to compare different trails)

- ÿ Highly visible to the public through website, signage, media, etc.
- ÿ Clear, abundant signage
- ÿ Supported by the public through membership, donations, purchases, volunteer efforts
- ÿ Abiding by a clear trail vision and strategic plan
- ÿ Making measurable progress toward clear goals
- ÿ Flexible mix of funding sources for acquisition, planning, construction, maintenance and promotion activities
- ÿ Strategies are employed to resolve conflict and roadblocks successfully
- ÿ Good working relationships with multiple agencies, landowners and political structures
- ÿ Trail is widely popular and recognizable to a diverse constituency
- ÿ Efficient partnership between designated agency staff and not-for-profit organization(s)
- ÿ Established data collection and sharing protocol among partners and jurisdictions
- ÿ Established method of “certifying” and branding trail alignments
- ÿ Trail organizations have a good reputation
- ÿ Safe, with clear rules and guidelines

- Recognized in federal and significant state and local laws, plans and policies
- Incorporated into state and/or regional transportation plans
- Connects neighborhoods, communities and recreational lands
- Educational opportunities through interpretive signage, events and support facilities
- Implements an operations and maintenance program
- Manages information and data effectively, including financial, geographic, policy, historical, promotion
- Engages the business community and promotes economic development
- Robust training programs teach new employees and volunteers safe, effective and efficient practices
- Trail standards, policies and guidelines are easily available to all stakeholders

#### **DATABASE MANAGEMENT**

Data management efficiency can enjoy rapid gains with new technology tools. Adopting these tools, however, depends on the agility of the trail agency and partners. They must purchase new technology, train staff, develop data sharing protocols and integrate this into their workload. The California Trails & Greenways Conference ([www.parks.ca.gov/trails/conference](http://www.parks.ca.gov/trails/conference)) frequently offers sessions on new technology and data collecting/sharing protocol. The Federal Trail Data Standards ([www.nps.gov/gis/trails/](http://www.nps.gov/gis/trails/)) may be a useful model for shared Geographic Information System data. Several organizations utilize the widely-available GoogleMaps or GoogleEarth platform and collect information with GPS-enabled cameras and smart phones.

#### **CONCLUSION**

The tools presented herein offer lessons to strengthen the California Recreational Trails System. Your assistance is requested to improve this system is encouraged. Comments may be directed to: [Trails@parks.ca.gov](mailto:Trails@parks.ca.gov).

## RESOURCES

### TRAIL WEBSITES

#### California State Parks

Trail Manager's Toolbox [www.parks.ca.gov/trails/toolbox](http://www.parks.ca.gov/trails/toolbox)  
California Recreational Trails Plan [www.parks.ca.gov/trails/trailsplan](http://www.parks.ca.gov/trails/trailsplan)  
Volunteers in Parks Program (VIP) [www.parks.ca.gov/volunteers](http://www.parks.ca.gov/volunteers)  
California Trails & Greenways Conference [www.parks.ca.gov/trails/conference](http://www.parks.ca.gov/trails/conference)  
District Offices [www.parks.ca.gov/districts](http://www.parks.ca.gov/districts)  
Office of Grants and Local Services [www.parks.ca.gov/grants](http://www.parks.ca.gov/grants)

#### Appalachian Trail

<http://www.appalachiantrail.org>  
[http://www.appalachiantrail.org/what-we-do/trail-management-support/volunteer\\_toolkit/trail-management-policies](http://www.appalachiantrail.org/what-we-do/trail-management-support/volunteer_toolkit/trail-management-policies)

#### Great Allegheny Passage (GAP)

Allegheny Trail Alliance: <http://www.gaptrail.org>  
Trail Town Program: <http://www.trailtowns.org>

#### Florida Trail

Florida Trails Association: [www.floridatrail.org](http://www.floridatrail.org)  
USFS: <http://www.fs.fed.us/r8/florida/fnst/>

### MAPS (SEE ATTACHED MAP BOOK)

Pacific Crest Trail, Map Pages 1-7  
California Coastal Trail, Map Pages 8-16  
Juan Bautista De Anza Trail, Map Pages 17-23

### TABLES

- A California State Parks Facilities List within one mile of the Pacific Crest Trail
- B California State Parks Facilities List within ten miles of the Juan Bautista De Anza Trail
- C California State Parks Facilities List within one mile of the California Coastal Trail

### APPENDICES

- 1A Appalachian Trail MOU
- 1B Appalachian Trail Policy Development Process flowchart
- 1C Appalachian Trail Community program
- 2 Great Allegheny Passage Trail Town Manual Table of Contents
- 3 Florida Trail Association Bylaws
- 4 California State Parks Trail Project Proposal Flowchart
- 5A Pacific Crest Trail MOU
- 5B Pacific Crest Trail Operating Agreement
- 5C Pacific Crest Trail Volunteers Program Responsibilities
- 6 California Trails & Greenways Conference MOU
- 7 California Coastal Trail MOA

**TABLE A**

**California State Parks Within 1 Mile of the Pacific Crest Trail**

<b>DISTRICT NAME</b>	<b>UNIT NAME</b>	<b>CAMP</b>	<b>LODGE</b>	<b>Picnic</b>	<b>Restroom</b>	<b>Interp elements</b>
Colorado Desert District	Anza-Borrego Desert SP	YES		YES	YES	YES
Colorado Desert District	Cuyamaca Rancho SP	YES	YES	YES	YES	YES
Inland Empire District	Mount San Jacinto SP	YES		YES	YES	YES
Northern Buttes District	Castle Craggs SP	YES		YES	YES	YES
Northern Buttes District	McArthur-Burney Falls Memorial SP	YES	YES	YES	YES	YES
Sierra District	Donner Memorial SP	YES		YES	YES	YES
Tehachapi District	Silverwood Lake SRA	YES		YES	YES	YES

**COLUMN DEFINITIONS**

CAMP: one or more camping facilities available; primitive, developed, bike/hike, RV, en route, environmental, rustic cabins.
LODGE: other lodging facilities (permanent structures with beds, other amenities) is available.
Picnic: developed, primitive, or group picnic facilities are available.
Restroom: comfort station or combo building available. Any camp or picnic facility will also have some form of rest facility, even if not identified in this column.
Interp elements: educational program, family program, nature viewing, historic spot, interpretive exhibits, museum or visitor center is present in the park unit.

**CLASSIFICATION ABBREVIATIONS**

- SB State Beach
- SCR State Cultural Reserve
- SHM State Historical Monument
- SNR State Natural Reserve
- SP State Park
- SRA State Recreation Area
- SS State Seashore
- SVRA State Vehicular Recreation Area
- URA Underwater Recreation Area
- WC Wayside Campgrounds

**TABLE B**

**CALIFORNIA STATE PARKS WITHIN 10 MILES OF THE JUAN BAUTISTA DE ANZA TRAIL CORRIDOR**

<b>DISTRICTNAME</b>	<b>UNITNAME</b> *= park within the historic corridor	<b>CAMP</b>		<b>Picnic</b>	<b>Restroom</b>	<b>Interp elements</b>
Angeles District	Rio de Los Angeles State Park SRA*	YES		YES	YES	YES
Angeles District	Kenneth Hahn SRA			YES	YES	YES
Angeles District	Leo Carrillo SP	YES		YES	YES	YES
Angeles District	Los Angeles SHP			YES		YES
Angeles District	Malibu Creek SP	YES		YES	YES	YES
Angeles District	Malibu Lagoon SB			YES		YES
Angeles District	Pío Pico SHP				YES	YES
Angeles District	Point Dume SB			YES		YES
Angeles District	Point Mugu SP	YES			YES	YES
Angeles District	Robert H. Meyer Memorial SB			YES		YES
Angeles District	Santa Monica SB				YES	YES
Angeles District	Santa Susana Pass SHP			YES	YES	YES
Angeles District	Topanga SP	YES		YES	YES	YES
Angeles District	Verdugo Mountains			YES		YES
Angeles District	Watts Towers of Simon Rodia SHP					YES
Angeles District	Will Rogers SB			YES	YES	YES
Angeles District	Will Rogers SHP	YES		YES	YES	YES
Central Valley District	Bethany Reservoir SRA			YES	YES	YES
Channel Coast District	El Capitán SB*	YES		YES	YES	YES
Channel Coast District	Emma Wood SB*	YES		YES	YES	
Channel Coast District	Gaviota SP*	YES		YES	YES	YES
Channel Coast District	Refugio SB*	YES		YES	YES	YES
Channel Coast District	San Buenaventura SB*			YES	YES	
Channel Coast District	Carpinteria SB	YES		YES	YES	YES
Channel Coast District	Chumash Painted Cave SHP					YES
Channel Coast District	El Presidio de Santa Barbara SHP				YES	YES
Channel Coast District	La Purísima Mission SHP			YES	YES	YES
Channel Coast District	Mandalay SB					
Channel Coast District	McGrath SB	YES			YES	YES
Channel Coast District	Point Sal SB					YES
Colorado Desert District	Anza-Borrego Desert SP*	YES		YES	YES	YES
Colorado Desert District	Cuyamaca Rancho SP	YES	YES	YES	YES	YES
Colorado Desert District	Desert Cahuilla/Freeman Project					
Colorado Desert District	Palomar Mountain SP	YES		YES	YES	YES
Diablo Vista District	Benicia Capitol SHP				YES	YES
Diablo Vista District	Benicia SRA	YES		YES	YES	YES
Diablo Vista District	Candlestick Point SRA			YES	YES	YES
Diablo Vista District	Eastshore State Park State Seashore				YES	YES
Diablo Vista District	John Marsh Home SHP					YES

<b>DISTRICTNAME</b>	<b>UNITNAME</b> *= park within the historic corridor	<b>CAMP</b>	<b>LODGE</b>	<b>Picnic</b>	<b>Restroom</b>	<b>Interp elements</b>
Diablo Vista District	Lake Del Valle SRA	YES		YES	YES	YES
Diablo Vista District	Mount Diablo SP	YES		YES	YES	YES
Diablo Vista District	Robert W. Crown Memorial SB			YES	YES	YES
Diablo Vista District	San Bruno Mountain SP	YES		YES	YES	YES
Gold Fields District	Brannan Island SRA	YES	YES	YES	YES	YES
Gold Fields District	Franks Tract SRA					
Hollister Hills District	Hollister Hills SVRA	YES		YES	YES	YES
Inland Empire District	Lake Perris SRA*	YES		YES	YES	YES
Inland Empire District	California Citrus SHP			YES	YES	YES
Inland Empire District	Chino Hills SP	YES		YES	YES	YES
Inland Empire District	Mount San Jacinto SP	YES		YES	YES	YES
Inland Empire District	San Timoteo Canyon			YES		YES
Marin District	China Camp SP	YES		YES	YES	YES
Marin District	Mount Tamalpais SP	YES	YES	YES	YES	YES
Monterey District	Henry W. Coe SP*	YES		YES	YES	YES
Monterey District	Monterey SB*			YES		YES
Monterey District	Monterey SHP*			YES		YES
Monterey District	Asilomar SB		YES	YES		YES
Monterey District	Carmel River SB				YES	YES
Monterey District	Fort Ord Dunes SP					YES
Monterey District	Fremont Peak SP	YES		YES	YES	YES
Monterey District	Garrapata SP					YES
Monterey District	Hatton Canyon					
Monterey District	Marina SB			YES	YES	YES
Monterey District	Martial Cottle Park SRA					
Monterey District	Moss Landing SB			YES		YES
Monterey District	Point Lobos Ranch					YES
Monterey District	Point Lobos SNR			YES	YES	YES
Monterey District	Salinas River SB			YES		YES
Monterey District	San Juan Bautista SHP			YES		YES
Oceano Dunes District	Oceano Dunes SVRA*	YES			YES	YES
Oceano Dunes District	Pismo SB*	YES			YES	YES
Ocotillo Wells District	Ocotillo Wells SVRA*	YES		YES	YES	YES
Ocotillo Wells District	Heber Dunes SVRA			YES		
San Luis Obispo Coast	Los Osos Oaks SNR					YES
San Luis Obispo Coast	Montaña de Oro SP	YES		YES		YES
San Luis Obispo Coast	Morro Bay SP	YES		YES	YES	YES
Santa Cruz District	Big Basin Redwoods SP	YES	YES	YES	YES	YES
Santa Cruz District	Burleigh H. Murray Ranch			YES		YES
Santa Cruz District	Castle Rock SP	YES			YES	YES
Santa Cruz District	Gray Whale Cove SB					YES
Santa Cruz District	Half Moon Bay SB	YES		YES	YES	YES
Santa Cruz District	Montara SB			YES	YES	YES
Santa Cruz District	Pacifica SB					YES
Santa Cruz District	Point Montara Light Station		YES			YES

<b>DISTRICTNAME</b>	<b>UNITNAME</b> *= park within the historic corridor	<b>CAMP</b>	<b>LODGE</b>	<b>Picnic</b>	<b>Restroom</b>	<b>Interp elements</b>
Santa Cruz District	Pomponio SB			YES	YES	YES
Santa Cruz District	Portola Redwoods SP	YES		YES	YES	YES
Santa Cruz District	San Gregorio SB			YES	YES	YES
Santa Cruz District	Thornton SB					
Twin Cities District	Carnegie SVRA	YES		YES	YES	

**TABLE C**

**CALIFORNIA STATE PARKS WITHIN 1 MILE OF THE CALIFORNIA COASTAL TRAIL**

<b>District Name</b>	<b>UNIT NAME</b>	<b>CAMP</b>	<b>LODGE</b>	<b>Picnic</b>	<b>Restroom</b>	<b>Interp elements</b>
Angeles District	Dockweiler SB	YES				
Angeles District	Leo Carrillo SP	YES		YES	YES	YES
Angeles District	Malibu Creek SP	YES		YES	YES	YES
Angeles District	Malibu Lagoon SB			YES		YES
Angeles District	Point Dume SB			YES		YES
Angeles District	Point Mugu SP	YES			YES	YES
Angeles District	Robert H. Meyer Memorial SB			YES		YES
Angeles District	Santa Monica SB				YES	YES
Angeles District	Topanga SP	YES		YES	YES	YES
Angeles District	Will Rogers SB			YES	YES	YES
Channel Coast District	Carpinteria SB	YES		YES	YES	YES
Channel Coast District	El Capitán SB	YES		YES	YES	YES
Channel Coast District	El Presidio de Santa Barbara SHP				YES	YES
Channel Coast District	Emma Wood SB	YES		YES	YES	
Channel Coast District	Gaviota SP	YES		YES	YES	YES
Channel Coast District	La Purísima Mission SHP			YES	YES	YES
Channel Coast District	Mandalay SB					
Channel Coast District	McGrath SB	YES			YES	YES
Channel Coast District	Point Sal SB					YES
Channel Coast District	Refugio SB	YES		YES	YES	YES
Channel Coast District	San Buenaventura SB			YES	YES	
Marin District	Marconi Conference Center SHP		YES			YES
Marin District	Mount Tamalpais SP	YES	YES	YES	YES	YES
Marin District	Tomales Bay SP			YES	YES	YES
Mendocino District	Caspar Headlands SB					
Mendocino District	Caspar Headlands SNR					YES
Mendocino District	Greenwood SB			YES		YES
Mendocino District	Jug Handle SNR					YES
Mendocino District	Mackerricher SP	YES		YES	YES	YES
Mendocino District	Manchester SP	YES				YES
Mendocino District	Mendocino Headlands SP					YES
Mendocino District	Navarro River Redwoods SP	YES			YES	YES

<b>District Name</b>	<b>UNIT NAME</b>	<b>CAMP</b>	<b>LODGE</b>	<b>Picnic</b>	<b>Restroom</b>	<b>Interp elements</b>
Mendocino District	Point Cabrillo Light Station SHP		YES	YES	YES	YES
Mendocino District	Russian Gulch SP	YES		YES	YES	YES
Mendocino District	Schooner Gulch SB					
Mendocino District	Van Damme SP	YES			YES	YES
Mendocino District	Westport-Union Landing SB	YES				YES
Monterey District	Andrew Molera SP	YES		YES	YES	YES
Monterey District	Asilomar SB		YES	YES		YES
Monterey District	Carmel River SB				YES	YES
Monterey District	Fort Ord Dunes SP					YES
Monterey District	Garrapata SP					YES
Monterey District	Hatton Canyon					
Monterey District	John Little SNR					YES
Monterey District	Julia Pfeiffer Burns SP	YES		YES	YES	YES
Monterey District	Marina SB			YES	YES	YES
Monterey District	Monterey SB			YES		YES
Monterey District	Monterey SHP			YES		YES
Monterey District	Moss Landing SB			YES		YES
Monterey District	Pfeiffer Big Sur SP	YES	YES	YES	YES	YES
Monterey District	Point Lobos Ranch					YES
Monterey District	Point Lobos SNR			YES	YES	YES
Monterey District	Point Sur SHP					YES
Monterey District	Salinas River SB			YES		YES
Monterey District	Zmudowski SB			YES		YES
North Coast Redwoods	Del Norte Coast Redwoods SP	YES			YES	YES
North Coast Redwoods	Fort Humboldt SHP				YES	YES
North Coast Redwoods	Harry A. Merlo SRA					YES
North Coast Redwoods	Humboldt Lagoons SP	YES		YES	YES	YES
North Coast Redwoods	Jedediah Smith Redwoods SP	YES		YES	YES	YES
North Coast Redwoods	Little River SB					YES
North Coast Redwoods	Patrick's Point SP	YES		YES	YES	YES
North Coast Redwoods	Pelican SB					
North Coast Redwoods	Prairie Creek Redwoods SP	YES		YES	YES	YES
North Coast Redwoods	Sinkyone Wilderness SP	YES		YES		YES
North Coast Redwoods	Tolowa Dunes SP	YES				YES
North Coast Redwoods	Trinidad SB			YES	YES	YES
Oceano Dunes District	Oceano Dunes SVRA	YES			YES	YES
Oceano Dunes District	Pismo SB	YES			YES	YES
Orange Coast District	Bolsa Chica SB	YES		YES	YES	YES
Orange Coast District	Corona del Mar SB			YES	YES	
Orange Coast District	Crystal Cove SP	YES	YES	YES	YES	YES
Orange Coast District	Doheny SB	YES		YES	YES	YES
Orange Coast District	Huntington SB			YES	YES	YES
Orange Coast District	San Clemente SB	YES		YES	YES	YES
Orange Coast District	San Onofre SB	YES		YES	YES	YES



<b>District Name</b>	<b>UNIT NAME</b>	<b>CAMP</b>	<b>LODGE</b>	<b>Picnic</b>	<b>Restroom</b>	<b>Interp elements</b>
Russian River District	Fort Ross SHP	YES		YES	YES	YES
Russian River District	Kruse Rhododendron SNR			YES	YES	YES
Russian River District	Salt Point SP	YES		YES	YES	YES
Russian River District	Sonoma Coast SP	YES		YES	YES	YES
San Diego Coast District	Border Field SP			YES	YES	YES
San Diego Coast District	Cardiff SB				YES	
San Diego Coast District	Carlsbad SB				YES	
San Diego Coast District	Leucadia SB			YES		
San Diego Coast District	Moonlight SB			YES	YES	
San Diego Coast District	San Elijo SB	YES		YES	YES	YES
San Diego Coast District	Silver Strand SB	YES		YES	YES	YES
San Diego Coast District	South Carlsbad SB	YES		YES	YES	YES
San Diego Coast District	Torrey Pines SB				YES	YES
San Diego Coast District	Torrey Pines SNR				YES	YES
San Luis Obispo Coast District	Cayucos SB			YES		YES
San Luis Obispo Coast District	Estero Bluffs SP					YES
San Luis Obispo Coast District	Harmony Headlands SP					YES
San Luis Obispo Coast District	Hearst San Simeon SHM			YES	YES	YES
San Luis Obispo Coast District	Hearst San Simeon SP	YES			YES	YES
San Luis Obispo Coast District	Limekiln SP	YES			YES	YES
San Luis Obispo Coast District	Los Osos Oaks SNR					YES
San Luis Obispo Coast District	Montaña de Oro SP	YES		YES		YES
San Luis Obispo Coast District	Morro Bay SP	YES		YES	YES	YES
San Luis Obispo Coast District	Morro Strand SB	YES			YES	
Santa Cruz District	Año Nuevo SP			YES	YES	YES
Santa Cruz District	Bean Hollow SB			YES	YES	YES
Santa Cruz District	Big Basin Redwoods SP	YES	YES	YES	YES	YES
Santa Cruz District	Gray Whale Cove SB					YES
Santa Cruz District	Half Moon Bay SB	YES		YES	YES	YES
Santa Cruz District	Lighthouse Field SB				YES	YES
Santa Cruz District	Manresa SB	YES		YES	YES	YES
Santa Cruz District	Montara SB			YES	YES	YES
Santa Cruz District	Natural Bridges SB			YES		YES
Santa Cruz District	New Brighton SB	YES		YES	YES	YES
Santa Cruz District	Pacifica SB					YES
Santa Cruz District	Pescadero SB			YES	YES	YES
Santa Cruz District	Pigeon Point Light Station SHP		YES			YES
Santa Cruz District	Point Montara Light Station		YES			YES
Santa Cruz District	Pomponio SB			YES	YES	YES
Santa Cruz District	San Gregorio SB			YES	YES	YES
Santa Cruz District	Seacliff SB	YES		YES	YES	YES
Santa Cruz District	Sunset SB	YES		YES	YES	YES
Santa Cruz District	The Forest of Nisene Marks SP	YES		YES	YES	YES
Santa Cruz District	Thornton SB					

<b>District Name</b>	<b>UNIT NAME</b>	<b>CAMP</b>	<b>LODGE</b>	<b>Picnic</b>	<b>Restroom</b>	<b>Interp elements</b>
Santa Cruz District	Twin Lakes SB					
Santa Cruz District	Wilder Ranch SP	YES		YES		YES

**Notes:**

The CCT is envisioned to be a braided trail system with hiking, equestrian and/or bicycling routes which are combined at times. All segments were included in the 1 mile search radius for California State Park Units.

**MEMORANDUM OF UNDERSTANDING  
for the  
APPALACHIAN NATIONAL SCENIC TRAIL  
between the  
NATIONAL PARK SERVICE  
and the  
APPALACHIAN TRAIL CONFERENCE**

ARTICLE I. BACKGROUND AND OBJECTIVES

The Appalachian Trail is a way, continuous from Katahdin in Maine to Springer Mountain in Georgia, for travel on foot through the wild, scenic, wooded, pastoral, and culturally significant lands of the Appalachian Mountains. Conceived in 1921 and initially completed in 1937, the Appalachian Trail was designated as a National Scenic Trail with the passage of the National Trails System Act in 1968 [82 Stat. 919, as amended]. By law, overall responsibility for administration of the Appalachian National Scenic Trail rests with the Secretary of the Interior and is carried out by the National Park Service.

Since 1925, the Appalachian Trail Conference has facilitated the construction, development, preservation, maintenance, and management of the Appalachian Trail and played a leadership role in defining policies and practices to ensure its proper protection and care. Further, the Conference and its Trail-maintaining clubs have operated, developed, and maintained the Trail under the auspices of a series of formal agreements with the National Park Service and other agencies since 1970. In 1984, the National Park Service and the Appalachian Trail Conference signed a landmark Delegation Agreement, under which the National Park Service delegated certain management responsibilities to the Appalachian Trail Conference for National Park Service-acquired lands outside existing National Park boundaries. Similar agreements patterned after this agreement have since been signed by the Conference and many other state and federal agencies.

In 1981, the National Park Service completed a *Comprehensive Plan for the Appalachian National Scenic Trail*, which established the framework of a "Cooperative Management System," a unique partnership arrangement between public and private groups involved in management of the Trail. The *Comprehensive Plan* is supplemented by "local management plans," which provide more specific policy and program direction for each section of the Appalachian Trail, and by "memoranda of understanding," which provide clear understandings of the roles and responsibilities of each management partner. Through these various agreements, Trail-management responsibilities are divided between volunteer organizations and governmental agencies. Together, these documents and agreements formalize and strengthen the traditional volunteer-based system of Trail stewardship.

This Memorandum of Understanding is entered into for the purposes of: (1) reaffirming the pioneering partnership that exists between the National Park Service and the Appalachian Trail Conference in the administration of the Appalachian National Scenic Trail; (2) delegating significant management responsibilities of the National Park Service to the Appalachian Trail

Conference for lands the National Park Service has acquired to protect the Appalachian National Scenic Trail; and (3) ensuring the cooperative protection and management of the Appalachian Trail through implementation of the *Comprehensive Plan for the Appalachian National Scenic Trail*.

The Parties to this Memorandum of Understanding are:

1. United States Department of the Interior, National Park Service, Appalachian National Scenic Trail, hereinafter referred to as the NPS; and
2. the Appalachian Trail Conference; hereinafter referred to as ATC.

The above listed Parties formally agree hereby to work together cooperatively in the administration and management of the Appalachian National Scenic Trail. This Memorandum of Understanding supersedes pre-existing understandings between these Parties and serves to describe general understandings and working relationships between NPS and ATC. This memorandum is being signed concurrently with a Cooperative Agreement between the same Parties, which includes more specific statements of work and which takes precedence over this Memorandum of Understanding with respect to all work performed under that Agreement.

#### ARTICLE II. AUTHORITY

This Memorandum of Understanding is authorized under the following laws:

1. National Trails System Act: 82 Stat. 919; 16 USC 1241 et seq.

#### ARTICLE III. EXCLUSIONS

1. This Memorandum of Understanding does not change:
  - 1.1 any jurisdictional relationships between the National Park Service and any state or local government agency, nor
  - 1.2 any existing agreements, relationships, or jurisdictions between the National Park Service and any other public or private party, nor
  - 1.3 any existing agreements, relationships, or jurisdictions between the National Park Service and any other units of the National Park System or any other agencies of the federal government.
2. This Memorandum does not limit the National Park Service or any federal agency with respect to the exercise of its legislative mandates, prerogatives, privileges, management options, or authorities.
3. This Memorandum is not intended to and does not create any contractual rights or obligations with respect to the signatory agencies or any other parties.



ARTICLE IV. STATEMENT OF WORK (Responsibilities of each Party)

**The National Park Service, Appalachian National Scenic Trail, Agrees:**

1. To provide overall administration, coordination, and oversight of the Appalachian National Scenic Trail as directed by Congress, with an emphasis on ensuring Trailwide consistency of management operations, development and maintenance standards, and conformance with applicable laws, regulations, and policies.
2. To continue to be responsible for all matters pertaining to the Appalachian National Scenic Trail that are not delegated to other parties.
3. To delegate to the Appalachian Trail Conference management responsibilities for lands, including easements and other less-than-fee interests in land, that have been acquired by the National Park Service for protection of the Appalachian National Scenic Trail outside of other existing units of the National Park System. Said lands are described in the National Park Service's Management Information System, and are further described in deeds and other pertinent materials provided to the Appalachian Trail Conference.
4. To carry out non-delegated responsibilities on these National Park Service-administered lands, which include, but are not limited to, law enforcement, transfers of title or use and occupancy to all lands, authority to relocate the Trail corridor, land acquisition on behalf of the United States, boundary survey, approvals for removal of structures, preparation of compliance documents required by the National Environmental Policy Act, and such other responsibilities as may be negotiated on a case-by-case basis. Certain responsibilities, such as management of natural and cultural resources, or negotiation of agreements and understandings with states and other Trail-management partners, will be carried out collaboratively with the Appalachian Trail Conference.
5. To provide oversight review and approval of all Local Management Plans developed by Appalachian Trail-maintaining clubs and promulgate Public Use Limits or Closures recommended in those plans as provided for in 36 CFR 1.5.
6. To provide Volunteer in the Parks status, in accordance with the Volunteer in the Parks Act of 1969, to individuals and organizations participating in activities pursuant to this Memorandum of Understanding.
7. The Primary Official to be contacted is:

Park Manager,  
Appalachian National Scenic Trail  
Harpers Ferry Center  
(deliveries: Third Floor, Civil War Story Building)  
Harpers Ferry, WV 25425  
Phone: 304-535-6278 Fax: 304-535-6270

### **The Appalachian Trail Conference Agrees:**

1. To accept the National Park Service's delegation of management responsibilities for management of the Appalachian Trail and National Park Service-acquired lands. Certain responsibilities, such as management of natural and cultural resources or negotiation of agreements and understandings with states and other Trail-management partners, will be carried out collaboratively with the National Park Service.
2. To serve as guarantor that the Appalachian National Scenic Trail and National Park Service-acquired lands are managed satisfactorily, according to National Park Service policies and the Appalachian Trail Conference's Bylaws, Constitution, and Board-adopted policies and Trail standards, which are described in the Appalachian Trail Conference's *Local Management Planning Guide* and *Trail Design, Construction, and Maintenance*. With the concurrence of the National Park Service, said documents may be amended from time to time to reflect experience and changing Trail conditions.
3. To redelegate day-to-day responsibilities for operations, construction, management, and maintenance for designated sections of the Appalachian Trail to Trail-maintaining clubs.
4. To ensure that all Appalachian Trail Conference and Trail-maintaining club management activities on National Park Service-administered lands are in conformance with the statutory provisions of federal laws and regulations.
5. To serve in an advisory role to the Appalachian Trail-maintaining clubs and, as necessary, provide backup support to these clubs in carrying out day-to-day operational responsibilities.
6. To provide technical assistance to Appalachian Trail-maintaining clubs in all Appalachian Trail-related program areas, including, but not limited to, the preparation of Local Management Plans, review of said plans to ensure conformance with National Park Service and Appalachian Trail Conference policies, and assistance to Appalachian Trail-maintaining clubs in implementing the operational aspects of approved plans.
7. To the extent authorized by the Appalachian Trail Conference Board of Managers, to provide technical and financial assistance to the Appalachian Trail-maintaining clubs in the development and maintenance of the Trail, for public information and education, and for monitoring and management of NPS lands acquired for protection of the Appalachian Trail.
8. The Primary Official to be contacted is:

Executive Director	or	Director of Conservation
Appalachian Trail Conference		Appalachian Trail Conference
P.O. Box 807		P.O. Box 807
799 Washington Street		799 Washington Street
Harpers Ferry, WV 25425		Harpers Ferry, WV 25425
Phone: 304-535-6331		Phone: 304-535-6331
Fax: 304-535-2667		Fax: 304-535-2667

**Both Parties Agree:**

1. To meet regularly together to develop work plans and coordinate all activities needed to protect and manage the Appalachian National Scenic Trail.
2. To meet as necessary to review the terms of this agreement, review each Party's contributions to A.T. management, and review any and all other matters pertaining to the Appalachian National Scenic Trail that may be of concern to either Party.
3. To provide, to the extent feasible, technical and financial assistance for capital improvements, such as parking areas, shelters, foot bridges, and other management needs associated with the development, administration, and maintenance of the Trail and related resources; provided, said financial assistance is subject to the terms of Required Clause #3 of this document, and must be done by separate instrument agreed to by both Parties.
4. To provide, to the extent feasible, technical and financial assistance for the inventory and protection of significant natural, cultural, and scenic resources along the Appalachian National Scenic Trail; provided, said financial assistance is subject to the terms of Required Clause #3 of this document, and must be done by separate instrument agreed to by both Parties.
5. To promote public awareness of the Trail as opportunities arise, and assist in the development of public information and visitor education programs intended to enhance public use and enjoyment of the Appalachian National Scenic Trail.
6. To promptly inform each other of all proposals for major changes in policies, programs, or projects that may impact the Appalachian National Scenic Trail.
7. To inform each other immediately (or within 24 hours) of any major emergency or controversial event occurring on Appalachian Trail lands, regardless of land ownership.



## ARTICLE V. TERM OF AGREEMENT

This Memorandum of Understanding will be effective and remain in force for a period of ten (10) years, from the date of signing by both Parties. Approximately six months prior to its expiration, all parties will review this Memorandum and determine if it should be renewed, modified, or terminated.

## ARTICLE VI. TERMINATION

This Memorandum of Understanding may be terminated by either Party by providing sixty (60) days written notice to the other Party.

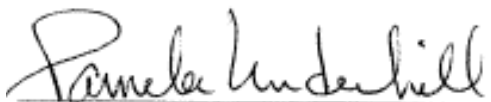
## ARTICLE VII. MODIFICATION

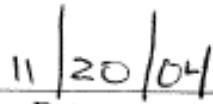
This Memorandum of Understanding may be modified or amended in whole or in part, at any time, by the mutual written consent of both Parties. Modifications may be proposed by either Party in writing to the other, but normally will be presented to the other Party prior to their renewal meeting and will be considered for adoption at that meeting.

## ARTICLE VIII. REQUIRED CLAUSES

- 1) **NON-DISCRIMINATION:** All activities pursuant to this Agreement and the provisions of Executive Order No. 11246, 3 C.F.R. 339 (1964-65) shall be in compliance with the requirements of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d et seq.); Title V, Section 504 of the Rehabilitation Act of 1973 (87 Stat. 394; 29 U.S.C. § 794), the Age Discrimination Act of 1975 (89 Stat. 728; 42 U.S.C. §§6101 et seq.); and with all other Federal laws and regulations prohibiting discrimination on grounds of race, color, national origin, disabling condition, religion, or sex in providing for facilities and service to the public.
- 2) **CONSISTENCY WITH PUBLIC LAWS:** Nothing herein contained shall be deemed to be inconsistent with or contrary to the purpose of or intent of any Act of Congress or the laws of the District establishing, affecting, or relating to the Agreement.
- 3) **APPROPRIATIONS (Anti-Deficiency Act, 31 U.S.C. § 1341):** This Agreement and the obligations of the Service hereunder shall be subject to the availability of funding and nothing contained herein shall be construed as binding the Service to expend in any one fiscal year any sum in excess of appropriations made by Congress or administratively allocated for the purposes of this Agreement for that fiscal year, or to involve any Federal agency in any contract or other obligation for the further expenditure of money in excess of such appropriations or allocations.
- 4) **OFFICIALS NOT TO BENEFIT (41 U.S.C. § 22):** No Member of, Delegate to, or Resident Commissioner in, Congress shall be admitted to any share or part of this Agreement or to any benefit to arise therefrom, unless the share or part or benefit is for the general benefit of a corporation or company.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed by their duly authorized representatives on the date indicated below.

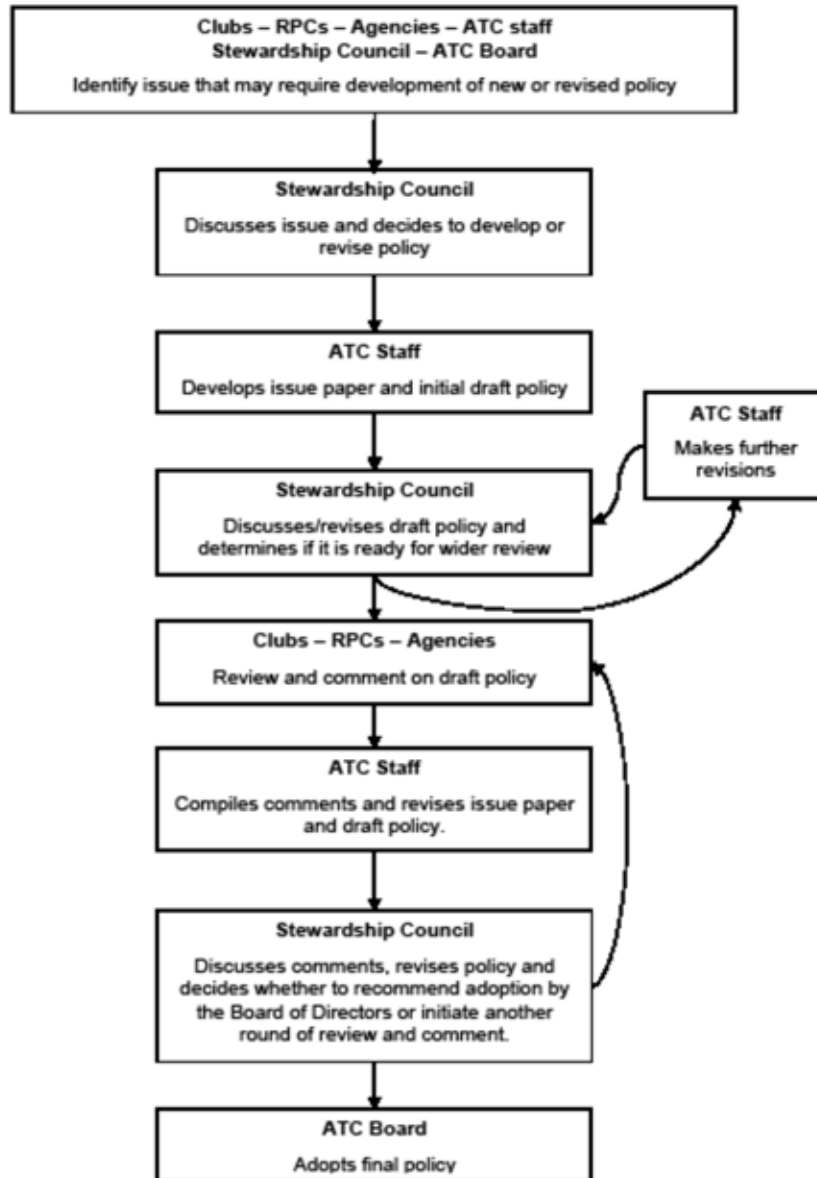
  
\_\_\_\_\_  
Park Manager, Appalachian National Scenic Trail  
National Park Service, U.S. Department of the Interior

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Executive Director  
Appalachian Trail Conference

  
\_\_\_\_\_  
Date

The ATC Policy Development Process





Harpers Ferry, West Virginia



# Appalachian Trail Community™

A Designation Program of the Appalachian Trail Conservancy



The Appalachian Trail Conservancy (ATC) mission is to preserve and manage the Appalachian Trail – ensuring that its vast natural beauty and priceless cultural heritage can be shared and enjoyed today, tomorrow, and for centuries to come.

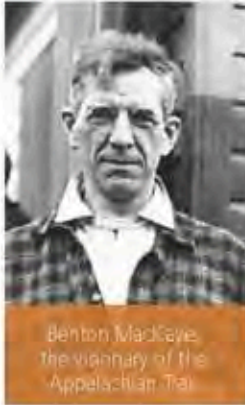




## Appalachian Trail Conservancy

The Appalachian Trail Conservancy (ATC) mission is to preserve and manage the Appalachian Trail—ensuring that its vast natural beauty and priceless cultural heritage can be shared and enjoyed today, tomorrow, and for centuries to come.

ATC traces its roots to the vision of Benton MacKaye, a regional planner who convened an Appalachian Trail “conference” in 1925 in Washington, D.C. This initial gathering of hikers, foresters, and public officials laid the groundwork not only for the creation of the Trail, but also for an organization to build, manage, and protect it. Today, through the efforts of volunteers, clubs, and agency partners, the A.T. extends more than 2,180 miles from Maine to Georgia within a protected



Benton MacKaye, the visionary of the Appalachian Trail.

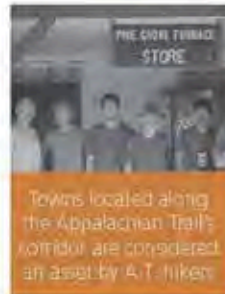
250,000-acre greenway. ATC was instrumental in the passage of Federal legislation that designated the A.T. as America’s first national scenic trail in 1968.

In order to coordinate the efforts of 30 member clubs and their volunteers, numerous federal and state agencies, and close to 40,000 members, ATC employs approximately 45 regular staff and numerous seasonal program employees. With a main office and official Trail visitor center in Harpers Ferry, West Virginia, ATC remains singularly focused on the A.T. with regional offices in North Carolina, Virginia, Pennsylvania, Massachusetts, and New Hampshire.

## Program Background

From the beginning, Benton MacKaye’s vision of an Appalachian Trail proposed to develop opportunities for recreation, recuperation and employment. “The project is one for a series of recreational communities throughout the Appalachian chain . . . to be connected by a walking trail.” he stated in his 1921 article *The Appalachian Trail: A Project in Regional Planning*. MacKaye was among the first of his time to propose land preservation for recreation and conservation purposes, understanding that the “secluded forests, pastoral lands and water courses” are “playgrounds of the people.”

Towns, counties, and communities along the Appalachian Trail’s corridor are considered an asset by A.T. hikers and many of these towns act as good friends and neighbors to the Trail. With millions of visitors coming to the Trail every year, it is no wonder that outfitters, restaurants and businesses catering to outdoor recreation call A.T. communities home.



Towns located along the Appalachian Trail’s corridor are considered an asset by A.T. hikers.

Designation as an Appalachian Trail Community™ and participation in the program is designed to act as a catalyst for enhancing economic development, engaging community citizens as Trail visitors and stewards, aiding local municipalities and regional areas with conservation planning and

helping local community members see the Trail as a resource and asset. The program also serves to highlight and recognize those communities who are taking steps to ensure the ongoing protection of their natural, cultural and recreational resources, including the A.T. Preserving and enhancing a charming, memorable community destination will contribute to the long-term economic health of A.T. towns and make an A.T. hike even more desirable.



SHORT TERM BENEFITS	LONG TERM BENEFITS
National designation network and communication	Increased community viability and economic health
Recognition and viability through signage, media, ATC's Web site and publications	Increased community environmental stewardship
Enhanced partnerships with public land agencies and volunteers	Increased sense of place and culture sustainability
Teacher eligibility for an ATC place-based education and service-learning program	Trail-friendly promotion through ATC-assisted marketing techniques



## Details of Community Benefits

<p><b>WEB DEVELOPMENT</b></p> <p>Community webpage that reflects what the community has brought to the program</p> <p>Local articles and press releases highlighted in ATC's newsroom</p> <p>Subscription to e-news providing highlights of community successes and network to designated communities in the program</p> <p>Social networking outreach with ATC's Facebook and Twitter users</p>	<p><b>MEDIA SUPPORT</b></p> <p>Press releases, access to Appalachian Trail media list, Public Service Announcements, proclamation, etc.</p> <p>Recognition in publications such as the A.T. Databook and Thru-Hikers' Companion</p>	<p><b>PROGRAM TOOLKIT</b></p> <p>Toolkit including examples of land use agreements, comprehensive planning documents, success stories and lessons learned from other designated communities, assessment template, etc.</p>
<p><b>PROGRAM ELIGIBILITY</b></p> <p>Teachers interested in Trail To Every Classroom from designated communities receive priority over other applicants.</p>	<p><b>LOGO USAGE</b></p> <p>Access to Appalachian Trail Community™ under signed licensing and usage agreement.</p> <p>Incorporating national network brand to community</p>	<p><b>MEMBERSHIP</b></p> <p>Complimentary library membership (with Appalachian Trail Journeys, the magazine of the Appalachian Trail)</p> <p>Subscription to e-news providing highlights of community successes and network to designated communities in the program.</p>
	<p><b>SIGNAGE</b></p> <p>Two 18" by 24" full color metal aluminum street entrance signs. Two 6" window decals (suggested placement in town hall or chamber)</p>	



# Appalachian Trail Community™ Application

Overlooking the James River, Virginia

## CRITERIA FOR SELECTION

The application page is to be filled out by a town official (mayor, manager, etc.), and lead volunteer liaison/A.T. Hiking Club affiliate.

Any town in close proximity of the A.T. corridor may apply for town/community designation and must commit to meet at least two of the criteria below, with creation of an advisory committee being highly recommended.

These criteria provide structure for the program and provide an awareness and appreciation among the community of the Appalachian Trail and its special resources.

1) **Community support is evidenced by creation of an advisory committee.** Suggested candidates for this committee would be representatives of the county or community (elected officials, etc.), representatives of the Chamber of Commerce, tourism development association, business association or equivalent, local hiking and A.T. maintaining club, etc.

2) **Hosting an annual A.T. volunteer project, event or celebration** (ATC regional offices can provide ideas and suggestions)

3) **A.T. related educational or service-learning program or project** (teachers participating in the Trail To Every Classroom qualifies)

4) **Language for the protection of the A.T. is included in land-use plans, planning tools, ordinances or guidelines, or there is demonstrated support to amend, change or add such plans.**

Before beginning the process of applying for designation, please contact Julie Judkins at the Appalachian Trail Conservancy at (828) 254-3708 or e-mail at [jjudkins@appalachiantrail.org](mailto:jjudkins@appalachiantrail.org)

1) **Town, City, Community Name:**

2) **Contact information of town representative:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

3) **Contact information of lead volunteer:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

4) **Criteria selected for consideration.** Please select at least two from the four criteria options recommended and add descriptions as requested.

1) **Advisory committee:** Please list members and who they represent from

2) **Annual project or celebration:** Describe the event and list the lead volunteer liaison with contact information.

3) **A.T. educational or service learning project**  
Describe the event and list the lead volunteer liaison with contact information

4) **Language for the protection of the A.T. is included in land-use plans, planning tools, ordinances or guidelines, or there is demonstrated support to amend, change or add such plans.** Language for the protection of the A.T. is included in land-use plans, planning tools, ordinances or guidelines; or there is demonstrated support to amend, change or add such plans. Attach any necessary documents, state the support for these tools and list who is the lead contact for this initiative.

# Appalachian Trail Community™ Application

**CRITERIA** (two of the four criteria should be met)

**1) Advisory committee:**

Please list members and who they represent from the community. Briefly describe the committee's structure.

**2) Annual project or celebration:**

Projects or events may include promoting or sponsoring a volunteer workshop/workday, assuring information about the Appalachian Trail and the ATC is available at ongoing community events, etc... Describe the event and list the lead volunteer liaison with contact information.





**CRITERIA** (two of the four criteria should be met)

3) A.T. educational or service learning project

Describe the event and list the lead volunteer liaison with contact information. Please list any activities Trail To Every Classroom alumni may be implementing.

[Empty text box for response]

4) Language for the protection of the A.T. is included in land-use plans, planning tools, ordinances or guidelines; or there is demonstrated support to amend, change or add such plans.

Language for the protection of the A.T. is included in land-use plans, planning tools, ordinances or guidelines; or there is demonstrated support to amend, change or add such plans. Attach any necessary documents, state the support for these tools and list who is the lead contact for this initiative.

[Empty text box for response]

# Appalachian Trail Community™ Application

**CRITERIA** (two of the four criteria should be met)

## PROCESS FOR SELECTION

Once the application has been received by the Appalachian Trail Conservancy, its local Regional Partnership Committee will evaluate the request. The committees meet every spring and fall, so approval will be recognized in April or November.

Mail completed applications to your regional ATC office no later than September 1 or March 1.

ATC New England Regional Office  
158 Sweetwater Drive  
White River Junction, VT 05001  
802-295-1514 Fax: 802-295-1514  
(call first)  
E-mail: atc-neo@appalachiantrail.org

ATC Mid-Atlantic Regional Office  
4 E. First St.  
Boiling Springs, PA 17007  
717-258-5771 Fax: 717-258-1442  
E-mail: atc-mar0@appalachiantrail.org

ATC Central & Southwest Virginia  
Regional Office  
P.O. Box 174  
Blacksburg, VA 24063  
Phone: 540-553-3571 Fax: 540-552-4376  
E-mail: atc-var0@appalachiantrail.org

ATC Tennessee, North Carolina and  
Georgia Regional Office  
160 Zillicoa St.  
Asheville, NC 28801  
Phone: 828-254-3708 Fax: 3754  
E-mail: atc-soro@appalachiantrail.org

5) Describe why your town should be selected as an Appalachian Trail Community. What can this program do for your community? What can your town do for the Appalachian Trail?

6) Please attach any further letters of support and documentation to augment your application. A letter of support is required from the local A.T. Trail-maintaining club.



# Appalachian Trail Community™ Application

Please attach any other supporting documents or letters of support from those in your community.

Questions about designation?  
Call Julie Judkins at the Appalachian Trail Conservancy at (828) 254-3708  
or e-mail at [jjudkins@appalachiantrail.org](mailto:jjudkins@appalachiantrail.org)

## What's Next? The Process After You Have Been Selected

Once your town has been selected as an A.T. Community™, there will be an event celebrating the official designation. ATC will work with appropriate A.T. Advisory Committee representatives to coordinate the event. Approximately 3 or more months is needed for planning the event.

ATC will also coordinate with the lead volunteer on developing the ATC Webpage that will highlight the community accomplishments.

**Signage Placement:**  
Upon designation, two signs will be provided to the town from ATC. It is recommended that these signs be placed in a visible location where hikers and town visitors can see. For example, at the entrances to town.

# TRAIL TOWNS

Capturing Trail-Based Tourism  
A guide for communities in Pennsylvania

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## APPENDIX 3

### BY-LAWS of the FLORIDA TRAIL ASSOCIATION, INC. (A Florida Corporation not for profit)

#### ARTICLE I - PURPOSES AND OBJECTIVES

The purposes and objectives of this Association shall be to instill in Floridians and in visitors to Florida an appreciation of, and a desire to conserve, the natural beauty of Florida by all lawful means; and to promote the creation of hiking trails including a trail, to be called the Florida Trail, to run the length of the State and to provide an opportunity for hiking and camping.

#### ARTICLE II - DEFINITIONS

1. Association. The term "Association" shall hereinafter mean the Florida Trail Association, Inc.
2. Board. The term "Board" shall hereinafter mean the Board of Directors of the Association.
3. Director. The term "Director" shall hereinafter mean an At-Large Director unless specified otherwise.
4. Florida Trail. The term "Florida Trail" shall hereinafter mean the continuous route of the Florida Trail.
5. The Florida Trail System. The term "Florida Trail System" shall hereinafter mean the system of continuous trails, loop trails near population centers, connecting trails, side trails, and cross trails which have been developed and maintained by the Association throughout the State of Florida.

#### ARTICLE III - MEMBERSHIP IN THE ASSOCIATION

Section 1. Qualifications for Membership. Any person who agrees with the purposes and objectives of the Association may become a member by completing an application blank and paying the dues required for the desired class of membership.

No person shall, on the grounds of age, race, color, sex, religious creed, or national origin, be denied membership in the Association or access to programs or services to the general public.

Section 2. Classes of Membership and Dues. The classifications of membership in the Association shall be established by the Board and shall include but not be limited to:

- a) Individual
- b) Family
- c) Sustaining
- d) Contributing
- e) Supporting
- f) Life/Family Life
- g) Commercial/ Agency.

Dues established for each membership class shall be determined by the Board.

Section 3. Termination of Membership. Any person who fails to pay dues prior to the end of the renewal period of the previous membership shall thereby thereupon cease to be a member. The Board of the Association may forthwith terminate the membership of any person who has been determined by a majority of the members of the Board to have violated rules and regulations of the Association in such a

manner as to have been detrimental to the purposes and objectives of the Association. No such determination shall be made without a hearing on the matter by the Board, to which the person shall be invited and at which such person shall be entitled to present his or her case.

Section 4. Voting Privileges for Members. There shall be one vote for each Individual, Family, Sustaining, Contributing, Supporting, Life/Family Life. There shall be no vote for Commercial/Agency membership.

Voting privileges for other categories of membership shall be established by the Board.

#### ARTICLE IV - MEMBERSHIP MEETINGS

Section 1. Annual Meetings. The Annual Meeting of the Association shall be held at a time and place within the State of Florida as determined by the Board, for the purpose of elections and for the transaction of such other business as may come before the meeting. Notice of the meeting shall be mailed at least thirty (30) days prior to such meeting to all members. Insertion of the Notice of the Annual Meeting in the Association's Newsletter shall constitute valid notice, provided the newsletter is mailed at least thirty (30) days prior to the Annual Meeting.

Section 2. Special Meetings. A special meeting of the members may be called by any of the following: The President, a majority of the Board, or fifty (50) members, by written notice not less than thirty (30) days in advance of such meeting. Such notice shall be furnished to all members, shall state the purposes of the proposed meeting, and shall state the time and the place of the meeting.

Section 3. Quorum. Twenty-five (25) memberships representing a majority of the chapters shall constitute a quorum at any meeting of the Association.

#### ARTICLE V - THE BOARD OF DIRECTORS

Section 1. Powers. The business of the Association shall be managed and its corporate powers shall be exercised by the Board. Unless otherwise prohibited or restricted herein, the Board of Directors shall have all corporate powers not specifically prohibited by statute or Articles of Incorporation of the Association. The powers of the Board shall specifically include but not be limited to, the following:

- a) To use and expend the revenues realized from the membership dues and other sources of income, including grants, for the purposes and objectives of the Association;
- b) To establish policies and guidelines for the establishment of the Florida Trail System, and to enter into agreements with landowners and other interested parties in connection with the Florida Trail System;
- c) To establish rules and regulations for the development of the Florida Trail System;
- d) Review and determine that all functions conducted in the name of the Association comply with the purposes, objectives, and policies of the Association and to take appropriate corrective action, as necessary, to ensure compliance; and
- e) To employ and compensate such personnel as may be desired or required for the maintenance and growth of the Association, except that neither Directors nor Officers shall receive compensation for their services as such.

Section 2. Elected Directors. There shall be 8 Directors elected to the Board for terms of three years, each commencing and ending with the Annual Meeting. Directors must be members in good standing. Directors shall be elected by the membership, and Director terms will be staggered so that no more than three will expire in any given year.

A person who has served a full three year term as Director may not be re-elected to the Board as a Director until one year has lapsed after the end of such full term, however, one who was elected to fill the unexpired portion of a term is not precluded from immediately thereafter being elected to a full 3 year term.

Section 3. Ex Officio Members of the Board. All Officers of the Association are Ex Officio Members of the Board, who shall have a vote and be counted toward a quorum. The Immediate Past President and Chairs of the Standing Committees shall be non-voting Ex Officio members of the Board and shall not be counted toward a quorum. The Board may appoint additional non-voting, non-quorum Ex Officio members.

Section 4. Nomination Procedure. Members of the Nominating Committee will be appointed by the President and shall be composed of two serving directors and one current member of the Chapter Council. Nominating Committee members will be appointed for one year and must not be eligible for any director or officer position. An open call for candidates for vacant director positions will be made and each person interested in being considered must submit an application to the Committee as per Committee procedures. Officer candidates will be in accordance with Article VII, Section 2. The Nominating Committee will utilize the skill and knowledge base matrix to determine the best nominees for each open position using their best judgment and understanding of the needs and requirements of the Board of Directors. Presentation of the slate shall not preclude nominations from the floor provided the nominee's consent has been given in writing.

Section 5. Resignation of Officer or Director. Any Officer or Director of the Association may resign at any time by giving written notice of such resignation to any other Officer or Director, and the resignation shall take effect at the time specified therein, or if no time is specified, immediately upon receipt.

Section 6. Removal of Officer or Director. Any Officer or Director of the Association may be removed without cause, by a three-fourths vote of the entire Board.

Section 7. Vacancies. Vacancies of Directors on the Board may be filled by a majority vote of the Board, and any person so elected to fill a vacancy on the Board shall serve until the next Annual Meeting, when the vacancy will be filled for the balance of the unexpired term in the manner prescribed in these bylaws for the regular election of such Director.

Section 8. Advisors. Advisors shall be those former Directors and Officers of the Association who have completed their term of office and who express a desire to be Advisors to the Board. Advisors shall not be entitled to a vote on matters before the Board, nor shall such members count towards a quorum of the Board. An advisor's term shall be renewed annually with no limit as to the number of terms served.

## ARTICLE VI - MEETINGS OF THE BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE

Section 1. Regular and Special Meetings. Regular meetings shall be scheduled each year by the President or a majority of the Board. Special meetings may be held upon call by the President or a



majority of the Board. The Secretary shall give notice of each special meeting at least three (3) days before the date thereof.

Section 2. Quorum and Voting Procedure. A majority of the total of Directors and voting Ex-Officio members of the Board shall constitute a quorum for the transacting of business. Unless expressly provided otherwise herein, every act or decision done or made by a majority of the Board members present at a duly held meeting at which a quorum is present shall be regarded as the act of the Board. Members of the Board, or the Executive Committee thereof, shall be deemed present at a meeting of the Board or such Committee if a conference telephone or other communications equipment by means of which all persons participating in the meeting can hear each other is used.

Section 3. Attendance. Any Officer or Director who is absent without excuse for the last two consecutive meetings of the Board shall be deemed to have resigned from the Board and any office held, and the Board is authorized to declare the position vacant and act to fill the vacancy.

Section 4. Executive Committee. The President, the Vice Presidents, the Treasurer, and the Secretary shall constitute the Executive Committee. The Executive Director shall be a non-voting member of the Executive Committee.

The Executive Committee shall set Board agenda, provide continuous oversight of the Association, and in intervals between meetings of the Board, shall have the power to make emergency policy decisions, except that the Committee may not modify any act or directive of the Board.

#### ARTICLE VII - OFFICERS

Section 1. Enumeration and Term of Officers. The Officers shall consist of President, First Vice President, Second Vice President, Third Vice President, Fourth Vice President, Treasurer, and Secretary, all of who shall hold office for a term of two (2) years. In the event of a vacancy the position may be filled by a majority vote of the Board, and the Officer so chosen shall serve the balance of the unexpired term. The President, Vice Presidents, and Secretary may hold the same office for not more than two (2) consecutive terms. The Treasurer may serve as many terms as deemed desirable by the membership. The President, Second Vice President, the Fourth Vice President, and the Secretary shall be elected every odd year. The First Vice President, the Third Vice President, and the Treasurer shall be elected every even year. Other Officers, their duties and election year, may be designated by a majority vote of the Board.

Section 2. Election of Officers. The Officers of the Association shall be elected by the membership at the Annual Meeting of the Association. Any person serving as an Officer of the Association must be a member in good standing and shall have served as a Director on the Board. The election of Officers shall be held immediately prior to the election of Directors at the Annual Meeting, and a Director who is elected as an Officer shall resign as Director upon accepting the office to which elected.

Section 3. Duties and Powers of the Officers.

- A) The President:  
Shall be the Chair of the Board of Directors;  
Shall call and preside at the meetings of the membership and the Board;  
Shall be an Ex-Officio member of all committees, except the Nominating Committee;  
With the approval of the Board may appoint special committees not otherwise provided for in the By-Laws;  
Shall, in consultation with the Executive Committee, employ and release the Executive Director.

- B) **First Vice President, Governance and Administration:**  
 Shall assist the President in the coordination of the administration of the Association's business and programs, including any not included in the responsibilities of other Vice Presidents;  
 Shall perform the duties of the President in the absence of the President.
- C) **Second Vice President, Membership:**  
 Shall assist the President in the performance of his/her duties with the respect to member services;  
 Shall perform the duties of the President in the absence of the President and the First Vice President.
- D) **Third Vice President, Trails:**  
 Shall assist the President in the development and maintenance of the Florida Trail System;  
 Shall perform the duties of the President in the absence of the President and the First and Second Vice Presidents.
- E) **Fourth Vice President, Development and Outreach:**  
 Shall assist the President in the performance of his/her duties with respect to development and outreach;  
 Shall perform the duties of the President in the absence of the President and the First, Second, and Third Vice Presidents.
- F) **Secretary:**  
 Shall keep the Minutes of all meetings of the Association;  
 Shall be responsible for sending out notices of all such meetings.
- G) **Treasurer:**  
 Shall be the Chief Financial Officer of the Association;  
 Shall be the custodian of the funds of the Association;  
 Shall prepare a budget and present it for approval to the Board;  
 Shall see that payments are made in accordance with the budget and these By-Laws;  
 Shall see that appropriate reports are made and licenses are secured.

#### ARTICLE VIII - TRAIL FUNCTIONS AND ACTIVITIES

Section 1. The Florida Trail System. The Association shall carry out its purposes and objectives with respect to the Florida Trail System through Section Leaders who shall be appointed by the President for each Section of the Florida Trail System. Each Section Leader shall supervise construction and maintenance of his/her Section of the Florida Trail System, and shall report to the Association through the assigned Trails Coordinator to the Vice President for Trails on such matters as are requested by the President.

There shall be as many Sections of the Florida Trail System as the Board of the Association may deem necessary.

Section 2. Association Activities. Association activities shall be arranged and coordinated by the Activities Coordinator, appointed by the President.

## ARTICLE IX – CHAPTERS OF THE ASSOCIATION

Section 1. Establishment. In order to more effectively deliver Association services to its members, all geographical areas of the state shall be assigned by the Board to a Chapter. Chapters may be established outside the state, on petition of a group of Out-of-State members that meet the same charter requirements.

Section 2. Membership. Members of Chapters are first members of the Association. Chapter affiliations will be according to a member's primary place of residence or by the members' choice. Association members not living within a Chapter area shall be considered Members-At-Large.

Section 3. Chapter Operation. The operation of any Chapter shall be in accordance with the Association's By-Laws, Policies, Standards, Procedures, and the Chapter Guidelines.

Section 4. Chapter Leadership. Each Chapter shall have at least a Chair, a Secretary/Treasurer, and a Chapter Council Representative. Other Officers and Committee Chairs may be established by the Chapter. Any Officer or Chair of a Chapter may be removed without cause by a three-fourths vote of the Association Board or on petition of 50% of the membership of the Chapter.

Section 5. Chapter Responsibilities. Chapters shall be responsible for carrying out or assisting in the carrying out of those functions, services, or tasks delegated by the Association's Board of Directors, including adoption of trail segments. Chapters may assume further responsibilities within established operating methods. Chapter responsibilities may include recruitment and retention of members, planning and carrying out Chapter or Association activities, or educational and recreational services for the general public.

Section 6. Chapter Council. There shall be a Chapter Council established as a Standing Committee of the Association. It shall be comprised of one Representative from each Chapter. The purpose and responsibilities of the Chapter Council shall be to provide a forum for discussion, exchange of ideas, and problem-solving for chapter level issues and concerns; advise the Board on chapter needs and issues; coordinate and oversee regional conferences; promote and facilitate training of officers and committee chairs at the chapter level; receive and act on matters referred to it by the Board; promote the recruitment and nurturing of membership at the chapter level; identify potential candidates for all elected state level positions and provide that information to the Nominating Committee; and discover emerging concerns related to the trail and the Association. The Chair of the Council shall be appointed by the President. Regular meetings of the Council shall be scheduled in coordination with the regular meetings of the Board. Special meetings may be called by the Council Chair or by a majority of the Council Representatives, and notice of each special meeting shall be given to the Council Representatives at least three days prior to the date thereof. A quorum shall be by representation of a majority of the Chapters.

Section 7. Inactivity or Dissolution. In the event of inactivity or the dissolution of a Chapter, the Association shall assume possession of its assets. If the Chapter is re-activated, any unused or usable assets shall be returned to the Chapter.

## ARTICLE X - ORGANIZATIONAL POLICIES

Section 1. Individual Policies. A member of the Association may be identified or operate, re Fund Raising, as such in commercial endorsements only in publications of the Association and/or connection with fund-raising activities of the Association. No members of the Association may be identified as

such for personal gain.

Section 2. Unbudgeted Expenditures. Unbudgeted expenditures must be approved by the Executive Director, with authorization of the President and Treasurer, prior to the remittance of funds, or the issuance of a check.

Section 3. Execution of Instruments. All contracts and instruments shall be executed in the name of the Association by the Executive Director with concurrence of the President, for whom the appropriate Vice President may substitute, and in accordance with Board policies. The Board may authorize a Director or Committee Chair to initiate certain contracts and instruments with the knowledge and approval of the Executive Director.

Section 4. Dissolution. In the event of the dissolution of the Association, its assets shall be distributed to an organization or organizations with similar interests and purposes, which have qualified for exemption under Section 501(c)(3) and 170(e) of the Internal Revenue Code, or to the Federal, Florida, or any local government for exclusive public purpose.

Section 5. Limited Activities. No substantial part of the activities of the Association shall be carrying on propaganda or otherwise attempting to influence legislation, nor shall such activities participate in, or intervene in, any political campaign on behalf of any candidate for public office. Such activities shall include publishing or distributing of statements.

Section 6. Capital Expenditures. All capital expenditures shall be in accordance with Board policy and approved programs and in consultation with the Treasurer.

#### ARTICLE XI - AMENDMENTS AND RULES OF ORDER

Section 1. Amendments. The Articles of Incorporation of the Association, or these By-Laws, may be amended by two-thirds (2/3) vote of the Board. Notice of any proposal to amend these By-Laws, or amend the Articles of Incorporation of the Association, must be given to each member of the Board of Directors at least thirty (30) days in advance of the meeting at which it is to be considered.

Section 2. Rules of Order. The latest edition of *Roberts Rules of Order (Newly Revised)* shall be the parliamentary authority for all matters of procedure not specifically covered by the By-Laws or by specific rules of procedure adopted by the Board.

Submitted for consideration, amended and approved by the Board this 26<sup>th</sup> day of January 2008.

Amendments Approved by Board of Directors:

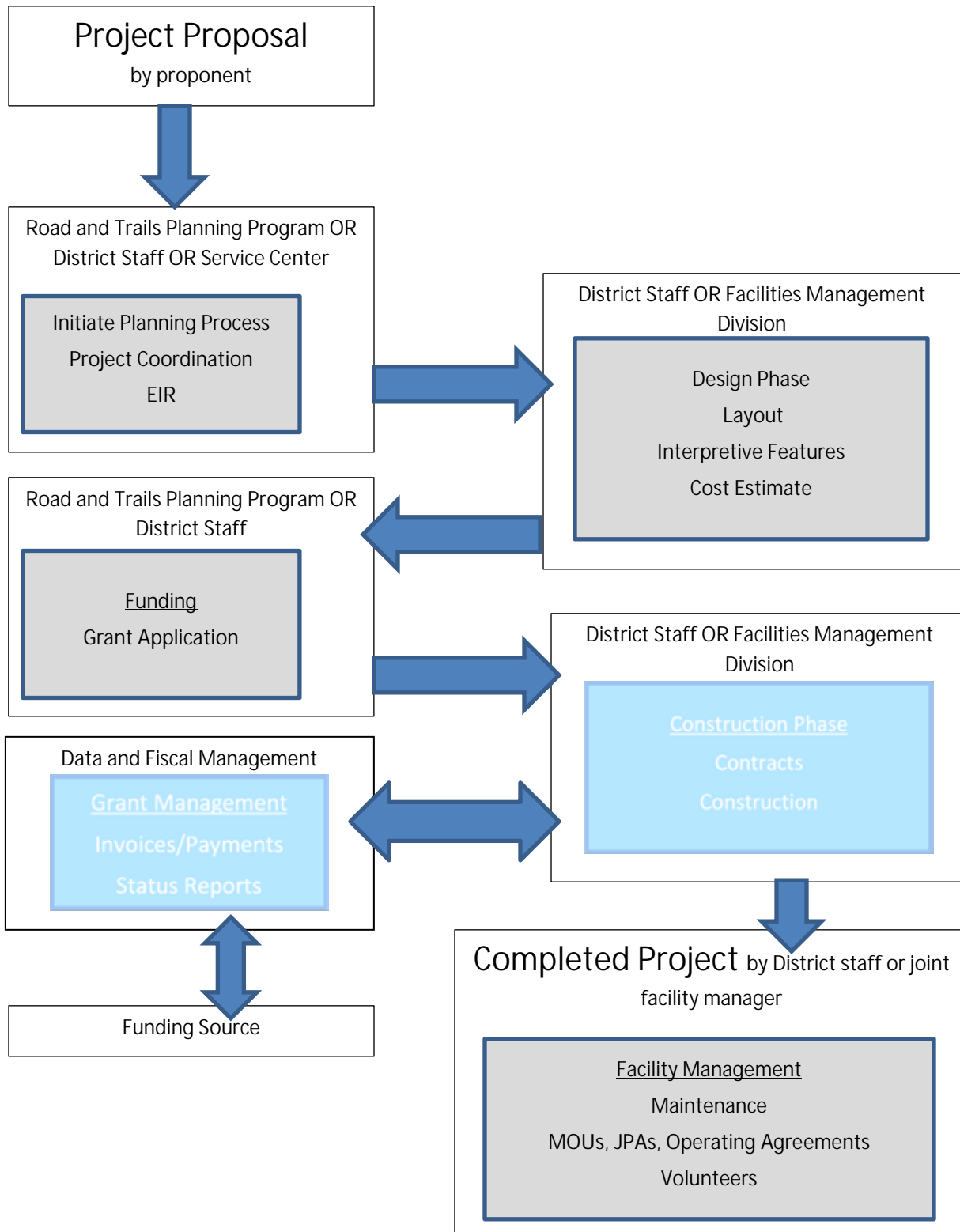
September 10, 1988	January 25, 1997
April 29, 1989	September 6, 2003
April 28, 1990	February 25, 2006
January 21, 1995	January 26, 2008

I certify that these are these are the complete and accurate bylaws of the Florida Trail Association.

\_\_\_\_\_  
Peter Durnell, President

\_\_\_\_\_  
Date

**APPENDIX 4  
CALIFORNIA STATE PARKS TRAIL PROJECT FLOW CHART**



ES Agreement No.	09-MU-11052008-213
Cooperator Tax ID No.	330051202
Cooperator Agreement No. (OR BLM)	MOU-BLM-OR932-0905
	8/14/09

**MEMORANDUM OF UNDERSTANDING**  
**between**  
**US FOREST SERVICE,**  
**USDI NATIONAL PARK SERVICE, BUREAU OF LAND MANAGEMENT,**  
**CALIFORNIA STATE PARKS**  
**and the**  
**PACIFIC CREST TRAIL ASSOCIATION**

This Memorandum of Understanding (MOU) is made and entered into by and between the Pacific Crest Trail Association, hereinafter referred to as the PCTA and the US Forest Service (Regions 4, 5, and 6), the USDI, National Park Service (Pacific West Region), Bureau of Land Management (State Offices of California, Oregon and Washington), and the California State Parks, hereinafter referred to as the GOVERNMENT.

**A. PURPOSE**

To facilitate the improvement, management and operation of the Pacific Crest National Scenic Trail (PCNST) as a single long-distance trail, consistent with the PCNST Comprehensive Management Plan and GOVERNMENT Land and Resource Management Plans.

To facilitate the coordination, development and distribution of informational, educational and interpretive material related to the PCNST.

To encourage and manage volunteer involvement in the management and operation of the PCNST.

To recognize the PCTA as the major partner in the management and operation of the PCNST.

To document the agreement to coordinate in the management and operation of the PCNST.

**B. AUTHORITY**

This agreement is entered into under the authority of the:

- Organic Administration Act of 1897, 16 U.S.C. §551;
- Multiple Use, Sustained Yield Act, 16 U.S.C. §§528-531;
- Forest and Renewable Resource Planning Act of 1974, as amended by the National Forest Management Act of 1976, 16 U.S.C. §§1601-1614;
- Federal Land Policy and Management Act (43 USC 1701-1782)
- Volunteers in the National Forests (P.L. 92-300, 86 STAT. 147; 16 USC 558)
- National Trails System Act of 1968 (P.L. 90-543, 82 STAT. 919; 16 USC 1246H)
- Pacific Crest National Scenic Trail Comprehensive Plan of 1982
- PCTA bylaws and incorporation papers of 3/5/88 (revised 12/1/91)
- Volunteers in Parks Act of 1970 (P.L. 91-357)

- California Recreational Trails Act (Public Resources Code Sections 5070-5077)
- see also 23 U.S.C. 201, 205, Administrative Procedure Act 5 U.S.C. §553, 7 C.F.R. §1.28; 40 C.F.R. Parts 1500-1508; and Forest Service Handbook 1909.15.

### C. STATEMENT OF MUTUAL INTEREST AND BENEFIT

Whereas, it is mutually beneficial to provide for the comprehensive management, planning and coordination of the managing and operating activities that occur on the PCNST. Furthermore, it is mutually beneficial to maintain and encourage trail use and enjoyment and encourage volunteer involvement in supporting the PCNST throughout its 2,650 miles linking Federal, State, and private lands from Mexico to Canada; including National Forests, National Parks, Tribal Lands, Bureau of Land Management lands and California State Parks. Continuous efforts are underway to locate and construct the trail in the most desirable location, consistent with the PCNST Comprehensive Plan, and

Whereas, the GOVERNMENT is dedicated to responsible management of the Nation's natural resources, including the PCNST, through the involvement of concerned citizen groups, and

Whereas, the PCTA is a 501(c) (3) nonprofit corporation dedicated to the protection, preservation, and promotion of the PCNST, and

Whereas, the parties recognize that it is critical for employees and volunteers to operate chain saw and crosscut saws safely and comply with GOVERNMENT training requirements, and

Whereas, the PCTA has been established to operate an organization composed of representatives of hiking, equestrian and other interested organizations and to serve as an umbrella organization for providing information and promoting, coordinating, developing, improving, maintaining and reporting volunteer work on the PCNST, and

Whereas, membership in the PCTA is open to all hiking and equestrian trail-minded individuals, representatives of clubs and organizations, youth groups, service clubs, outdoor education programs, interested individuals, and private landowners whose property is traversed by the PCNST. Any individual or group interested in participating in and supporting the goals of the PCNST as established in the PCNST Comprehensive Plan may join this effort.

### D. ALL PARTIES SHALL:

1. To coordinate in the management and operation of the PCNST and feeder trails including, but not limited to, signing, condition surveys, trailhead and trail use surveys, water development, construction and maintenance activities.
2. To jointly plan and conduct an annual PCNST management meeting with the objective of coordinating management of the PCNST in accordance with the PCNST Comprehensive Management Plan and GOVERNMENT Land and Resource Management Plans.

FS Agreement No.	09-MU-11052008-213
Cooperator Tax ID No.	330051202
Cooperator Agreement No. (OR BLM)	MOU-BLM-OR932-0905
	8/14/09

3. The PCTA will, at least annually, conduct a meeting with the GOVERNMENT to coordinate work projects and other items of mutual concern.
4. To review matters covered by the Memorandum at one of the annual meetings. It is the intent of the parties to arrange for continuing consultation to reach prompt agreement on matters covered by this Memorandum. The GOVERNMENT PCNST manager shall be responsible for arranging consultation meetings. The Executive Director from PCTA shall be included in setting meeting agendas. Future goals may be established by mutual consent.
5. Two-way communication and consultation is essential to the success of this partnership. Actions by either party which affects items of mutual interest will follow this principle. The local representative for the GOVERNMENT will be the Forest Supervisors for National Forests, Superintendents for National Parks, District Managers for the Bureau of Land Management and Superintendents for California State Parks, or their designated representative. The PCTA contact person will be the Executive Director unless otherwise notified in writing by the President of the PCTA.
6. Chain saw and crosscut operations by PCTA staff and volunteers will be complied with as outlined in Exhibit A.
7. This MOU in no way restricts the GOVERNMENT or PCTA from participating in similar activities with other public or private agencies, organizations, and individuals.

#### **E. THE PACIFIC CREST TRAIL ASSOCIATION SHALL**

1. Coordinate with the GOVERNMENT in developing, publishing and distributing informational, educational and interpretive materials related to the PCNST. The PCTA will publish a bi-monthly magazine encouraging the use, enjoyment, protection, and improvement of the PCNST. The PCTA will develop and maintain a toll free information line, a dedicated website, respond to informational requests via phone, fax, internet or walk-ins and publications encouraging volunteer involvement in PCNST projects and programs. The PCTA will update its own PCNST maps, brochures, and information.
2. Coordinate with the GOVERNMENT in the implementation of trail handbook standards on all PCNST projects conducted by PCTA or volunteers cooperating with the PCTA across lands administered by the respective GOVERNMENT agencies.
3. Take the lead in developing a volunteer recruitment and donation program for the purpose of providing assistance to the GOVERNMENT in the management and operation of the PCNST.



4. Assist the GOVERNMENT in developing trail management strategies including identifying the optimum trail location reviews, construction, reconstruction, and maintenance plans for the PCNST.
5. Designate a representative to meet and coordinate memorandum of understanding activities with the GOVERNMENT representative.
6. Assist the GOVERNMENT with the issuance of Permits for locations where the PCNST passes through an area that has limited entry quotas. Minimum trip length distances will be coordinated with GOVERNMENT representatives.
7. Encourage its members to work with local GOVERNMENT officials to discuss and identify opportunities for cooperative work on mutually beneficial projects or activities, when appropriate.

#### F. THE GOVERNMENT SHALL

1. Provide technical assistance to the PCTA in developing construction, reconstruction, and maintenance projects.
2. Provide technical assistance to the PCTA in developing, publishing and distributing informational, educational, and interpretive materials related to the PCNST. The GOVERNMENT will provide articles for publication in the PCTA magazine.
3. Provide opportunities for the PCTA to comment on future GOVERNMENT publications concerning the PCNST prior to publication.
4. Advise the PCTA on the implementation of GOVERNMENT trail construction and maintenance handbook standards and expected results on the PCNST projects conducted by PCTA volunteers.
5. Cooperate with the PCTA in the development of volunteer programs including recruitment and training of volunteers. Coordinate GOVERNMENT volunteer programs and training with the PCTA to provide instruction and guidance for volunteers working on the PCNST.
6. Accept contributions specifically for the development, publication, and interpretation of appropriate PCNST related information, management, and operation.
7. Designate a GOVERNMENT PCNST trail manager for the trail who will provide coordination with the PCTA designated representative on PCNST matters.
8. Provide leadership in the development of instruction guides for trail signing, maintenance activities, construction and reconstruction activities.

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Cooperator Tax ID No.	330051202
Cooperator Agreement No. (OR BLM)	MOU-BLM-OR032-0905
	8/14/09

9. Use the GOVERNMENT Volunteer Agreement to allow PCTA volunteer's participation on projects occurring on the PCNST. PCTA-sponsored volunteers will be considered participants in the Volunteers in National Forests (VIF), Volunteers in National Parks (VIP), or Bureau of Land Management (BLM) volunteer program, depending on where the volunteer work occurs.
  - A. If the PCTA volunteer work occurs on National Forest System lands, or lands and/or easements acquired for the PCT and assigned to the Forest Service, PCTA and the Forest Service local unit will work together to bring the volunteer on under the Forest Service Volunteer Program.
  - B. If the PCTA volunteer work occurs on National Park lands, or lands and/or easements acquired for the PCT and assigned to the National Park Service, the volunteer will be working under the VIP program and will be considered a National Park Service volunteer.
  - C. If the PCTA volunteer work occurs on Bureau of Land Management lands, or lands and/or easements acquired for the PCT and assigned to the Bureau of Land Management, the volunteer will be working under the Bureau of Land Management volunteer program and will be considered a BLM volunteer.
  - D. If the PCTA volunteer work occurs on state lands (which are typically under easement), the volunteer will be working under the federal volunteer program where the easement is assigned. PCTA will also coordinate all activities with California State Parks to ensure park resource and safety concerns are addressed.
  - E. PCTA volunteer work activities in support of the PCT program not covered in situations A-E above will be considered National Forest volunteer work under the VIF program.
10. Provide PCTA with notice to make timely comments on GOVERNMENT actions that may affect the PCNST.
11. Provide PCTA with known appropriate information about private landowner's proposed actions that may affect the PCNST.
12. Authorize the PCTA to use the PCNST logo on publications, letterhead, and other materials related to the PCNST and its activities.
13. Use the GOVERNMENT funding processes as available and appropriate to assist the PCTA with costs of activities pursuant to this Memorandum.
14. Make PCTA information available to the public regarding the associations programs and volunteer opportunities.

**G. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN SAID PARTIES THAT**

1. **FREEDOM OF INFORMATION ACT (FOIA).** Any information furnished to any of the undersigned agencies under this instrument is subject to the Freedom of Information Act (5 U.S.C. 552) and State public records laws.
2. **PARTICIPATION IN SIMILAR ACTIVITIES.** This instrument in no way restricts the Forest Service or the Cooperator(s) from participating in similar activities with other public or private agencies, organizations, and individuals.
3. **COMMENCEMENT/EXPIRATION/TERMINATION.** This MOU takes effect upon the signature of all participants and shall remain in effect for five years from the date of execution. This MOU may be extended or amended upon written request of any party and the subsequent written concurrence of the other(s). Any party may terminate this MOU with a 60-day written notice to the other(s).
4. **RESPONSIBILITIES OF PARTIES.** All parties will handle their own activities and utilize their own resources, including the expenditure of their own funds, in pursuing these objectives. Each party will carry out its separate activities in a coordinated and mutually beneficial manner.
5. **PRINCIPAL CONTACTS.** The principal contacts for this instrument are:

***PCTA Project Contact***  
Liz Bergeron  
Executive Director  
Pacific Crest Trail Association  
5325 Elkhorn Blvd., PMB 256  
Sacramento, CA 95842  
Phone: 916-349-2109  
FAX: 916-349-1268  
E-Mail: lbergeron@pcta.org

***Forest Service Project Contact***  
Beth Boyst  
Pacific Crest Trail Program Manager  
United States Forest Service  
1323 Club Drive  
Vallejo, CA 94592  
Phone: 707-562-8881  
FAX: 707-334-4959  
E-Mail: bboyst@fs.fed.us

***CA Bureau of Land Management Project Contact***  
Mark Conley  
NLCS Program Manager  
California State Office  
2800 Cottage Way, Suite W-1623  
Sacramento, CA 95825  
Phone: 916-978-4641  
FAX: (916) 978-4657  
E-Mail: Mark\_Conley@blm.gov

***OR Bureau of Land Management Project Contact***  
Cathi Bailey  
Program Lead – Recreation and Rivers  
Oregon State Office  
333 SW 1<sup>st</sup> Ave.  
Portland, OR 97204  
Phone: 503-808-6215  
FAX: 503-808-6021  
E-Mail: cathi\_bailey@blm.gov

FS Agreement No.	09-MU-11052008-213
Cooperator Tax ID No.	330051202
Cooperator Agreement No. (OR BLM)	MOU-BLM-OR937-0905
	8/14/09

*CA State Parks Project Contact*  
 Wayne Breece  
 State Trails Director  
 CA State Parks  
 PO Box 942896  
 Sacramento, CA 94296-0001  
 Phone: 916-653-3545  
 FAX: 916-653-4458  
 E-Mail: wbreece@parks.ca.gov

*National Park Service Project Contact*  
 Darlene Koontz  
 Park Superintendent  
 Lassen Volcanic National Park  
 PO Box 100  
 Mineral, CA 96063  
 Phone: 530-595-4444 x5100  
 FAX: 530-595-3262  
 E-Mail: Darlene\_Koontz@nps.gov

6. NON-FUND OBLIGATING DOCUMENT. Nothing in this MOU shall obligate participating entities to obligate or transfer any funds. Specific work projects or activities that involve the transfer of funds, services, or property among the various agencies and offices of the Forest Service and other entities will require execution of separate agreements and be contingent upon the availability of appropriated funds. Such activities must be independently authorized by appropriate statutory authority. This MOU does not provide such authority. Negotiation, execution, and administration of each such agreement must comply with all applicable statutes and regulations.
7. ESTABLISHMENT OF RESPONSIBILITY. This MOU is not intended to, and does not create, any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity, by a party against the United States, its agencies, its officers, or any person.
8. AUTHORIZED REPRESENTATIVES. By signature below, the cooperator certifies that the individuals listed in this document as representatives of the cooperator are authorized to act in their respective areas for matters related to this agreement.
9. This document supersedes the earlier MOU between PCTA and the GOVERNMENT (03-MU-11052008-061) executed on 10/21/2003.

EA Agreement No. 096311-11082008-213  
Cooperator Tax ID No. 330051202  
Cooperator Agreement No. (OR BLM) MOU-BLM-OR932-0905  
8/14/09

THE PARTIES HERETO have executed this instrument.

**Pacific Crest Trail Association**

Liz Bergeron 10/24/09  
Liz Bergeron  
PCTA Executive Director Date

**California State Parks**

Ruth Coleman 11/17/09  
Ruth Coleman  
Director Date

**US Forest Service**

Intermountain Region

Harv Forsgren 8/31/09  
Harv Forsgren  
Regional Forester Date

Pacific Southwest Region

Randy Moore 8/24/09  
Randy Moore  
Regional Forester Date

Pacific Northwest Region

Mary Wagner 9/14/09  
Mary Wagner  
Regional Forester Date

FS Agreement No. 09-MU-11052008-213  
Cooperator Tax ID No. 330051202  
Cooperator Agreement No. (OR BLM) MOU-BLM-OR932-0905  
8/14/09

**US Department of Interior, National Park Service**

Pacific West Region for *Jon Jarvis* 10-08-09  
Jon Jarvis Regional Director Date

**US Department of Interior, Bureau of Land Management**

Oregon and Washington *Ed Shepard* 9/17/09  
Ed Shepard State Director Date

California *Mike Pool* 11/30/09  
Mike Pool State Director Date

FS Agreement No. 09-MO-11052008-213  
Cooperator Tax ID No. 33051202  
Cooperator Agreement No. (OR BLM) MOU-BLM-OR912-0905  
8/14/09

Forest Service Technical Review Signatures

The authority and format of this instrument has been reviewed and approved for signature by:

*Doris K. Mackey* 8/31/09  
DORIS K. MACKEY, R4 Date  
Intermountain Region Grants & Agreements Specialist

*Kellie P. Hamilton* 8/14/09  
KELLIE HAMILTON, R5 Date  
Pacific Southwest Region Grants & Agreements Specialist

*Randall D Wood* 9 Sept 2009  
RANDALL D WOOD, R6 Date  
Pacific Northwest Region Grants & Agreements Specialist

FS Agreement No.  
Cooperator Tax ID No.  
Cooperator Agreement No. (OR BLM)

09-MU-11052008-213  
330051202  
MOU-BLM-OR932-0905  
8/14/09

**Exhibit A**  
**Chain saw and Crosscut Saw Operations**  
**09-MU-11052008-213**

**MEMORANDUM OF UNDERSTANDING**  
**between**  
**US FOREST SERVICE**  
**USDI NATIONAL PARK SERVICE, BUREAU OF LAND MANAGEMENT,**  
**CALIFORNIA STATE PARKS**  
**and the**  
**PACIFIC CREST TRAIL ASSOCIATION**

**Introduction**

Safety is paramount for employees and volunteers working on the Pacific Crest National Scenic Trail (PCNST). Use of chainsaws and crosscut saws is frequently needed for clearing trails sufficiently for horse and hiker travel and routine trail maintenance.

**Standards for Saw Operation on the PCNST – all lands**

**1. PCTA volunteers and staff using saws will adhere with to the USDA FSH 6709.11 standards for saw operations.**

The Forest Service Health and Safety Code Handbook (FSH 6709.11) is recognized as one of the best available industry standards for non-logging chain saw and crosscut saw operations. The requirements tier to the OSHA standards and include requirements for operator training, operator certification, operator recertification, required protective equipment, and first aid/CPR training.

**2. Formal training courses are to be utilized.** Either the Chain saw and Crosscut Saw Training Course Tech. Rep. 0667–2805 (Student) and 2804 (Instructor)–MTDC developed by the Missoula Technology and Development Center or the NWCG S212 Wildland Fire Chain Saw course will be utilized as the basis for chain saw and crosscut saw operator training for the non-fire environment.

It is understood by all parties that participation in a training course by an individual PCNST volunteer is not a guarantee of certification. Instructors have complete authority to limit the scope of the certification on any operator, including restrictions on projects, functions, and material size, based on demonstrated performance.

**3. Personal Protective Equipment (PPE) is required for use of crosscut and chainsaws. The specific equipment required is outlined in a job hazard analysis (USFS) or risk management (BLM) document.** No work is authorized to occur without appropriate PPE. The GOVERNMENT, PCTA, and volunteers may provide PPE. The volunteer is responsible for non-specialty safety-toe protective footwear (including steel-toe shoes or steel-toe boots) and non-specialty prescription safety eyewear, everyday work clothing; or ordinary clothing, skin creams, or other items used solely for protection from the weather.



**4. Requirements for first aid training and the ability to call for assistance.** The GOVERNMENT Job hazard analysis's for saw operations outline the need for sawyers to be able to call for assistance and render aid. No work is authorized to occur without appropriate training and communications in place. GOVERNMENT, PCTA, and volunteers may provide this training and communication (cell phones, radios, etc.)

**5. Reporting Requirements of Accidents and Near-misses:** The accident policies and responsibilities for investigation lie with the GOVERNMENT agency where the sponsored volunteer work was occurring under agreement at the time of the incident. All occupational injuries, illnesses, and fatalities are to be reported.

Additionally, the Pacific Crest Trail Program Manager and Executive Director of PCTA should be notified, once the appropriate response has been taken, if one of the following situations occurs: One or more volunteers suffer severe or fatal injuries or severe illness; Accidental property damage of \$5,000 or more; or release of a reportable quantity of a hazardous substance into the environment.

#### GOVERNMENT PROVISIONS

**The USDA Forest Service Shall:**

1. Provide chain saw and crosscut saw operator safety training, certification, and recertification opportunities using Forest Service instructors to meet the needs of PCTA volunteers and staff to the fullest extent possible; and especially to meet the needs of the PCTA on National Forest System lands.
2. Maintain records of the training, certifications, and recertifications conducted by Forest Service Instructor/Certifiers and Instructors and make these records available to other parties on request.
3. Accept and recognize as valid the certifications of chain saw and crosscut saw operators under this instrument, including those trained by Forest Service instructors, National Park Service instructors, Bureau of Land Management instructors, and PCTA-affiliated instructors.
4. With the other parties, provide required personal protective equipment and supplies to meet the needs of the PCT chain saw and crosscut operators, to the fullest extent possible.
5. Assist the PCTA in developing a cadre of instructors trained and certified to agency requirements to provide training and certification for PCTA members. These instructors would be able to train and certify operators to the level necessary for normal trail maintenance. They would document this training and level of certification and provide copies to the local agency instructors where the work is being performed.

**The USDI National Park Service (NPS) and Bureau of Land Management (BLM) Shall:**

1. Provide chain saw and crosscut saw operator safety training, certification, and recertification opportunities using National Park Service and Bureau of Land Management instructors to meet the needs of PCTA volunteers and staff to the fullest extent possible; and especially to meet the needs of the PCTA on National Park and Bureau of Land Management lands.
2. Maintain records of the training, certifications, and recertifications conducted by NPS and BLM Instructor/Certifiers and Instructors and make these records available to other parties on request.
3. Accept and recognize as valid the certifications of chain saw and crosscut saw operators under this instrument, including those trained by Forest Service instructors, National Park Service instructors, Bureau of Land Management instructors, and PCTA-affiliated instructors.
4. With the other parties, provide required personal protective equipment and supplies to meet the needs of the PCTA chain saw and crosscut operators, to the fullest extent possible.

**PCTA PROVISIONS**

**PCTA shall:**

1. Provide chain saw and crosscut saw operator safety training, certification, and recertification opportunities using PCTA-affiliated Instructor/Certifiers and Instructors to meet the needs of the PCTA volunteers and staff to the fullest extent possible.
2. Maintain records of the training, certifications, and recertifications conducted by PCTA Instructor/Certifiers and Instructors and make these records available to other parties on request. Maintain list of currently certified sawyers for all PCTA sponsored volunteers.
3. Accept and recognize as valid the certifications of chain saw and crosscut saw operators under this instrument, including those trained by Forest Service instructors, National Park Service instructors, Bureau of Land Management instructors, and PCTA-affiliated instructors.
4. With the other parties, provide required personal protective equipment and supplies to meet the needs of the PCTA chain saw and crosscut operators, to the fullest extent possible.

FS Agreement No.	<u>09-MU-11052008-213</u>
Cooperator Tax ID No.	<u>730051202</u>
Cooperator Agreement No. (OR BLM)	<u>MOU-BLM-OR932-0905</u>
	<u>8/14/09</u>

5. Coordinate with local units of the Forest Service, National Park Service, Bureau of Land Management, PCTA staff and volunteers to schedule training, certification, and recertification opportunities led by Forest Service, National Park Service, Bureau of Land Management, and PCTA-affiliated Instructors.

(#2) ✓

PACIFIC CREST TRAIL  
OPERATING AGREEMENT  
MT. SAN JACINTO STATE PARK

This agreement, entered into this 19 day of December, 1977, by and between the United States of America, Secretary of Agriculture, acting through the Forest Supervisor, San Bernardino National Forest, U.S. Forest Service, hereinafter called "FOREST" and the State of California, acting by and through its Director of General Services, hereinafter called "STATE" and the Director of Parks and Recreation, hereinafter called "PARKS":

WITNESSETH

WHEREAS, FOREST and PARKS entered an agreement dated 29th day of July, 1975, concerning the mutual understanding of all matters relating to the Pacific Crest Trail within the State Park units, and

WHEREAS, Clause 10 of said Agreement states that PARKS and FOREST shall enter into a specific operating agreement for each State Park unit which the Trail crosses

NOW, THEREFORE, PARKS and FOREST hereby agree to the following provisions regarding the Pacific Crest Trail within the Mt. San Jacinto State Park:

- (1) The Trail shall be approximately 6.34 miles in length, eight feet in width, the centerline of the existing trail will be and is the centerline of the said (8) eight foot wide easement, located approximately as shown on the map attached as Exhibit A.
- (2) Forest shall provide relocation and design assistance when requested by Parks. Parks shall give 90 days written notice to Forest when assistance is requested.
- (3) Parks shall be responsible at its own cost for the reconstruction of the Trail subject to the availability of funds.
- (4) The Trail shall be reconstructed according to the attached standards and specifications marked Exhibit B.
- (5) Parks shall be responsible at its own cost for the operation and maintenance of the Trail upon completion of reconstruction subject to the availability of funds.
- (6) Operation and maintenance of the Trail shall be according to the specifications attached as Exhibit C.
- (7) Parks may terminate its obligation to operate and maintain the trail by giving Forest 180 days written notice.
- (8) In event that PARKS elects to discontinue operation and maintenance of the Trail; State, with the approval of Parks, shall grant a right-of-way for the trail Forest in the form attached as Exhibit D.

IN WITNESS THEREOF, the parties have executed this instrument upon this date.

UNITED STATES OF AMERICA  
U.S. FOREST SERVICE

Forest Supervisor  
San Bernardino National Forest

  
\_\_\_\_\_  
J.D. MACWILLIAMS

9/27/77  
\_\_\_\_\_  
(Date)

STATE OF CALIFORNIA  
DEPARTMENT OF GENERAL SERVICES

Title:

By: John Healy  
\_\_\_\_\_

12-19-77  
\_\_\_\_\_  
(Date)

STATE OF CALIFORNIA  
DEPARTMENT OF PARKS AND RECREATION

Title:

By: Robert Hales  
\_\_\_\_\_

11/14/77  
\_\_\_\_\_  
(Date)

EXHIBIT D

UNITED STATES OF AMERICA

DEPARTMENT OF AGRICULTURE

U.S. FOREST SERVICE

TRAIL EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that the STATE OF CALIFORNIA, acting by and through its Director of General Services, hereinafter called GRANTOR, pursuant to Government Code Section 14666 with the approval of the Department of Parks and Recreation, pursuant to the provisions of Section 5003.2 of the Public Resources Code, does hereby quit claim to the UNITED STATES OF AMERICA, and its assigns, an easement to locate, construct, use, maintain, improve, relocate, and repair a TRAIL as that term is contemplated by PL 90-543 (82 Stat. 924) over and across the following described real property situated in the County of Riverside, State of California, to wit:

DESCRIPTION

(1) The right-of-way to which this description alludes is (8) eight feet in width approximately 6.34 miles in length, the centerline of said easement will be the centerline of the existing trail located approximately as shown on the map attached hereto marked "Exhibit A" and made a part hereof, said easement is more particularly described as follows:

Beginning at a point on the north line of the northwest quarter of Section 18, Township 4 South, Range 3 East, San Bernardino Meridian, said point lying North 89° 32' East 1848 feet from the northwest corner of said Section 18; thence in a generally southerly direction 33,480 feet more or less across the Southeast one-quarter and the North one-half of Section 18, the Southwest one-quarter of Section 17, the West one-half of Section 20, the Northwest one-quarter of Section 29, the East one-half of Section 30 and the North one-half of Section 31 all, in said Township 4 South, Range 3 East S.B.M. to a point on the Mount San Jacinto State Park property line on the east line of the northeast quarter of said Section 31, said point lying South 1782 feet from the Northeast corner of said Section 31.

(2) This grant is subject to all valid and existing contracts, leases, licenses, encumbrances and claims of title which may affect said property and the use of the word "grant" herein shall not be construed as a covenant against the existence of any thereof.

(3) FOREST shall be responsible at its own cost for the reconstruction of the trail.

(4) The Trail shall be reconstructed according to the attached standards and specifications marked Exhibit B.

(5) FOREST shall be responsible for the maintenance of the trail subject to the availability of funds.

(6) Operation and maintenance of the trail shall be according to the specifications attached as Exhibit C.

(7) If PARKS desires to have the trail maintained to higher standards than maintained by FOREST, PARKS may do so at PARKS expense.

(8) The right of the public to use and enjoy the easement herein granted shall be subject to rules and regulations for the State Park System.

(9) There is hereby reserved to the State of California the right to use the above described property for public recreational trail purposes and for purposes of the State Park System. The State of California agrees not to use the above described property in any manner which will in fact interfere with the use of such property for trail purposes by the United States of America and agrees not to disturb any trail improvement placed on or made to said property for trail purposes by the United States of America pursuant to construction standards and specifications as approved by the Department of Parks and Recreation.

(10) The easement herein granted is for the full use of the above described property as a trail by the UNITED STATES OF AMERICA, its licensees and permittees, including the right of access for the people of the United States generally.

TO HAVE AND TO HOLD said easement unto the UNITED STATES OF AMERICA and its assigns forever.

UNITED STATES OF AMERICA  
U.S. FOREST SERVICE

\_\_\_\_\_  
J. D. MACWILLIAMS  
Forest Supervisor  
San Bernardino N.F.

Dated this \_\_\_\_ day of \_\_\_\_\_, 19\_\_

STATE OF CALIFORNIA  
DEPARTMENT OF GENERAL SERVICES

Title:

By: \_\_\_\_\_

STATE OF CALIFORNIA  
DEPARTMENT OF PARKS AND RECREATION

Title:

By: \_\_\_\_\_

## APPENDIX 5C

### Pacific Crest National Scenic Trail Volunteers Program Responsibilities

#### Background

#### Delegation of Authority for the PCT

**1. THE NATIONAL TRAILS SYSTEM ACT**(P.L. 90-543, as amended through P.L. 109-418, December 21, 2006) (as found in *United States Code*, Vol. 16, Sections 1241-1251)

#### NATIONAL SCENIC AND NATIONAL HISTORIC TRAILS

SEC. 5. [16USC1244] (a) National scenic and national historic trails shall be authorized and designated only by Act of Congress. There are hereby established the following National Scenic and National Historic Trails:

(2) The Pacific Crest National Scenic Trail, a trail of approximately two thousand three hundred fifty miles, extending from the Mexican-California border northward generally along the mountain ranges of the west coast States to the Canadian-Washington border near Lake Ross, following the route as generally depicted on the map, identified as "Nationwide System of Trails, Proposed Pacific Crest Trail, NST-PC-103-May 1967" which shall be on file and available for public inspection in the office of the Chief of the Forest Service. The Pacific Crest Trail shall be administered by the Secretary of Agriculture, in consultation with the Secretary of the Interior.

**2. FOREST SERVICE MANUAL (FSM 2300) - RECREATION,  
WILDERNESS, AND RELATED RESOURCE MANAGEMENT**  
CHAPTER 2350 - TRAIL, RIVER, AND SIMILAR RECREATION OPPORTUNITIES  
WO AMENDMENT 2300-2006-3 EFFECTIVE DATE: 05/22/2006

#### **2353.04f - Regional Foresters**

5. Regional Foresters Designated Lead for National Scenic and Historic Trails. Regional Foresters for the following Regions are designated as the lead Forest Service official for coordinating matters concerning the study, planning, and operation of the indicated multiregional trails:

- a. Southern Region R-8--Appalachian National Scenic Trail.
- b. Rocky Mountain Region R-2--Continental Divide National Scenic Trail.
- c. **Pacific Southwest Region R-5--Pacific Crest National Scenic Trail.**

#### Volunteers In National Forests

FSM 1835 - VOLUNTEER STATUS AND RECOGNITION 1835.1 - Status of Volunteers



## Pacific Crest National Scenic Trail Volunteers Program Responsibilities

A volunteer shall not have the status of a Federal employee with respect to provisions of law relating to recruitment, employment, compensation, and employee benefits.

However, for the purpose of the tort claim provisions of title 28 of the United States Code, a volunteer shall be considered a Federal employee. For the purpose of 5 U.S.C. 81, subchapter I, which concerns compensation to Federal employees for work injuries, volunteers shall be deemed civil employees of the United States within the meaning of the term "employees," as defined in 5 U.S.C. 8101.

### **Problem Statement**

Ensuring that Pacific Crest Trail Association volunteers are appropriately covered when volunteering on the Pacific Crest National Scenic Trail and working on a mix of federal, state, and private lands under easements.

### **Proposed Remedy**

PCTA sponsored volunteers will participate in the National Forest (VIP), National Parks (VIP), or Bureau of Land Management volunteer programs depending on where the volunteer work occurs.

- 1. If the PCT work occurs on National Forest System lands or lands and/or easements acquired for the PCT and assigned to the Forest Service, the volunteer will be working under the VIP program and will be considered a National Forest volunteer.**
- 2. If the PCT work is occurs on National Park (VIP) lands, the volunteer will be working under the VIP program and will be considered a National Park Service volunteer.**
- 3. If the PCT work is occurs on Bureau of Land Management lands and/or easements acquired for the PCT and assigned to the Bureau of Land Management, the volunteer will be working under the Bureau of Land Management Volunteer program and will be considered a BLM volunteer.**
- 4. If the PCT work occurs on State lands under easement, the volunteer will be working under the VIP program and will be considered a National Forest volunteer. PCTA will coordinate all activities with State Parks to ensure that State Park resource and safety concerns are addressed.**

### **Proposed Implementation Strategy**

- 1. Once the Pacific Southwest Regional Forest receives support for the proposed remedy from PCTA, USFS Region 4 and 6, NPS, BLM and CA State Parks, he will send a letter clarifying responsibilities to all involved parties.**

Pacific Crest National Scenic Trail  
Volunteers Program Responsibilities

- 2. The PCTA Interagency MOU will be reworded in Section IV, #9 to describe the agreed upon remedy.**
- 3. In areas where PCTA sponsored volunteers are working, each National Forest, BLM Field Office, and National Park will have updated Group (Sponsored) Volunteer Agreements in place that reflects coverage on agency lands and easements assigned.**

## APPENDIX 6

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE STATE OF CALIFORNIA, DEPARTMENT OF PARKS & RECREATION  
AND  
THE CALIFORNIA TRAILS CONFERENCE FOUNDATION  
FOR THE PLANNING AND OPERATION OF  
THE CALIFORNIA TRAILS & GREENWAYS CONFERENCE

This Memorandum of Understanding ("MOU") is made and entered into between the State of California, Department of Parks and Recreation ("State Parks") and the California Trails Conference Foundation ("Foundation") (collectively the "Parties") for the planning and operation of the California Trails & Greenways Conference.

### RECITALS

WHEREAS, the mission of State Parks is to provide for the health, inspiration and education of the people of California by helping to preserve the state's extraordinary biological diversity, protecting its most valued natural and cultural resources, and creating opportunities for high-quality outdoor recreation; and

WHEREAS, California Public Resources Code Section 5070 et seq. provides that State Parks shall be responsible for planning, developing and operating a statewide system of recreation trails and coordinating those efforts with other federal, state and local entities; and

WHEREAS, the Statewide Trails Section was established within State Parks to provide education and technical assistance to trail managers, recreation providers, open space managers and non-government trails and greenways advocates on non-motorized trail planning, design, construction, funding and management throughout California; and

WHEREAS, State Parks established the California Trails & Greenways Conference ("Conference") in 1984 as an efficient and effective means of achieving the Statewide Trails Section's mandate; and

WHEREAS, the Foundation was established in 1995 as a 501(c) (3) nonprofit organization to assist State Parks in planning and operating the Conference; and

WHEREAS, the Foundation is funded through donations and monies raised for the planning and operation of the Conference; and

WHEREAS, the Parties desire to enter into this MOU to articulate the relationship and responsibilities of the Parties for the Conference.

## COVENANTS

NOW, THEREFORE, State Parks and the Foundation agree as follows:

1. Primary Contacts

The Parties designate the following agents as their representative in matters relating to this MOU:

- State Parks: The Statewide Trails Manager
- Foundation: The Executive Director

2. Schedule

The Conference is held annually in April or May. Conference dates and locations will be selected by mutual consent of the Parties one year in advance. Any intent to change the schedule will require consideration of contractual and other obligations and mutual consent by the Parties in writing.

The Parties understand and agree that State Parks' ability to carry out the terms of this MOU is contingent upon sufficient appropriation in each fiscal year's Budget Act. Therefore, each fiscal year, within 30 days after the Budget Act is passed and signed, State Parks shall give notice to the Foundation concerning the anticipated scope of a Statewide Trails program for that fiscal year. Such notice shall include whether State Parks intends to participate in a Conference during that fiscal year. No financial or staffing obligation will be made by either Party for a Conference unless the Parties agree to a distribution of responsibilities as provided in Paragraph 3 of this MOU. In the event the Budget Act is not signed or the timing of notice by State Parks is not sufficient to allow at least 6 months preparation prior to a scheduled Conference, the Parties shall be under no obligation related to the scheduled Conference or this MOU for such fiscal year.

It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this MOU does not appropriate sufficient funds for the purposes of this MOU, this MOU shall be of no force and effect for that fiscal year. If the funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this MOU, either Party may offer the other Party a MOU amendment to reflect the reduced amount, however neither Party is obligated to accept the other Party's proposed MOU amendment.

3. Responsibilities of the Parties

The Parties agree to provide staff, to share information and to meet regularly to accomplish, in a timely manner, the tasks identified below under Foundation Responsibilities and State Parks Responsibilities. At the beginning of each Conference preparation cycle, the Parties shall review the responsibilities and the assignment of staff to determine if changes are beneficial to the Parties. If the Parties agree that changes are beneficial, the Parties shall amend them by way of a written Amendment to this MOU.

#### Foundation Responsibilities

##### The Foundation shall:

- Be accountable for costs associated with these identified Foundation responsibilities.
    - Provide financial management (Prepare the Conference budget, receive, track and disburse Conference funds, execute contracts, generate annual financial reports)
    - Manage venue research and site selection.
    - Manage Conference registration (online service, registrant assistance, preparation of registration packets, check-in).
    - Manage fundraising activities including exhibitors and sponsors.
    - Manage the preparation of the Conference Program and registration brochure.
    - Manage the logistics for speakers and presenters.
- Be responsible for purchasing event insurance.

#### State Parks Responsibilities

##### State Parks shall:

- Be accountable for costs associated with these identified State Park responsibilities.
  - Facilitate the Conference planning team meetings. The planning team includes staff from the Foundation and State Parks to plan for and address of all aspects of Conference planning needs, tasks & logistics.
  - Manage hotel/conference relations.
  - Manage post contract hotel arrangements (including sleeping rooms (for conference staff) and meeting rooms, and food).
  - Manage AV services and equipment
  - Manage contact database, Conference website, social media and announcements.
  - Manage the Trails Award Program (call for nominations, selection, preparation of certificates and/or awards, and presentation).
  - Develop Conference schedule.
  - Coordinate solicitation and selection of keynote speaker, entertainment, sessions and workshops.
  - Manage arrangements for concurrent session meeting rooms (Prepare room monitor packets, assign and train room monitors).
  - Prepare and manage conference surveys.
  - Manage graphic design and electronic materials.
  - Manage the printing and distribution of all printed materials
  - Assist the Foundation with outreach and marketing efforts.
  - Assist the Foundation with venue research and site selection.
  - Assist the Foundation with fundraising activities, partnerships with other entities and logistics for exhibitors.

Both Parties shall secure assistance from a local host committee and other designated partners to accomplish the following:

- Provide assistance in selection of keynote/entertainment/welcome speakers.
- Provide assistance in the management of Conference volunteers, as needed.
- Coordinate pre/post Conference workshop tours.
- Manage the Conference raffle including prize solicitation, collection and distribution.

4. Reports, Records and Accounts

Financial Records:

All financial records shall be kept in accordance with generally accepted accounting principles and in accordance with state and federal law.

Financial Procedure Inspections:

Financial records for the planning and operation of the Conference shall be available for review by either Party during normal business hours with reasonable notice.

Contract Audit:

State Parks will have the right to review, obtain, and copy records pertaining to performance of this MOU. The Foundation agrees to provide State Parks with any relevant information requested and shall permit State Parks to copy such books, records, accounts, and other material that may be relevant for the purpose of determining compliance with this requirement. The Foundation further agrees to maintain such records for a period of three (3) years, plus the current year, after termination of this MOU.

5. Term

This MOU is effective upon the date signed by both Parties and shall continue for five (5) years, unless amended, terminated by mutual agreement by the Parties in the form of a written Amendment or as per item 6, Financial Responsibility, Notice of this MOU. Either Party may terminate this MOU by providing the other Party not less than one (1) year advanced written notice of intent to terminate this MOU.

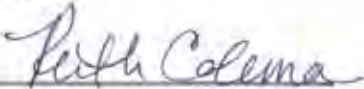
6. Financial Responsibility, Notice

State Parks and the Foundation agree to provide staff, to share information and to meet sufficiently often to accomplish, in a timely manner, the tasks identified in Section 3 of this MOU. Foundation also agrees to manage the Conference's revenues, expenditures and related financial reporting obligations. Such agreement by the Foundation to manage the Conference's finances should in no way be perceived as accepting the financial responsibility of the Conference.

7. **Conflict Resolution**  
Any conflicts that cannot be resolved by and between the Parties shall be resolved by and between the signatories to this MOU.
8. **Agreement in Writing**  
This MOU contains and embraces the entire agreement between the Parties and neither it nor any part of it may be changed, altered, modified, limited, or extended orally, or by any other agreement between the Parties unless such agreement be expressed in writing, signed, and acknowledged by the Parties or their successors in interest in the form of an Amendment to this MOU.
9. **Assignment**  
This MOU is not assignable by either Party, either in whole or in part, without the consent of the other Party in the form of a written Amendment to this MOU.
10. **Unenforceable Provision**  
In the event that any provision of this MOU is unenforceable or held to be unenforceable as determined by a court of competent jurisdiction, then the Parties agree that all other provisions of this MOU have force and effect and shall not be affected thereby.
11. **Governing Law**  
This MOU is governed by and shall be interpreted in accordance with the laws of the State of California.
12. **Compliance with Laws.**  
The Parties shall implement the actions of this MOU in compliance with all applicable federal, state, and local laws and regulations.
13. **Independent Contractor**  
Each Party shall perform its responsibilities and activities described herein as an independent contractor and not as an officer, agent, servant, or employee of any of the other Party hereto.
14. **Indemnification.**  
The Foundation agrees to indemnify, defend and save harmless State Parks, its officers, consultants, agents and employees from any and all claims and losses accruing or resulting from any act of the Foundation, including its contractors and subcontractors in connection with the performance of this MOU, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Foundation in the performance of this MOU.
15. **Licensed Trademarks**  
State Parks agrees to list the Foundation and its logo on State Parks' website as a partner in the California Trails & Greenways Conference.

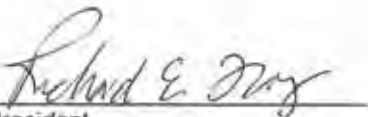
The use of names or logos to acknowledge donations may be permitted in conjunction with the California Trails & Greenways Conference, and shall be made in accordance with the *State Parks' Donor and Sponsorship Recognition Guidelines, dated October 2007.*

APPROVAL



Director  
California State Parks

Date: 4-19-11



President  
California Trails Conference Foundation

Date: 4-12-11



**STATE PARKS -- CONSERVATION CORPS -- COASTAL CONSERVANCY**

**MEMORANDUM OF AGREEMENT  
FOR COLLABORATIVE DEVELOPMENT OF  
THE CALIFORNIA COASTAL TRAIL**

**Pertinent Facts**

- A. Senate Bill 908 (Chapter 446, Statutes of 2001) provides that the California Coastal Trail should be completed in a timely manner.
- B. The State Coastal Conservancy, California Coastal Commission and California Department of Parks and Recreation have collaborated to prepare the report Completing the California Coastal Trail pursuant to the provisions of SB 908.
- C. Public Resources Code Section 31408(b) provides that each agency of the state shall cooperate in making lands available for the construction of the California Coastal Trail and for the installation of signs marking the trail.
- D. Numerous segments of the California Coastal Trail are located within units of the State Parks system and substantial improvements are necessary in order to complete the trail within those park units, as described in the report Completing the California Coastal Trail.
- E. The California Conservation Corps currently provides cost-efficient construction services for the development of trails and associated facilities, through multiple separate agreements with individual State Park units.
- F. A single, systemwide service agreement between the Department of Parks and Recreation and the California Conservation Corps would increase the effective use of Corps' services to develop the California Coastal Trail in State Parks.
- G. A schedule of regular consultation between the Parties, in conjunction with a substantial new source of funding trail improvements, would encourage the completion of the California Coastal Trail through all coastal State Parks.

**Agreement**

The State Coastal Conservancy, the California Department of Parks and Recreation and the California Conservation Corps (collectively, "the Parties") agree as follows:

A. Pursuant to its authority under Division 21 of the Public Resources Code and consistent with the provisions of the State Budget Act, the Coastal Conservancy shall provide initial funding in fiscal year 2005-2006 to the Department of Parks and Recreation for the employment of the California Conservation Corps in the development of the California Coastal Trail within units of the State Parks system.

B. The Department of Parks and Recreation and the California Conservation Corps shall enter into an agreement ("the systemwide service agreement") to work cooperatively to construct, rehabilitate and maintain the California Coastal Trail and associated facilities within multiple State Parks units.

C. The Parties shall each designate a lead person for the purpose of facilitating communication among the Parties and within each agency concerning the requirements of this cooperative effort.

D. The Parties shall meet periodically to: review the effectiveness of this cooperative effort; consider revisions of the systemwide service agreement as may be needed to increase effectiveness; and determine which additional segments of the Coastal Trail within State Parks units may be appropriate for development using the Conservation Corps.

\_\_\_\_\_  
Ruth Coleman, Director  
California Department of Parks and Recreation

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Date

\_\_\_\_\_  
Samuel Schuchat, Executive Officer  
State Coastal Conservancy

\_\_\_\_\_  
Date

\_\_\_\_\_  
Will Semmes, Director  
California Conservation Corps

\_\_\_\_\_  
Date