

# GRANT SCOPE/COST ESTIMATE FORM (CHECKLIST ITEM #5)

Follow the directions starting on page 33 of the Outdoor Equity Grants Program (OEP) Application Guide. Use the responses to Grant Selection Criteria 3, 4, and 6 to summarize the TOTAL PROGRAM COST and deliverables on this form.

See the ELIGIBLE COSTS section starting on page 41 before creating a cost estimate.

<b>ACTIVITIES IN THE COMMUNITY:</b> In the column below, list each Activity Title consistent with the response to Grant Selection Criteria 3 on page 21.	<b>Costs for ACTIVITIES IN THE COMMUNITY</b>
<b>Activity Title</b>	
<b>Total Cost for ACTIVITIES IN THE COMMUNITY:</b>	

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<b>NATURAL AREA TRIPS:</b> List each Trip Destination consistent with the response to Grant Selection Criteria 4 on page 23. If a destination will be visited more than once, add a parenthesis after the destination's name with the number of REOCCURRING TRIPS. <b>Example: Maguire Park (5 trips).</b>	<b>Costs for NATURAL AREA TRIPS</b>
<b>Trip Title</b>	
<b>Total Cost for NATURAL AREA TRIPS:</b>	

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	<b>Costs</b>
<b>(1) Total cost of all ACTIVITIES IN THE COMMUNITY and NATURAL AREA TRIPS</b>	(1)
<b>(2) Total cost of all INTERNSHIPS - please add from Grant Selection Criteria 6, if applicable</b>	(2)
<b>(3) Total cost of liability insurance premium that will cover the OUTDOOR PROGRAM</b>	(3)
<b>(4) TOTAL PROGRAM COST = (1) + (2) + (3)</b>	(4)
<b>Requested GRANT Amount:</b>	

The next page provides certification language on the fillable form that will be available at [www.parks.ca.gov/oep](http://www.parks.ca.gov/oep).

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## GRANT SCOPE/Cost Estimate Certification

The certification language below will be included on the fillable GRANT SCOPE/Cost Estimate Form found at [www.parks.ca.gov/oep](http://www.parks.ca.gov/oep).

I certify under penalty of perjury that the following was considered before developing the GRANT SCOPE/Cost Estimate Form.

- ✓ The APPLICANT understands that the GRANT SCOPE/Cost Estimate Form will be used to establish the expected GRANT deliverables.
- ✓ The cost estimate is based on planning all activities and trips during the GRANT PERFORMANCE PERIOD only, including transportation, overnight accommodations and food, labor, equipment, supplies, admission fees, and insurance.
- ✓ The most ECONOMICAL USE OF STATE FUNDS was considered in planning the cost estimate. This includes considering the following:
  - Renting or leasing equipment compared to purchasing based on the planned days of use during the GRANT PERFORMANCE PERIOD.
  - Cost analysis for purchases including the best value for quality, safety, reuse, and sustainability for the lowest price possible.
  - Cost analysis for reuse and sustainability of equipment and supplies is based on the planned days of use during the GRANT PERFORMANCE PERIOD only.
  - Reviewing the audit checklist in the GRANT ADMINISTRATION GUIDE about keeping records.
- ✓ The applicant is aware and fully understands the eligible and ineligible costs listed on pages 41 to 47.

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AUTHORIZED REPRESENTATIVE Signature

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Date