



State of California – The Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION

Application Packet Checklist

GRANTEES must complete the checklist below and submit it with the APPLICATION PACKET.
An APPLICATION PACKET is not complete unless all items on the checklist are submitted.
Each PROJECT requires its own APPLICATION PACKET.

Check if included	Check if not applicable	Application Item	Procedural Guide Page #	Check when signed by AUTHORIZED REPRESENTATIVE	Application Packet Page #
		Application Packet Checklist Digital file name: checklist.pdf	Pg. 11		Pg. _____
		Application Digital file name: application.pdf	Pg. 12		Pg. _____
		Development Project Scope/Cost Estimate, or Digital file name: devscope.pdf	Pg. 19		Pg. _____
		Acquisition Requirements Digital file names: acqscope.pdf & acqdocs.pdf	Pg. 14		Pg. _____
		Funding Sources Form Digital file name: fundingsources.pdf	Pg. 20		Pg. _____
		Per Capita Match Calculator Digital file name: match.pdf	Pg. 13		Pg. _____
		CEQA Compliance Certification Digital file name: ceqa.pdf	Pg. 21		Pg. _____
		Land Tenure documentation Digital file names: ownership.pdf or nonownership.pdf	Pg. 21		Pg. _____
		Sub-Leases or Agreements Digital file name: otheragreements.pdf	Pg. 24		Pg. _____
		Site Plan Digital file name: siteplan.pdf	Pg. 24		Pg. _____
		GHG Emissions Reduction Worksheet (at completion) Digital file name: emissions.pdf	Pg. 24		Pg. _____
		Photos Digital file name: photos.pdf	Pg. 24		Pg. _____