

Land Tenure Checklist

GRANTEE:	PROJECT Name			
<input checked="" type="checkbox"/>	Page	Required Item		
		<p>Type of agreement: For example: lease, joint powers agreement, easement, memorandum of understanding, etc.</p> <hr style="border: 0.5px solid black;"/>		
		<p>Parties to the agreement (land owner must be public agency or utility) and date signed:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%; padding: 5px;">Party</td> <td style="width: 40%; padding: 5px;">Date Signed</td> </tr> </table>	Party	Date Signed
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		<p>Term of the agreement: _____ years</p>		
		<p>Agreement end date:</p> <ul style="list-style-type: none"> • Grant amounts up to \$100,000 require at least 20 years of land tenure. • Grant amounts above \$100,000 require at least 30 years of land tenure. • The land tenure requirement begins on July 1, 2018. 		
		<p>Renewal option: Must include an option, which can be non-binding, for the GRANTEE to renew the agreement beyond the original 20 or 30 year term.</p>		
		<p>Termination clause: Any of the following is acceptable:</p> <ul style="list-style-type: none"> • No termination clause – the agreement is non-revocable. • Termination clause specifies the agreement is revocable only for cause. • The termination clause cannot allow the land owner to revoke the agreement without cause, i.e., at will. 		
		<p>Site Control, Roles and Responsibilities should the GRANT be awarded, the agreement:</p> <ul style="list-style-type: none"> • Authorizes the GRANTEE to <i>proceed with the construction</i> PROJECT. The GRANTEE may delegate construction to other entities. • Establishes <i>when the general public can use</i> the PROJECT and gives GRANTEE <i>permission to operate</i> the PROJECT site (such as scheduling recreational programs). The GRANTEE may delegate operational roles to other entities but is bound through the contract provisions to ensure full public access for the duration of the land tenure period. • Identifies which entity will <i>maintain</i> the PROJECT site. The GRANTEE may delegate maintenance to other entities but is bound through the contract provisions to ensure maintenance of the PROJECT site for the duration of the land tenure period. 		