



California Department of  
**Parks and Recreation**

**LIFEGUARD**  
**(Permanent Intermittent)**

**Exam Code: 2PR13**

**Department:** Parks and Recreation

**Exam Type:** Departmental, Open

**Final Filing Date:** Continuous

**Cut-Off Date:** October 27, 2023

**CLASSIFICATION DETAILS**

**Lifeguard (Permanent Intermittent) (0985) – \$ 19.73 – \$ 22.14 per hour**

View the [Classification Title and Classification Specification](#)

**APPLICATION INSTRUCTIONS**

Cut-Off Date: October 27, 2023

Applications received after the cutoff date will be held and processed on the next established cutoff date. For exam purposes, the postmarked date will be considered the received date.

**Who Should Apply:**

Applicants who meet the requirements as stated in the minimum qualifications section of this announcement. Anyone on the existing eligibility list for this classification, must take and pass this examination to be placed on the newly established eligibility list. Applications will not be accepted on a promotional basis.

If you have taken the Training and Experience (T&E) Examination in the last 9 months, you should not apply as your application will not be accepted.

The Performance examination will be administered to anyone who meets the minimum qualifications and **does not provide** evidence of a Department of Parks and Recreation Lifeguard Annual Swim Test obtained within the prior 12 months. Proof of Certificate must be postmarked or delivered in person to the Department of Parks and Recreation no later than the performance test.

## **How To Apply:**

**Examination and/or Employment application (STD. 678)** forms are available at the California Department of Human Resources, local offices of the Employment Development Department, and through your **CalCareer Account at [www.calcareers.ca.gov](http://www.calcareers.ca.gov)**. Applications emailed, postmarked or personally hand delivered after the final filing date **will not** be accepted for any reason.

**Applications must include the following information in the section titled: “Examination(s) or Job Title(s) for which you are applying”**

- Exam Title: **Lifeguard (Permanent Intermittent)**
- Exam Code: **2PR13**

Only applications for the Lifeguard (Permanent Intermittent) will be accepted. If you are applying for multiple examinations, you must file a separate application for each one. Failure to do so will result in the rejection of your application from this examination.

Due to COVID, we have limited staff working in the office. Therefore, the preferred method of application submittal is by mail or email.

However, do not send your application via office or interoffice mail. Applications received by this manner after the final filing date **will not** be accepted and cannot be returned pursuant to California Code of Regulations §174. Also, Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

### **Via email**

[Exams@Parks.ca.gov](mailto:Exams@Parks.ca.gov)

### **By mail:**

Department of Parks and Recreation  
Attention: Selections Unit/ Gladys  
Imperio- Acosta  
P.O. Box 942896  
Sacramento, CA 94296-0001

### **In person:**

Department of Parks and Recreation  
Attention: Selections Unit/ Gladys  
Imperio-Acosta  
715 P Street, 1<sup>st</sup> Floor Security Desk  
Sacramento, CA 95814

## POSITION DESCRIPTION

### LIFEGUARD (PERMANENT INTERMITTENT)

Positions in this classification perform technical duties in State park units involving aquatic safety, patrol, emergency dispatch, interpretation, resource protection, and program operations, and may lead seasonal lifeguard staff.

Incumbents perform patrol duties by vehicle, boat, and foot patrol; detect and rescue persons or vessels in distress; provide emergency medical aid and resuscitation; notify headquarters of accidents and rescues; prepare reports; remove hazards; assist the public and advise visitors of rules and regulations; and take command in emergencies. Incumbents may also perform radio dispatching; operate, inspect, and perform maintenance on emergency rescue equipment, vehicles, and vessels; assist in the training of personnel in all phases of life-saving activities and operation and maintenance of emergency rescue equipment; and may do other related work.

Incumbents may perform ocean, surf, river, and lake rescue; scuba diving; off-road vehicle and All Terrain Vehicle patrol; and specialized assignments that include cliff rescue. Incumbents may administer the Junior Lifeguard program; lead volunteer programs; provide dispatch services for aquatic operations; participate in the hiring and scheduling of seasonal lifeguard staff; plan work schedules and assignments; prepare public safety and statistical reports; and provide interpretive programs to the public and staff.

## MINIMUM QUALIFICATIONS

If education is required to meet the minimum qualifications, include on the application the name and location of the institution, course of study, units completed (semester/quarter), diploma, degree, or certificate obtained, and date completed.

All applicants must meet the education and/or experience requirements as stated on this exam bulletin to be accepted into the examination. Part-time or full-time jobs, regardless of whether paid or volunteer positions, and inside or outside California state service will count toward experience.

### LIFEGUARD (PERMANENT INTERMITTENT)

Possession of a valid driver license of the appropriate class issued by the Department of Motor Vehicles. (Applicants who do not possess the license will be admitted to the examination, but they must produce evidence of the license before they can be considered eligible for appointment.) **and**

Possession of (1) a current Department of Parks and Recreation Emergency Medical Responder certificate or equivalent; **and**

(2) a current Department of Parks and Recreation Cardiopulmonary Resuscitation (CPR)/Automated External Defibrillator (AED), American Red Cross CPR/AED for the Professional Rescuer, or equivalent certificate. A current Emergency Medical Technician (EMT) certificate that is approved by the Department of Emergency Medical Services Authority may be substituted for both of the required certificates. Applicants who do not possess these certificates will be admitted to the examination, but they must produce evidence of the certificates before they can be considered eligible for an appointment **and**

Equivalent to six months of experience performing the duties of an open water lifeguard in other than swimming pools or water parks.

## **ADDITIONAL DESIRABLE QUALIFICATIONS**

Education equivalent to completion of the 12<sup>th</sup> grade.

## **SPECIAL REQUIREMENTS**

Minimum age for appointment: 18 years

Possession of a current Department of Parks and Recreation Lifeguard Training Program Certificate, or successful completion of the Department's Lifeguard Training Program is required prior to appointment. The Department Lifeguard Training Program is to be specific for the job assignment: i.e., Inland Lifeguard Training for assignment to a reservoir or lake, or Ocean Lifeguard Training for assignment to a coastal beach or park. Annual renewal of the Lifeguard Training Program certificate is required.

In accordance with Penal Code 11105.3, a background investigation will be conducted prior to appointment. Persons unsuccessful in the investigation cannot be appointed in this classification. A candidate in this classification is to be fingerprinted for search of local, State, and national fingerprint files to disclose any criminal conviction unless otherwise provided by law.

A physical suitability examination by a licensed medical doctor is to be completed prior to appointment. Persons who are not successful in these examinations cannot be appointed in this classification.

## **SPECIAL PERSONAL CHARACTERISTICS**

Willingness to work long and irregular hours, weekends, and holidays, tact and diplomacy; dependability; emotional maturity sufficient to assume the responsibility of protecting lives of others; and willingness to conform to prescribed uniform standards and personal appearance standards.

## **SPECIAL PHYSICAL CHARACTERISTICS**

Physical strength, endurance, and agility necessary to perform lifesaving activities; ability to swim at a level to perform lifesaving activities; mentally alert; hearing in each ear sufficient to perform the essential functions of the job; a best-corrected visual acuity of 20/20 or better in each eye; an uncorrected visual acuity of 20/40 or better in each eye; a peripheral visual field of at least 120 degrees horizontally and 100 degrees vertically in each eye; normal color vision, as determined by Ishihara or other color plate tests; pass a swimming/running performance test as determined by the Department prior to appointment and on an annual basis.

## **EXAMINATION INFORMATION**

This examination will consist of the following **two** components:

### **PERFORMANCE EXAMINATION – Weighted Pass/Fail**

Performance test date:	November 19, 2023 - 9:00 am
Performance test location:	Scotchmans Cove, Crystal Cove State Park 8471 N Coast Highway Laguna Beach, CA 92651
Performance test parking:	Lower Reef Point Parking Lot Crystal Cove State Park

The Ocean Swim Test will consist of the following:

- 1) Swim (ocean) 1,000 yards
- 2) Run 200 yards - Swim 400 yards – Run 200 yards

Bring a swimsuit, towel, and goggles. Wet suits will be allowed but fins are not allowed.

The Performance examination will be administered to anyone who meets the minimum qualifications and does not provide evidence of a Department of Parks and Recreation Lifeguard Annual Swim Test obtained within the prior 12 months. Proof of Certificate must be postmarked or delivered in person to the Department of Parks and Recreation no later than the performance test. Applicants who pass the Performance Examination or have provided a current Department of Parks and Recreation Lifeguard Annual Swim Test certificate, will be sent an email with the link to access and take the T&E examination.

### **TRAINING AND EXPERIENCE EVALUATION – Weighted 100%**

The examination will consist solely of a **Training and Experience Evaluation**. To obtain a position on the eligible list, a minimum score of 70% will be required.

The Training and Experience (T&E) Examination will consist of statements designed to measure how your training and work history have provided you the essential knowledge, skills, and abilities, and potential to effectively perform the duties relative to the classification.

**\*Applicants who meet the minimum qualifications will be sent an email with the link to access and take the T&E examination. Candidates must include a current/valid email address on their application. Failure to provide your current/valid email address will prevent you from taking the examination.**

Reschedules will only be considered based on the California Government Code and the California Department of Human Resources policy.

## **EXAMINATION SCOPE**

In addition to evaluating applicants' relative knowledge, skills, and abilities, as demonstrated by quality and breadth of education and/or experience, emphasis in each exam component will be measuring competitively, relative job demands, each applicant's:

### **Knowledge of:**

1. First-aid procedures and resuscitation methods.
2. Surf, ocean, lake and river swimming, bathing and boating hazards.
3. First-aid and rescue equipment use and maintenance.
4. Application of basic life-support to the level of Department Emergency Medical Responder/EMT for patient care.
5. Dispatching of lifeguard towers and operations.
6. Techniques and procedures of conducting search and rescue.
7. Basic principles of dealing with the public.
8. Basic mathematics as required in accounting for funds.
9. Basic grammar and spelling as required in preparing reports and records.
10. General resources management and protection.
11. Principal recreational areas of the State of California.

### **Ability to:**

1. Swim at a level sufficient for performing lifesaving activities.
2. Perform duties that require physical strength and agility.
3. Learn and apply standard first-aid procedures and resuscitation methods.
4. Interpret and follow directions and instructions.
5. Remain alert.
6. Analyze situations accurately.
7. Think and act quickly and take command in emergencies.

8. Establish and maintain good working relations.
9. Communicate effectively in English at a level appropriate to the class.
10. Assist in leading and training seasonal lifeguard staff.
11. Plan work schedules and assignments.
12. Follow written and oral instructions.
13. Learn the principles and practices used in the conservation and interpretation of natural resources.
14. Learn to use tools and equipment on the job.
15. Work safely.
16. Deal tactfully with individuals and groups.
17. Apply theory to practical situations.
18. Analyze situations accurately and adopt an effective course of action.

## ELIGIBLE LIST INFORMATION

A departmental, open, MERGED eligible list for the Lifeguard (Permanent Intermittent) classification will be established for the **Department of Parks and Recreation**.

The names of **successful** competitors will be merged onto the eligible list in order of final score regardless of exam date. Eligibility expires **twenty-four (24) months** after it is established. Applicants must then retake the examination to reestablish eligibility.

**Veterans' Preference** will be granted for this examination. In accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, or widow or widower of a veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligible list.

Veteran's status is verified by the California Department of Human Resources (CalHR). Information on this program and [the Veterans' Preference Application](#) (Std. form 1093) is available online. Additional information on veteran benefits is available at the Department of Veterans Affairs.

**Career credits** are not granted in open examinations.

## CONTACT INFORMATION

If you have any administrative questions concerning this examination bulletin, including provision of reasonable accommodation for this testing process, please contact:

**Email:**

Gladys.Acosta@Parks.ca.gov

**Phone:**

(916) 902-8704

California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice)  
TTY is a Telecommunications Device for the Deaf and is reachable only from phones equipped with a TTY Device.

**REASONABLE ACCOMMODATION**

If you have a disability and need special testing arrangements, mark “yes” on Question #10 on the Examination and/or Employment application and complete the Accommodation form. The Selections Unit will contact you to make special testing arrangements. If you have been contacted prior to receiving a notice to appear for the examination, please contact the Exam Analyst at (916) 902-8704.

**EQUAL OPPORTUNITY EMPLOYER**

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding, and related medical conditions), and sexual orientation.

**DRUG-FREE STATEMENT**

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

**GENERAL INFORMATION**

For an examination without a written feature, it is your responsibility as the candidate to contact the Selection Unit of the Department of Parks and Recreation if you have not received a progress notice within two weeks of the final filing date.

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described in this bulletin will be rated against a predetermined job-related rating, and all applicants who pass will be ranked according to their score.



The Department of Parks and Recreation reserves the right to revise the examination plan to better meet the needs of the service, if the circumstances under which this examination was planned has change. Such revision will be in accordance with civil service laws and rules and all applicants will be notified.

General Qualifications: Applicants must possess essential personal qualifications including integrity, initiative, dependability, good judgement, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

High School Equivalence: Equivalence to completion of the 12<sup>th</sup> grade may be demonstrated in any one of the following ways: 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the competitor is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.